

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
JULY 20, 2015**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Nathan Schultze, and Clerk, Sandra Miesmer. Guests present were Mayor Bowman, Jessica Sautter, Bill Long, Eric Campbell, Tom Shouf from AE Com, and Roberta Acosta from RCAP. The meeting was called to order at 7:00PM by Chuck Schulte. 8 misc. adjustments were approved. Minutes from June 15 and July 6, 2015 were approved on a motion made by Tom with the second by Chuck. Motion passed.

The following bills were approved for payment:

**Electric 5301**

AMP INC	POWER PURCHASE	\$71,502.06
ABM	MAINTENANCE CONTRACT SEAL MACHINE	\$71.67
AIRGAS	NITRO CYLINDER	\$48.80
FROBOSE	GAS	\$111.50
STEVE FIRSDON	GAS	\$294.00
FRONTIER	PHONE SERVICE	\$54.64
AUTOMATIC FIRE PRO.	FIRE EXTINGUISHERS	\$93.90
LOWES	MISC SUPPLIES	\$23.73
COUNTYLINE CO-OP	MISC SUPPLIES	\$68.11
UNION BANK	UTILITY COLLECTIONS	\$10.00

<b>Total Electric</b>	<b>\$72,278.41</b>
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**Sewer 5201**

JONES & HENRY	LAB TESTING	\$1,252.70
ABM	MAINTENANCE CONTRACT SEAL MACHINE	\$71.67
D&K TRANSPORT	SLUDGE HAULING	\$400.00
AUTOMATIC FIRE PRO.	FIRE EXTINGUISHERS	\$142.40
FROBOSE	GAS	\$99.32
STEVE FIRSDON	GAS	\$87.27
FRONTIER	PHONE SERVICE	\$153.53
COUNTYLINE COOP	MISC SUPPLIES	\$17.48
UNION BANK	UTILITY COLLECTIONS	\$10.00

<b>Total Sewer</b>	<b>\$2,234.37</b>
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**Water 5101**

MASI	LAB TESTING	\$161.42
PERRYSBURG PIPE	MISC SUPPLIES	\$32.12
HACH CO.	CHLORINE AND SOLUTIONS	\$626.65
ABM	MAINTENANCE CONTRACT SEAL MACHINE	\$71.66
AUTOMATIC FIRE PRO.	FIRE EXTINGUISHERS	\$179.50
STEVE FIRSDON	GAS	\$97.00
FRONTIER	PHONE SERVICE	\$54.63
COUNTYLINE CO-OP	MISC SUPPLIES	\$68.11
UNION BANKI	UTILITY COLLECTION	\$10.00

**Total Water**

**\$1,301.09**

**Total for all Utilities**

**\$75,813.87**

Mr. Shouf and Ms Acosta were invited to address the Board regarding the South Water Treatment Plant project. Mr Shouf is the new engineer from AE Com assigned to complete the 1<sup>st</sup> phase of the project. He started by saying he has a verbal approval from the EPA and just has to submit 3 final copies of the plan for written approval. This will take about three more weeks. He then stated that he met with Nathan at the plant to make an informal review. He came in with new eyes on the project and proceeded to say the building was constructed in 1949 and suggested the Board look at a totally separate building to house the equipment and shared information from a company called Easi Set who constructs pre cast buildings. A discussion took place on the pro's and con's of this idea. The Board stated had already spent over \$80,000 on the design phase and what would changing these plans now do to the EPA approval. Roberta stated it was an interesting idea as new construction is generally cheaper than remodeling an existing building. Mr. Shouf did not feel this would change the EPA approval as design for what would be in the building would stay the same. Chuck did state there would be additional costs like moving gas and water lines. They also discussed inspection costs and what levels would be needed. Mr. Shouf was asked to submit a proposal for construction bidding and inspection costs.

Roberta re-iterated that nothing has changed as far as our ability to get grants for the project because our medium household income was too high. She didn't feel even if we added in the new water tower at approximately \$1,000,000.00. She will be ready to go with the loan funding as soon as bidding for the project is complete. The Board thanked both of them for their input.

## **WATER**

The Board then continued discussing the project. The decision made was to go forward with the original plan. Nathan is to contact Roger Baker on also getting a proposal for the construction bidding and inspection costs.

The third and final reading of the resolution to increase water rates took place. It was signed and approved. New rates will begin with the August bill.

Nathan stated the biggest issue on the EPA water system inspection is the backflow prevention. He has talked to Steve Heimlich and doesn't feel it will be as big a project as he originally thought. He still needs a class to learn how to do the audits to begin the project. The Board did receive a copy of the written response sent to the EPA.

## **SEWER**

Chuck stated that Landry had contacted him last week stating the blower for the sludge pit was not working. Chuck gave him approval to get it fixed at a cost of \$1600.00.

## **ELECTRIC**

The Board held a discussion on how to replace John when he retires. Jessica felt the Board should not limit their search to just an apprentice because there could be an experienced candidate out there. They agreed to hire full time apprentice. John Lockard is to write up an employment advertisement for the Board to review at the next meeting which would be general enough for either an apprentice or someone who already has the experience.

They also discussed how to pay for this new position. Clerk stated Brian Heestand is being paid mostly out of electric. They agreed his hours in the electric area would have to be reduced. The Clerk is to contact John Courtney about the ability to add this to the power cost adjustment.

## **MISCELLANEOUS**

1 vacation request was approved.

With no further business to discuss, the meeting was adjourned at 8:45PM. The next meeting will be August 3, 2015 at 7:00PM in Council Chambers.

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President

Clerk