

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 19, 2019**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk, Clerk Melody Siebenaler , Nathan Schultze and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

Tom Mauk motioned to approve minutes from February 4, 2019, Dean Krukemyer seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** February 19,
2019

Electric 5301		
VIRTUAL PCs	DESKTOP COMPUTER-NEW SYSEM REBU	\$709.56
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$16.15
COMDOC	COPIER LEASE	\$24.60
FRONTIER	TELEPHONE SERVICES	\$64.25
FROBOSE MARKET IGA	GASOLINE	\$82.31
ANIXTER	METERS	\$90.00
AMP, INC	ELECTRICITY	\$77,477.07
AMP, INC	OMEGA JV5- PRINCIPAL	\$6,420.98
AMP, INC	OMEGA JV5- INTEREST	\$500.00
AIRGAS GREAT LAKES	NITROGEN CYLINDER RENTAL	\$57.94
PEPCO	MISC. OPERATING SUPPLIES & MATERIALS	\$1,996.00
UNION BANK COMPANY	UTILITY BILL COLLECTION	\$10.00
OHIO UTILITIES PROTECTION SERVICE	2019 GVT LBP ASSESSMENT	\$44.73
	Total Electric	\$87,493.59

Sewer 5201		
VIRTUAL PCs	DESKTOP COMPUTER-NEW SYSTEM REBU	
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$16.15
COMDOC	COPIER LEASE	\$24.60
FRONTIER	TELEPHONE SERVICES	\$118.62
FRONTIER	TELEPHONE SERVICES	\$64.25
UNION BANK COMPANY	UTILITY BILL COLLECTION	\$10.00
OHIO UTILITIES PROTECTION SERVICE	2019 GVT LBP ASSESSMENT	\$44.73
	Total Sewer 5201	\$278.35

Storm Sewer 5202

Total Storm Sewer 5202 **\$**

Water 5101		
VIRTUAL PCs	DESKTOP COMPUTER-NEW SYSTEM REBU	\$709.56
COMDOC	COPIER LEASE, USAGE, MAINTENANCE	\$16.15
COMDOC	COPIER LEASE	\$24.60
FRONTIER	TELEPHONE SERVICES	\$64.25
AMERICAN WATER WORKS ASSOC	MEMBERSHIP RENEWAL	\$309.00
AQUA-LINE, INC.	LEAK DETECTION OAK & PERRY	\$694.80
MASI	LAB TESTING	\$217.60
BONDED CHEMICAL	CAUSTIC SODA, SODIUM HYPOCHLORITE	\$1,704.73
PERRYSBURG PIPE & SUPPLY CO	SUPPLIES & MATERIALS	\$334.75
CONTROL ASSOCIATES, INC.	FLOW METER INSTALLED & PROGRAMMED	\$948.00
UNION BANK COMPANY	UTILITY BILL COLLECTION	\$10.00
OHIO UTILITIES PROTECTION SERVICE	2019 GVT LBP ASSESSMENT	\$44.73
	Total Water	\$1,818.36

Water 5703

Total Water 5703 **\$**

Sewer 5704

PETERSON CONSTRUCTION CO.	REHABILITATE BIERELY ST. PUMP STATION	\$19,397.00
PETERSON CONSTRUCTION CO.	MARSHALL ST. PUMP STATION	\$20,823.00

Total Sewer 5704 **\$40,220.00**

Total for all Utilities **\$129,810.30**

SEWER- Landry Sheets

Nothing to report

WATER-Nathan Schultze

Nathan presented 3 quotes for removal of the spoil pile. Jim Palmer Excavating \$1680.00, B-Hill \$2332.00 and D & K Excavating stated no quote due to will not remove items. Board approved Palmer Excavating to remove pile at cost of \$1680.00.

Nathan provided information he had received RE: County-Line and providing water to them. Discussion ensued. Chuck will do research to present at the next Board meeting. Subject was tabled until the next meeting.

Nathan presented update from Steve Darmofal regarding projects his engineering firm is working on for the Village. 1.) The South End Waterline Loop Project- Survey crew is getting last of topographic survey work needed, will then work on design layout revisions based on completed field survey results. Then need to figure the alignment along Bierley Ave. and finalize the easement with the Park District, if needed. After the alignment is set will need to get some soil borings to check rock depth near river crossing. The plan is to get design completed this year and submit to Ohio EPA for Permit to install. The permit is good for 5 years. The question was asked if there was a deadline for the project which the Board responded no deadline in place. 2.) Evelyn Hagemeyer Easement Legal Description for Pember Grove Subdivision- Survey crew needs to check a few property pins and bearings. Surveyor expects the final easement legal description to be completed next week. 3.) East Front St. Waterline Replacement- Recommending replacement of only the waterline east of the railroad right-of-way that is undersized. Replacement of waterline on East Front St. east of railroad now and connect in the future with waterline extension to Bierley Ave. and railroad crossing at later date. The Board discussed recommendation and approved the East Front St. Waterline Replacement Project No. 10P05568. The proposal was signed and dated 2/18/19.

Nathan presented information regarding Pember Grove Subdivision meeting held last week and the Water issues that were discussed. 1. The water minimal depth calculations were not correct on prints. 2. The placement of fire hydrants in the front yards not in the boulevard. Nathan recommended fire hydrant placement be in boulevard. 3. The size of the meter pits that the Developer's Engineer wanted to install. The engineer's suggested pit for double meters had 20" diameter with a 12" lid which is too small to work in. Nathan recommended 30" pit with a 20" lid which will allow for work to be performed if needed. Nathan suggested double pits to be a 30" pit and the single pit to be 20". Discussion ensued regarding the issues.

Nathan presented information regarding the Water St. Project. He had spoke with Shawn Brennan at Palmer Excavating but has not received a revised estimate for Project. Nathan asked for a breakdown of all steps involved. Nathan to provide revised estimate at next meeting.

College Ave. Project was discussed with the possibility of an assessment placed due to sewer assessment coming off. Nathan questioned whether the Village has a plan in place as for street replacements and Bill Long stated the Village has a long-range road plan and would be good asset to utilize. Discussion ensued. Discussion tabled till next meeting.

Nathan presented the letter he has received from the EPA. The Village has resolved the violations except for one, that businesses still need the back flow installed. Nathan had provided a letter to EPA with request for deadline extension for back flows to be installed. When Nathan receives notification and verifies that the back flows have been installed he will provide EPA with completion letter.

ELECTRIC –Jeff Barres

Clerk presented information that Jeff has received 2 quotes for North Substation work waiting on 3rd quote.

Clerk stated Jeff would like to start to replace lights with LED bulbs. Board stated he is to get quotes and bring information to future meeting. Clerk will inform Jeff to get quotes.

MISCELLANEOUS

There were 10 miscellaneous adjustments for the Board to approve. All were approved.

There was 2 Vacation Request/Leave Request put before the Board. Both were approved.

Bill Long presented information regarding Pember Grove. The property at the back of subdivision along Moore property which has been used by Villagers will become a property lot in the subdivision. The land was never owned by the Village but used by Villagers. Also, he stated Feller & Finch has presented information to estimation of man hours/ costs to be paid by Developer. He was questioning whether Board would approve Village employees to perform inspections due to number of hours required. Discussion ensued.

Discussion ensued regarding past due account 01.0100.4 (Janelle's Dinner).

Discussion regarding past due account for Moore properties. Information will be presented to the Bankruptcy Court.

With no further business to discuss, the meeting was adjourned at 9:10 p.m. The next meeting will be Monday March 4, 2019, at 7:00 p.m.

President

Clerk
