

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 16, 2015**

Present at the regular meeting of the Board of Public Affairs were Tom Oberhouse, Dean Krukemyer, Landry Sheets, John Lockard, and Clerk, Sandra Miesmer. Chuck Schulte was absent. Guests present were Mayor Bowman, Jessica Sautter, and Bill Long and Eric Campbell. The meeting was called to order at 7:00PM by Dean Krukemyer. Minutes from November 2, 2015 were approved on a motion made by Dean with the second by Tom. Motion passed. 9 misc. adjustments were approved.

The following bills were approved for payment.

Electric 5301

AIRGAS	NITRO CYLINDER	\$	50.06
AMP INC	OSHA TRAINING	\$	90.00
OMEGA JV2	SUPPLIED POWER	\$	308.20
STAPLES	MISC SUPPLIES	\$	24.99
AMP INC	SUPPLIED POWER	\$	73,939.79
SANDUSKY ELECTRIC	SUPPLIES	\$	57.97
EISENHOUR MOTORS	TRUCK MAINTANENCE	\$	133.50
UNION BANK	UTILITY COLLECTIONS	\$	10.00
COUNTYLINE	MISC SUPPLIES	\$	68.75
FRONTIER	PHONE SERVICE	\$	54.57
STEVE FIRSDON	GAS	\$	130.10

Total Electric

\$ 74,867.93

Sewer 5201

HUBER TECHNOLOGY	REPAIR PARTS	\$	681.80
AMP INC	OSHA TRAINING	\$	90.00
FRONTIER	PHONE SERVICE	\$	98.84
TRS STATE OF OHIO	HEESTAND SEWER LICENSE	\$	35.00
UNION BANK	UTILITY COLLECTIONS	\$	10.00
STAPLES	PRINTER INK	\$	140.98
COUNTYLINE	MISC SUPPLIES	\$	44.65
FRONTIER	PHONE SERVICE	\$	54.56
STEVE FIRSDON	GAS	\$	87.33
PERRYSBURG	SLUDGE PROCESSING	\$	452.40

Total Sewer

\$ 1,695.56

Water 5101

LOWE'S BUSINESS			
ACCT	MISC SUPPLIES	\$	48.95
AMP INC	OSHA TRAINING	\$	90.00

KUHLMAN CORP	5 GAL WATERPROOFING	\$	145.00
NATHAN SCHULTZE	MILEAGE REIMBURSE	\$	299.00
URS	FINAL PAY-S TREATMENT PLANT	\$	13,622.72
WESTWOOD AUTO	R&R	\$	91.46
MASI	LAB TESTING	\$	129.00
UNION BANK	UTILITY COLLECTIONS	\$	30.00
COUNTYLINE	MISC SUPPLIES	\$	38.67
FRONTIER	PHONE SERVICE	\$	54.56
STEVE FIRSDON	GAS	\$	131.00

Total Water	\$ 14,680.36
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Total for all Utilities	\$ 91,243.85
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The clerk provided Board with the map of original plan for the Davies's Condo's plus copies of prior minutes to review. Discussion tabled until next meeting.

WATER

The clerk had sent a list of questions from Roger Baker prior to the meeting needing answered to go forward with the bidding process for the S. Water Treatment plant. This will be discussed at the next meeting.

SEWER

The Board was given a copy of the response sent to Mike Marsh regarding NWWSD in trying to finalize the contract dispute. Tom asked if Mike had responded back yet and was told no as just went out last week.

Landry stated he had met again with NWWSD engineers on the Eastwood School sewer project. They gave Landry an Ariel photo showing the line will come down Sugar Ridge Rd. to Pemberville Rd. They stated they wanted the metering at the school. He told them would need to come to a Board meeting for discussion.

The re-conditioned pump for the catch basin at Griswold property should be coming.

ELECTRIC

The eave spouts for building had to be re-visited as Technique never follow-up on job and then informed John they had not bid the job correctly. John got three new quotes. After review, the Board approved Rupp for \$2996.00.

John stated SD Myers needed oil samples before they can recommend work to be done on transformers. Board approved expenditure of \$518.00.

John explained the utility pole by Obie's is 25 years old and rotting at the base. Board approved replacement of the pole.

APPA recently sent an email with average revenue per KWH for 2014 which John shared with the Board.

John would like to replace lights on Front St. with LED lights when the downtown project happens. He will work on getting some quotes.

MISCELLANEOUS

Clerk explained we are now accepting credit card payments through a program called GovPayNow that customers can do online. If a payment is made on the due date or grace period to last day of the month, they may get charged a late fee because the process takes 3 to 4 days to show in a bank batch. She would like a policy in place that she can adjust these late fees when they occur rather than waiting for a meeting to get approval. She would still bring them to a meeting to sign off on the adjustment. This was tabled so Chuck could also be involved in the decision.

With no further business to discuss, the meeting was adjourned at 8:00PM. The next meeting will be November 30, 2015 at 7:00PM in Council Chambers.

President

Clerk