

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 17, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler, Gordon Bowman, Nathan Schultz, Jeff Barres, Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Chuck requested corrections to the June 3, 2019 minutes. Dean Krukemyer motioned to approve amended minutes from June 3, 2019, Tom Mauk seconded the motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** June 17,
2019

<u>Electric 5301</u>		
AIRGAS	NITROGEN CYLINDER RENTAL	\$ 57.94
AMP, INC.	ELECTRICITY	\$ 67,593.77
AMP, INC.	OMEGA JV5-PRINCIPAL	\$ 6,420.98
AMP, INC.	OMEGA JV5-INTEREST	\$ 500.00
COUNTYLINE CO-OP, INC.	MISC OPERATING SUPPLIES	\$ 7.19
FRONTIER	TELEPHONE SERVICES	\$ 65.28
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 8.28
COMDOC, INC.	COPIER LEASE	\$ 25.77
TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 155.58
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
	Total Electric	\$ 75,071.79

<u>Sewer 5201</u>		
JONES & HENRY LABORATORIES, INC	LAB TESTING	\$ 721.00
OHIO TREASURER, JOSH MANDEL	LOAN PYMT #CT09G	\$ 1,074.40
COUNTYLINE CO-OP, INC.	MISC OPERATING SUPPLIES	\$ 72.52
FRONTIER	TELEPHONE SERVICES	\$ 118.40
FRONTIER	TELEPHONE SERVICES	\$ 65.28
COMDOC, INC.	COPIER MAINTENANCE & SUPPLIES	\$ 8.28
COMDOC, INC.	COPIER LEASE	\$ 25.77

TREASURER, STATE OF OHIO	2017-2018 FINANCIAL AUDIT	\$ 90.20
TREASURER, STATE OF OHIO	QUARTERLY UAN FEES	\$ 237.00
FROBOSE MARKET IGA	GASOLINE	\$ 22.83
	Total Sewer	\$ 2,435.68

Storm Sewer 5202

Total Storm Sewer 5202 \$

<u>Water 5101</u>		
<u>MASI</u>	LAB TESTING	\$ 124.40
<u>OHIO TREASURER, JOSH MANDEL</u>	LOAN PYMT #CE35S	\$ 656.25
<u>COUNTYLINE CO-OP, INC.</u>	MISC OPERATING SUPPLIES	\$ 87.54
<u>FRONTIER</u>	TELEPHONE SERVICES	\$ 65.28
<u>COMDOC, INC.</u>	COPIER MAINTENANCE & SUPPLIES	\$ 8.28
<u>COMDOC, INC.</u>	COPIER LEASE	\$ 25.77
<u>TREASURER, STATE OF OHIO</u>	2017-2018 FINANCIAL AUDIT	\$ 65.82
<u>TREASURER, STATE OF OHIO</u>	QUARTERLY UAN FEES	\$ 237.00
	Total Water	\$ 1,270.34

Water 5703

Total Water 5703 \$

Sewer 5704

<u>WOOLACE ELECTRIC CORP</u>	ELECTRICAL WORK AT BIERLEY AVE PUMP	\$ 6,772.00

Total Sewer 5704 6,772.00

Total for all Utilities

\$85,549.81

SEWER- Landry Sheets

Nothing to report

WATER-Nathan Schultze

Nathan presented budgetary information regarding a new water tower. The information was provided by Phoenix Fabricators and Erectors, LLC; Caldwell Tanks, Inc.; Landmark Structures. 1.) Caldwell Tanks pricing is 100,000 gallon Multi-Column \$520,000, Pedosphere \$715,000; 200,000 gallon Multi-Column \$750,000, Pedosphere \$925,000 2.) Phoenix Fabricators pricing is 100,000 gallon Multi-Column \$ 425,000, Sphere \$525,000; 200,000 gallon Multi \$550,000, Sphere \$680,000 3.) Landmark pricing is 100,000 gallon Sphere \$675,000, 150,000 gallon \$785,000, 200,000 gallon \$877,000. Prices include foundation and building of the tower. All foundation bases are 24'. Discussion ensued as to location of new tower. Nathan has spoken with Eastwood School Superintendent regarding school property on College Ave. Location would be centrally located and easy access to connect to new waterline on College Ave. Nathan will speak with Steve Darmofal, Village Engineer, and have a stub and 2 valves included in the College Ave. waterline project. No decision was made regarding location but will have this area as option in future. Steve Darmofal is working on information for easement from Eastwood Schools for waterline placement on property at corner of College Ave. and Pine St. Nathan informed the Board that all back flows have been installed except for Thompson Dental office. Dr. Thompson had said he would be closed by June 1, 2019 but is still open. Nathan will contact him regarding the need to get it installed or be shut off.

ELECTRIC –Jeff Barres

Jeff presented information from RMS Energy to repair the substation. RMS Energy was referred by AMP. RMS Energy will perform the work with no guarantee as to how long it will last. RMS will install used parts to get the substation up and running. The work should take about 3 days to complete. The cost is \$14,980.00. Board discussed and approved the work. Jeff will contact RMS and schedule the work to be completed. Jeff stated that this is a “band aid” solution and the substation will need additional work to make it protected. Chuck asked Jeff to see if RMS Energy could retro fit the cabinet for the additional work needed.

Jeff presented quotes for 150 Watt and 250 Watt streetlights. Brownstown Electric Supply quote (quantity 3 each) \$675.00 and \$1059.00; 1000Bulbs quote (quantity 6) 250 Watt \$922.32; Pepco quote for quantity 3 each of 150 Watt \$ 434.00 and 250 Watt \$660.00. Board discussed and approved for the purchase of 3 each 150 Watt and 250 Watt for total cost \$1095.00 from Pepco.

Jeff said the electric department needs 11 pad mounts for the transformers in the Pember Grove Subdivision. The mounts will need ordered in near future so he can start installation. Jeff will get quotes for supplies and timeline.

MISCELLANEOUS

Clerk presented additional information for the new utility software that was discussed at the last meeting. Clerk contacted a couple of cities presently using Muni-Link to determine any issues. Other utility clerks stated the software was easy to use and had no issues with the conversion. Board approved purchase of new system. The software cost \$5000.00 with monthly subscription of \$350.00.

Clerk presented a quote from Virtual PCs for a new tower computer for the electric department. The quote total is \$1639.00. The electric department has been without computer access for over a month due to the computer having internet issues and being outdated. Board discussed and requested additional information and quotes.

The Clerk gave information to the Board regarding needing to complete the Ohio Sunshine Law course. All Board and Council members must complete by the end of the year or the Village will be assessed a fine.

The Board requested input from all utility departments regarding hiring an assistant. The position would be full time and pay scale \$15-20 per hour depending on experience/qualifications. Jeff stated someone who can perform basic electric duties (excluding bucket truck), Nathan stated someone who could do sampling, exercise valves, flush hydrants and possible operator experience(backhoe). Person must be safety orientated for all departments and have good work ethic.

Mayor Bowman asked if the Board had made a decision regarding selling the old electric department truck. Chuck stated that Board needs to find out what the procedure is regarding disposing of Village equipment. Clerk will check with the Solicitor and present information at the next meeting.

Bill Long presented information from Tom Oberhouse regarding the Pember Grove Subdivision inspections. Tom would like his engineer to perform the inspections, the Village would prefer Feller, Finch and Associates to perform the inspections. Tom is offering an alternate engineer, Poggemeyer and Associates, to perform all inspections. Bill will present this information to committee for approval.

With no further business to discuss, the meeting was adjourned at 9:35 p.m. The next meeting will be Monday July 1, 2019 at 7:00 p.m.

President

Clerk
