

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
November 19, 2018**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Mauk. Also in attendance were Bill Long, Cindy Winfrey, Mayor Bowman, Melody Siebenaler, Jeff Barres, John Lockard and Landry Sheets. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Tom Mauk motioned to approve minutes from November 5, 2018, Dean Krukemyer seconded motion. Vote passed.

The following bills were approved for payment:

**Board Of Public Affairs  
Bills being submitted for payment      November 19,  
2018**

**Electric 5301**

AMP, Inc.	Electricity	\$	71,590.37
Omega JV2	Electricity	\$	497.50
Airgas	Nitrogen cylinder rental	\$	57.94
American Safety Utility Corp.	Safety equipment & supplies	\$	148.77
Brownstown Electric Supply	Dead-end insulators	\$	1,164.00
Brownstown Electric Supply	Houston wire "Buckeye" 2 reels	\$	6,140.80
Brian Heestand ***	Winter gear ***	\$	*** 25.00
AMP, Inc.	OSHA safety training	\$	93.65
Frontier	Telephone service	\$	64.07
Comdoc	Copy lease & maintenance fee	\$	24.60
Virtual PCs	Serviced utility clerk desktop	\$	93.00
		\$	79,899.70
	<b>Total Electric</b>		

**Sewer 5201**

Ohio Rural Water Assoc.	Membership renewal	\$	181.25
State of Ohio Treasurer	Class 2 wastewater recertification	\$	45.00
Control Associates	Installation & programming of in flue	\$	948.00
Adkins Sanitation, LTD	Vac Con	\$	700.00
Brian Heestand ***	Winter gear ***	\$	*** 25.00
AMP, Inc.	OSHA safety training	\$	93.65
Frontier	Telephone service	\$	117.64
Frontier	Telephone service	\$	64.07
Comdoc	Copy lease & maintenance fee	\$	24.60
Virtual PCs	Serviced utility clerk desktop	\$	93.00
		\$	2,292.21
	<b>Total Sewer</b>		

**Water 5101**

MASI	Lab testing	\$	852.00
NAPA	Solar controller for battery backup	\$	1,079.20
Perrysburg Pipe	Misc. supplies	\$	211.25
Morton Salt	Bulk rock salt extra course	\$	3,676.37

Ohio Rural Water Assoc.	2019 Membership	\$	181.25
Feller, Finch & Associates	Bierley/Water St. south end waterline	\$	1,680.00
Watson Well Drilling	Maintenance on Well #11, #13, #31	\$	20,640.18
Brian Heestand ***	Winter gear ***	\$ ***	25.00
Amp, Inc.	OSHA safety training	\$	93.65
Frontier	Telephone service	\$	64.07
Comdoc	Copy lease & maintenance fee	\$	24.60
Virtual PCs	Serviced utility clerk desktop	\$	93.00
	Total Water	\$	28,620.57
	Total for all Utilities	\$	105,843.97
	Total for UNAPPROVED Items***	\$	75.00
	Total for all APPROVED Utilities	\$	105,768.97

## SEWER

Landry Sheets stated the check valves for Bierley St. Pump Station are on back order till end of December. Peterson Construction is ordering materials needed for Marshall Pump Station, project to begin in 2019.

Landry stated the need for John Lockard to show how to use generator before he retires at the end of year due to North Plant and Pump Stations not having generators.

Landry stated we need a mutual aid agreement. Tom Mauk will check with Bowling Green and see what needs to be done to get agreement in place. Dean will check with his brother and get input also.

## WATER

### ELECTRIC

John Lockard stated Luke Ward wanted 3 Phase Electrical service to North side of his property outside of village limits. Discussion ensued and determination was made that Luke Ward would have to contact Toledo Edison.

Electric Department has 3 existing poles which will be used for Oberhouse Project. Got quotes for 25 poles, Mureduc submitted best bid \$8214.40 including poles and delivery. Dean motioned to accept bid, Tom seconded the motion. Motion passed.

John requested bids for misc. supplies and received 3 bids. Brownstown \$1396.46, Powerline \$1570.75 and Pepco \$1553.21. Tom motioned to accept Brownstown bid, Dean seconded the motion. Motion passed.

Lake Erie Tree Service, LLC submitted \$2600.00 bid and Envirocare submitted bid of \$7000.00 for tree removal from 135 and 515 West Front St. Dean motioned to accept Lake Erie Tree Service LLC bid, Tom seconded the motion. Motion passed. (515 West Front St. is contingent upon receiving permission from Nicholas Pisula to remove tree.)

John received 5 bids for a new pickup truck. 2018 GMC Canyon \$21,793.50, 2019 Colorado \$23,289.00, 2018 Silverado \$24,279.00, 2019 Ranger \$26,705.00 and F150 \$31,890. Discussion ensued. It was

discussed that the 2018 GMC Canyon was a customer loaner with 1200 miles and all warranties still apply to vehicle. Tom motioned to purchase 2018 GMC Canyon, Dean seconded the motion. Motion passed.

### MISCELLANEOUS

Chuck Schulte requested input regarding hiring a Utility Assistant. Input to include responsibilities and job descriptions. Utility Assistant would work with all departments. Discussion ensued.

Bill Long stated the Oberhouse project is proceeding but no final plat plans have been submitted as of yet. The final plat plans will need to be approved and signed off by BPA authority. Bill has been in contact with Mike Marsh regarding the need to pass an ordinance regarding the water tap reimbursement concept. Need clarifications as to what inspections the village is responsible to provide. Discussion ensued.

With no further business to discuss, the meeting was adjourned at 8:40 p.m. The next meeting will be Monday, December 3, 2018, at 7:00 p.m.

President

Clerk

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