

VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 2, 2016

Present at the regular meeting of the Board of Public Affairs were Tom Oberhouse, Dean Krukemyer, Charles Schulte, Landry Sheets, Nathan Schultze, John Lockard and Clerk, Gretchen Densic. Guest's present were Mayor Bowman, Bill Long, Jesicca Sautter, Brad & Christina Yaniga and Eric Campbell. The meeting was called to order at 7:00 p.m. by Charles Schulte. Minutes from April 18, 2016 were approved with a motion made by Dean with the second by Tom. Three miscellaneous adjustments were approved.

The following bills were approved for payment:

Electric 5301

Omega JV5	Electricity	\$ 18,240.67
T & R Electric	Misc. Operating Supplies/Transformer Oil	\$ 1,549.00
Grainger	Misc. Operating Supplies	\$ 73.13
Airgas	Nitrogen Cylinder Rental	\$ 84.92
Verizon	Broadband Data & Cellular	\$ 25.80
Cintas	Rentals, Uniforms, Towels & Mats	\$ 118.71

Total Electric

\$ 20,092.23

Sewer 5201

Adkins Sanitation	Vac Con Sanitary & Storm Lines	\$ 1,400.00
D & K Transport, Inc.	Sludge Processing	\$ 600.00
City of Perrysburg	Sludge Processing	\$ 678.60
Zep Manufacturing	Misc. Operating Supplies	\$ 2,009.82
Verizon	Broadband Data & Cellular	\$ 25.79
Cintas	Rentals, Uniforms, Towels & Mats	\$ 73.96

Total Sewer

\$ 4,788.17

Water 5101

Masi	Lab Testing	\$ 198.97
Jim Palmer Excavating	Top Soil for Hydrant Work	\$ 450.00
Verizon	Broadband Data & Cellular	\$ 25.80
Cintas	Rentals, Uniforms, Towels & Mats	\$ 82.51

Total Water

\$ 757.28

Total for all Utilities

\$ 37,845.34

The board approved the letter that was written for County Line Co-Op concerning the sewer line for the Eastwood School project. The Board approved option # 4 which is to start the gravity sewer line 20' south of the driveway.

The addendum was signed between the Village and the Northwestern Water and Sewer District. The clerk will check with Steve Darmofal concerning the estimated cost of the project. Tom will call Mike Marsh concerning section six of the addendum for further clarification.

SEWER

Landry discussed purchasing transducers for the SBR basin. There are also problems with the UV system. He will be contacting Aquaonics to help solve this problem.

Landry discussed the catch basin at Bethlehem Lutheran Church. If the church is planning on repaving the whole area the catch basin should be replaced. Bill Long will check with the church on this. The catch basin will also be looked at on Memorial Dr. Landry will find out what is tied to this basin.

WATER

Nathan discussed the County Line Co-Op project. There was much discussion on the placement of the waterline. Options include putting it between the rows of trees or through the outfield. There is an easement needed from the American Legion. Chuck will go to the next legion meeting to find out their thoughts on where they would like to see the 8-inch line placed.

Estimated cost of the project is \$150,000.00. The village needs to think about how to fund the project. The mayor is applying for a community development block grant to potentially help pay for this project. Gretchen will discuss with Sarah the funding and bring it to the next meeting.

There was some discussion on using the Legion's driveway but that would entail a couple hundred extra feet of line.

Nathan also discussed well number three. We are waiting for Watson to install the pump.

Minutes from the pre-construction meeting for the South Water plant were handed out. The generator will be placed within the fence of the substation.

The board approved that Nathan attend a backflow prevention class June 27th – July 1st at a cost of \$700.00.

ELECTRIC

Sarah Symanski will be putting in a new driveway at her new business location on Front St. John discussed trimming two trees around the lines so she can have a company come in and take down the trees before the driveway goes in.

The bucket/line truck will be inspected by Terex Services at a cost of \$1,200.00 with an additional cost of \$110.00 per hour for labor/travel time. Last year's cost was \$1,950.00.

The Board agreed to purchase four new tires for the pickup from Steve's Car Care for \$300.00. This includes mounting and balancing.

Mr. Long raised the question of the height of the new light poles that were installed at the Village Hall. There was much discussion with John on this issue as to why they were installed at this height. Mr. Long will take the feedback back to the council for discussion with them.

MISCELLANEOUS

The members of council asked if there were lockout/tagout kits that can be used. John mentioned that water, sewer and electric has them.

Council also asked about OSHA meetings. John has records of when the meetings were, what they were about and who attended these meetings. Sandy Sherwood from OSHA picks the topics of the meetings.

It will also be asked if it is still possible to get top soil from Hirzel.

With no further business to discuss, the meeting was adjourned at 8:15. The next meeting will be Monday May 16, 2016 at 7:00 p.m. in Council Chambers.

President

Clerk