

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 4, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler , Nathan Schultze, Landry Sheets, Bill Long and Tom Oberhouse. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

Dean Krukemyer motioned to approve minutes from February 19, 2019, Tom Mauk seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** March 4,
2019

Electric 5301		
JOHN COURTNEY	MONTHLY ELECTRIC CONSULTANT RETAIN	\$ 200.00
AMP, INC	ELECTRICITY	\$ 7,914.91
AMP, INC	OSHA SAFETY TRAINING	\$ 93.65
VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
STEVE FIRSDON	GASOLINE	\$ 31.50
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS, MATS	\$ 71.89
	Total Electric	\$ 8,337.92

Sewer 5201		
DUANE D. MARTIN	2018 ANNUAL TRACTOR RENTAL	\$ 1,375.00
JONES & HENRY LABORATORIES	LAB TESTING	\$ 1,073.80
AMP, INC	OSHA SAFETY TRAINING	\$ 93.65
VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
STEVE FIRSDON	GASOLINE	\$ 103.13
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS, MATS	\$ 35.37
	Total Sewer	\$ 1,331.92

Storm Sewer 5202

Total Storm Sewer 5202 **\$**

<u>Water 5101</u>		
MASI	LAB TESTING	\$ 569.46
USA BLUEBOOK	MISC OPERATING SUPPLIES	\$ 178.76
AMP, INC.	OSHA SAFETY TRAINING	\$ 93.65
VERIZON WIRELESS	TELEPHONE SERVICE	\$ 25.97
STEVE FIRSDON	GASOLINE	\$ 155.01
UNIFIRST CORPORATION	RENTALS-UNIFORMS, TOWELS, MATS	\$ 35.37
	Total Water	\$ 1,058.22

Water 5703

Total Water 5703 **\$**

Sewer 5704

Total Sewer 5704

Total for all Utilities

SEWER- Landry Sheets

Landry presented maps showing Bridge St. Pump Station and data representing the changes. This information is what will be performed at Bierley and Marshall pump stations. We have an accepted bid for Peterson Construction to provide work for Bierley and Marshall pump stations. Discussion ensued.

The equipment purchased from Northwest Water & Sewer will be installed along with the telemetry panel at the Main Plant and all the Lift Stations to allow for monitoring. Discussion ensued.

The Main Pump Station 50 horsepower motor had debris wrapped around the impeller and would not allow motor to work correctly. The debris was removed.

Palmer Excavating will be doing 4-5 catch basins when the weather breaks.

There is a water leak from the Huber Screen Unit. Need hydro to excavate the area.

Landry requested permission to purchase at least 6 U.V. Bulbs and sleeves. Discussion ensued. Board approved purchase.

The Sanitation Department truck door handle is broken, and needs replaced. Landry contacted Eisenhour Automotive and was informed would need new door panel as not able to replace just handle. Received quote for \$500.00 for door panel. Board approved purchase of new door panel.

Landry asked the Board to approve purchase of Milwaukee grease gun. Board agreed to purchase at cost no more than \$250.00 including extras \$200.00 without extras.

Landry presented information to the Board requesting putting together a trailer for use during a waterline break. The trailer would be used for holding supplies and allowing the employees to warm up. Discussion ensued.

WATER-Nathan Schultze

The EPA has questions regarding if have adequate waterflow to supply the Pember Grove Subdivision. Testing will be performed next Monday to provide the information requested. Ohio Rural Water will perform 3 fire hydrant tests to verify enough waterflow to supply the Subdivision.

Regarding the Pember Grove Subdivision: The EPA has a requirement of 10' separation from the mains; they do not have a requirement on the laterals. The Village must set requirement for the service lines. Feller, Finch & Associates recommends 10' separation from sanitary lines but not the storm line. The Board agreed to the recommendation.

Nathan presented revised prices from Palmer Excavating for the Water St. Project. The revised cost includes our Utility Department completing a portion of the work. Discussion ensued. The Board approved revised prices.

Nathan spoke with Roberta regarding funding for future projects such as the replacement of the water tower and water supply lines. She recommended rate increase and doing research for other funding but not doing an assessment. Chuck spoke with Marge to get information regarding when sewer separation assessment was placed. Nathan presented information received from Feller, Finch and Associates regarding College Ave. waterline replacement. Discussion ensued. The Board approved Feller, Finch and Associates to start the engineering for College Ave. Waterline Project No. 10P05603. Chuck would like a tentative timeframe from Feller, Finch and Associates as to when College Ave. engineering will be complete. The Board would like Feller, Finch & Associates to complete in order Evelyn Hagemyer Easement, College Ave., Front St., then South Water Loop.

ELECTRIC –Jeff Barres

Nothing to report

MISCELLANEOUS

There was 1 miscellaneous adjustment for the Board to approve. It was approved.

There was 1 Vacation Request/Leave Request put before the Board. It was approved.

Mayor Gordon stated the Park and Rec Committee had a visit from Eastwood Jr. Baseball program and they will be doing a lot of work at the baseball field. Question was raised if the scoreboard works and who is responsible for the maintenance and where the controllers are kept. Chuck will contact John Lockard and see if were in working order when last winterized. Chuck stated controllers were always kept in concession stand.

James Opelt's property waterline froze. Resident called local plumber and our utility department. Landry went to check and shut water off at meter. Local plumber and Nathan checked next morning and discovered freeze was on our side. Nathan removed meter and thawed the waterline. Board agreed to pay the bill presented.

With no further business to discuss, the meeting was adjourned at 9:07 p.m. The next meeting will be Monday March 18, 2019, at 7:00 p.m.

President

Clerk
