

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
July 15, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Bill Long, Mayor Bowman, Doug Zellner, Pam Zellner, Jason Reardon, Pam Reardon. The meeting was called to order at 7:00 p.m. by Chuck Schultze. Dean Krukemyer motioned to approve minutes from July 1, 2019, Tom Mauk seconded the motion. Vote passed. The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment** July 15,  
2019

<b><u>Electric 5301</u></b>		
PEPCO	ATBS I MVOLT R3 XL NL & ATBM P20 MVOLT	\$ 1,095.00
BEEGEE RENTAL & SALES	OPERATING SUPPLIES & MATERIALS	\$ 57.80
AIRGAS	NITROGEN CYLINDER RENTAL	\$ 56.40
ANIXTER	OPERATING SUPPLIES & MATERIALS	\$ 190.00
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 58.16
ABM	ANNUAL MAINTENANCE FEE FOR BILL FOLD	\$ 75.67
USA BLUEBOOK	UTILITY LOCATOR & STORAGE CASE	\$ 1,178.48
STEVE FIRSDON	GASOLINE	\$ 84.73
AUTOMATIC FIRE PROTECTION SYS	FIRE EXTINGUISHER SERVICED	\$ 46.35
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 130.33
FRONTIER	TELEPHONE SERVICES	\$ 66.29
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES	\$ 65.32
VIRTUAL PC'S	RE-CONFIGURE IP SETTINGS FOR AMPLEX	\$ 31.80
	<b>Total Electric</b>	<b>\$ 3,136.33</b>

<b><u>Sewer 5201</u></b>		
JONES & HENRY LABORATORIES, INC	LAB TESTING	\$ 1,389.50
OHIO PUMP	OPEN FLOAT SWITCH	\$ 301.00
FRONTIER	TELEPHONE SERVICES	\$ 119.42
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 58.16

ABM	ANNUAL MAINTENANCE FEE FOR BILL FOLD	\$ 75.67
USA BLUEBOOK	UTILITY LOCATOR & STORAGE CASE	\$ 1,178.48
STEVE FIRSDON	GASOLINE	\$ 178.66
AUTOMATIC FIRE PROTECTION SYS	FIRE EXTINGUISHER SERVICED	\$ 122.90
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 130.32
FRONTIER	TELEPHONE SERVICES	\$ 66.29
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES	\$ 0.15
VIRTUAL PC'S	RE-CONFIGURE IP SETTINGS FOR AMPLEX	\$ 31.80
	<b>Total Sewer</b>	<b>\$ 3,620.55</b>

**Total Storm Sewer 5202**

**\$**

<b>Water 5101</b>		
MASI	LAB TESTING	\$ 698.39
SWAN ANALYTICAL USA	TESTING SUPPLIES	\$ 594.95
BONDED CHEMICALS	CAUSTIC SODA 25%DIAPHRAGM	\$ 842.30
COMDOC, INC.	COPIER LEASE, USAGE, MAINTENANCE	\$ 58.16
ABM	ANNUAL MAINTENANCE FEE FOR BILL FOLD	\$ 75.66
USA BLUEBOOK	UTILITY LOCATOR & STORAGE CASE	\$ 1,178.48
STEVE FIRSDON	GASOLINE	\$ 150.00
AUTOMATIC FIRE PROTECTION SYS	FIRE EXTINGUISHER SERVICED	\$ 85.85
STAPLES CREDIT PLAN	MISC. OFFICE SUPPLIES	\$ 201.79
FRONTIER	TELEPHONE SERVICES	\$ 66.29
COUNTYLINE CO-OP	MISC. OPERATING SUPPLIES	\$ 37.43
VIRTUAL PC'S	RE-CONFIGURE IP SETTINGS FOR AMPLEX	\$ 31.80
FELLER, FINCH & ASSOCIATES, INC.	DETAILED DESIGN E. FRONT ST. WATER	\$ 1,375.00
FELLER, FINCH & ASSOCIATES, INC.	DETAIL DESIGN COLLEGE AVE WATERLINE	\$ 9,560.00
	<b>Total Water</b>	<b>\$ 14,956.10</b>

**Water 5703**

**Total Water 5703**

**\$**

**Sewer 5704**

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**Total Sewer 5704**

**Total for all Utilities**

<b>\$ 21,712.98</b>
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**SEWER- Landry Sheets**

Nothing to report

**WATER-Nathan Schultze**

Nothing to report

**ELECTRIC –Jeff Barres**

Nothing to report

**MISCELLANEOUS**

Doug, Pam, Jason, Pam Reardon presented questions to the Board regarding water issue at property during heavy rainfalls. Reardon's asked whether the township paid into the sewer project since it appears the field in the township is draining into the catch basin at edge of their property. The property has severe flooding issues with heavy rains and the Reardon's feel that the village should take some responsibility to fix the issue. Discussion ensued (audio available). Board agreed to do some research. Dean will call Duane Abke, Wood County Engineer, to see what the county knows. Depending on what information Dean can find, Chuck would then like engineering to look and verify where water flows. Chuck would like Landry to find/review sewer separation project information from early 1990's.

Chuck spoke to Landry about the 15 hp Main St. pump. The pump is needing some work. Ohio Pump is the only vendor to provide the needed maintenance and materials.

Landry stated to Chuck that he has not heard from the representative from Huber, but the Huber needs repaired/replaced soon. It is being by-passed as of now.

Chuck spoke with Jeff and Jeff stated he is getting quotes for pad mounts and transformers for the Pember Grove Subdivision.

Nathan told Chuck that the contractor is coming soon to do black top repair.

Chuck stated information Board received regarding the Taulker's Addition he believes in not an easement, but .15 acre of property owned by Martin and Misty Smith. Chuck would like the Clerk to verify with auditor's office.

Tom Mauk presented information and quotes for new computer system for the electric department. Tom presented quotes from Staples and Costco. Board compared these quotes to quotes previously received from Virtual PC's (Jana, (Village contracted IT person)) and Board approved original quote from Virtual PC's since Jana will build, install, maintain and troubleshoot the computer. Clerk will notify Jana to provide electric department with original quoted computer system at a cost of \$1639.00

Mayor Bowman presented information to the Board regarding Pember Grove Subdivision. He stated that the area near the subdivision entrance needs cleaned up and privacy fence installed to help hide the salt bin.

Bill Long told the Board that the College Ave. grant money needs to be used by end of 2020. Chuck questioned whether an extension is allowed. Bill will try to get an answer for the Board.

Chuck would like Nathan to provide information for the air compressor and Jeff to provide information for the electric department truck to be sold. Clerk will check with Sarah about Gov Deal and if charges apply to sale of equipment.

**With no further business to discuss, the meeting was adjourned at 9:10 p.m. The next meeting will be Monday August 5, 2019 at 7:00 p.m.**

**President**

**Clerk**

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