

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
January 2, 2018**

Present at the regular meeting of the Board of Public Affairs were Tom Mauk, Dean Krukemyer and Chuck Schulte. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 12/04/2017 meeting were approved with a motion by Dean and a second by Chuck. Minutes from the 12/18/2017 meeting were approved with a motion by Dean and a second by Tom. There were no miscellaneous adjustment approved and there was 1 vacation/compensatory leave approved.

The following bills were approved for payment:

**Board Of Public Affairs
Bills being submitted for payment** **2-Jan-18**

Electric 5301

OMEGA JV5	Electricity/Principal/Interest	\$	17,098.57
Anixter	Greenlee Press with CJK Jaws	\$	1,845.00
Total Electric			\$ 18,943.57

Sewer 5201

Adkins Sanitation	Routine Vac of Basins	\$	2,625.00
Home Depot Credit Services	Safety Cones & Reflective Markers	\$	148.53
Total Sewer			\$ 2,773.53

Water 5101

Morton Salt	Softner Salt	\$	3,152.87
MASI	Lab Testing	\$	251.42
Home Depot Credit Services	Misc. Operating Supplies & Materials	\$	239.49
Total Water			\$ 3,643.78

Water 5703

Total Water 5703	\$ -
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Sewer 5704

Total Sewer 5704	\$ -
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Total for all Utilities	\$ 25,360.88
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Dean made a motion to elect Chuck as President with the second by Tom. Motion passed.

Hercules submitted a letter asking for late fee penalty forgiveness. The Board granted this request.

WATER – Nathan

Nathan gave Chuck the easements from Feller and Finch for the American Legion. He will find out when the next meeting is.

Ron Fork is okay with the waterline loop going through his property. We need to obtain an easement from him. The park already gave permission to go through their property.

Nathan discussed drilling a new well on our property in the woods. He would want to get the well as close to the 10 inch main as possible. He will have Watson give an estimate on cost.

Discussed where a new tower would be placed.

Nathan discussed his concern over Brian being gone whenever one of them is on vacation, Can this situation be worked out in some way? Chuck suggested that the guys communicate with Brian before the Board get involved.

SEWER - No report

ELECTRIC – John

The Board approved the purchase of materials from Anixter for \$921.04.

John is planning on doing some substation testing in the spring. This usually costs \$20,000.00.

John left a couple messages for people concerning the job listing. He will also be calling area schools asking about potential candidates.

John will do some research on shutting off utilities when the temperatures are extremely low.

There was a discussion on giving landlords in the village a copy of their tenant's bill every month. It was decided that we would give a copy of their tenant's delinquent letter that is sent out when the tenant is 2 months behind.

Tom had some questions concerning the Northwest Park. Discussion ensued.

MISCELLANEOUS

With no further business to discuss, the meeting was adjourned at 8:15 p.m. The next meeting will be Tuesday, January 16, 2018 at 7:00 p.m.

President

Clerk
