

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
July 5, 2016**

Present at the regular meeting of the Board of Public Affairs were Dean Krukemyer, Charles Schulte, Tom Oberhouse, John Lockard, Landry Sheets, Nathan Schultze, Brian Hestand and Clerk, Gretchen Densic. Guest's present were Nigel & Trudy Davies and John Ernsthausen. The meeting was called to order at 7:00 p.m. by Charles Schulte. Minutes from June 20, 2016 were approved with a motion made by Dean with a second by Chuck. One miscellaneous adjustment was approved and two vacation requests were approved as well.

The following bills were approved for payment:

**Board of Public Affairs
Bills being Submitted for Payment 07/05/2016**

Electric 5301

Steve Firsdon	Gasoline	\$ 254.00
Cintas	Rentals, Uniforms, Towels & Mats	\$ 174.29
Verizon Wireless	Broadband Data & Celular Service	\$ 25.84
MT Business Technologies	Copier Mnt. Agreeemtn	\$ 30.21
Staples Credit Plan	Misc. Office Supplies	\$ 38.76
Cardmember Services	Postage Envelopes	\$ 116.55
Brian Heestand	Winer Boot Replacement	\$ 25.00
Omega JV5	Electricity/Interest/Principal	\$ 18,240.67
Union Bank Co.	Collection of Utility Bills	\$ 10.00

Total Electric **\$ 18,915.32**

Sewer 5201

Steve Firsdon	Gasoline	\$ 98.26
Cintas	Rentals, Uniforms, Towels & Mats	\$ 98.24
Verizon Wireless	Broadband Data & Celular Service	\$ 25.84
MT Business Technologies	Copier Mnt. Agreeemtn	\$ 30.21
Staples Credit Plan	Misc. Office Supplies	\$ 38.77
Cardmember Services	Postage Envelopes	\$ 116.55
Grainger	Misc. Operating Supplies	\$ 342.18
Great Lakes Rental	Repairs & Maintenance	\$ 105.50
Brian Heestand	Winer Boot Replacement	\$ 25.00
Union Bank Co.	Collection of Utility Bills	\$ 10.00

Total Sewer **\$ 890.55**

Water 5101

M.R. Meyer Electrical	Water Tower Aviation Repair	\$ 477.27
Steve Firsdon	Gasoline	\$ 213.00
Cintas	Rentals, Uniforms, Towels & Mats	\$ 113.26
Verizon Wireless	Broadband Data & Celular Service	\$ 25.84
MT Business Technologies	Copier Mnt. Agreeemtn	\$ 30.21
Staples Credit Plan	Misc. Office Supplies	\$ 38.77
Cardmember Services	Postage Envelopes	\$ 116.55
MASI	Lab Testing	\$ 107.59

HD Supply	Sensus Touchreader	\$	601.40
Brian Heestand	Winer Boot Replacement	\$	25.00
Union Bank Co.	Collection of Utility Bills	\$	10.00
Nathan Schultze	Mileage Reimbursement	\$	115.44
Total Water		\$	1,874.33
 <u>Water Capital Improvement</u>			
HD Supply	Meter & base for New SWP	\$	214.40
Total Water Replacement		\$	214.40
Total for all Utilities		\$	21,894.60

Nigel & Trudy Davies and John Ernsthause, construction manager, were in attendance to discuss Phase 2 of their four unit condo project that they will be starting this summer. Matt Meyers has been hired as the electrician and Dave Thompson is the main builder.

Research will be done by Mr. Davies and Mr. Ernsthause to assess if the water taps are already there or not. Nathan informed them that he didn't think they were. They also wanted to clarify that the village will charge them the same as the first phase of the condo project. The guests left the meeting.

There was much discussion about this project. Pemberville will put in the meters for the water and charge \$900.00 for each tap. Discussion was had concerning increasing this fee in the future.

More discussion was had concerning how much we will charge him for the sewer hook-up. The Davies seem to be fine with paying what they paid before - sewer fee will be \$2,660.00 plus \$80.00 times the number of years plus \$700.00 for the tap.

We need to make sure that the contractor they hire to do the sewer work is bonded, licensed and insured.

Nathan will get prices on meter pits.

Chuck then discussed the Roger Burtchin property on Wegman Rd. The house/property will have to be annexed into the village because he would like to put in sewer for this property now. Mr. Burtchin will have to annex before any of the sewer work is completed. Mr. Burtchin doesn't know how much of the property he plans on selling as of yet. The Board was waiting for a response from Mike Marsh to see if he could annex the address (18061 Wegman) not the parcel.

WATER

Nathan now has his backflow prevention certificate. He asked if it would be possible to purchase his own set of gauges so he can test our own equipment. A survey will be sent out to Pemberville businesses to ask to see who actually needs a back flow preventer. The EPA requires a survey every five years. If the business is deemed necessary to have one, the village has to decide how long we will give them to put one in. The village will give them a year. Once a business/commercial property has one, they have to have it inspected once a year by a licensed plumber. Nathan cannot do this.

R.F. Nooter's trailer is sitting at the South water Plant. They should be starting work in the next week or two.

Steve Darmofal from Feller and Finch can start the engineering on the Countyline Co-Op water line.

Nathan is still getting more information on the air compressor.

SEWER

Landry presented a quote for a Roots 36URAI sludge blower for \$1,668.00 plus freight. He also received a quote for \$1,960.00 for 3 new 213A2 double adjustable motor slide bases, 3 new complete 2 groove "B" style v-belt drives with "BX" style cog belts to match existing blower design speed and labor/travel for to install new blower and do the installation/labor on the others. Approval was given to go ahead with these purchases.

Landry also presented prices from Ohio Pump Co. for repairs to the Bierley St., Bridge St., and Marshall Ave. pump stations. The highest priority is Bierley St. for \$17,593.00. Bridge will cost \$4,926.00 and Marshall will cost \$24,390.00. Landry will try to get another price from another company. The money will come from the Sewer Capital Improvement fund.

Landry will also get quotes for new UV lights.

ELECTRIC

The Board went to Sarah Szymanski's with John and discussed the light post that is to be put in.

MISCELLANEOUS

With no further business to discuss, the meeting was adjourned at 8:45. The next meeting will be Monday, July 18, 2016 at 7:00 p.m. in the council chambers.

President

Clerk