

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
MARCH 2, 2015**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Dean Krukemyer, Tom Oberhouse, and Clerk, Sandra Miesmer. Guests present were Mayor Bowman and Kerry Surgeson. The meeting was called to order at 7:00PM by Chuck Schulte. The motion to approve February 17, 2015 minutes was made by Dean with the 2<sup>nd</sup> by Tom. Motion passed. 1 misc. adjustment was approved. The following bills were approved for payment:

**Electric 5301**

OMEGA JV5	MONTHLY PAYMENT	\$ 16,238.70
AMP INC	PURCHASED ELECTRIC	\$ 78,083.86
HD SUPPLY	METERS/PRIMARY METER	\$ 6,270.00
CENTURY SIGNS	DECAL BUCKET TRUCK	\$ 200.00
CINTAS	UNIFORMS/MATS	\$ 121.49
CARDMEMBER SERV	BULBS-FOREVER STAMPED ENV.	\$ 352.49
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$ 22.84
CMI	HARDWARE MAINTENANCE	\$ 300.00
IMPACT PRINTING	VILLAGE CHECKS	\$ 35.35
HILTY OFFICE SUPPLY	OFFICE SUPPLIES	\$ 10.99

**Total Electric**

<b>\$ 101,635.72</b>
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**Sewer 5201**

JONES & HENRY	LAB TESTING	\$ 454.30
CENTURY SIGNS	DECAL-NEW TRUCK	\$ 200.00
CINTAS	UNIFORMS/MATS	\$ 67.96
CARDMEMBER SERV	FOREVER STAMPED ENVELOPES	\$ 179.80
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$ 22.85
CMI	HARDWARE MAINTENANCE	\$ 300.00
IMPACT PRINTING	VILLAGE CHECKS	\$ 35.35
HILTY OFFICE SUPPLY	OFFICE SUPPLIES	\$ 10.99

**Total Sewer**

<b>\$ 1,271.25</b>
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**Water 5101**

CINTAS	UNIFORMS/MATS	\$ 79.58
CARDMEMBER SERV	FOREVER STAMPED ENVELOPES	\$ 179.80
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$ 22.85
CMI	HARDWARE MAINTENANCE	\$ 300.00
IMPACT PRINTING	VILLAGE CHECKS	\$ 35.35

HILTY OFFICE SUPPLY	OFFICE SUPPLIES	\$	10.99
MASI	LAB TESTING	\$	215.18
	<b>Total Water</b>	<b>\$</b>	<b>843.75</b>
	<b>Total for all Utilities</b>	<b>\$</b>	<b>103,750.72</b>

**WATER**

All utility employees were still working on a water main break and therefore not at the meeting. Chuck proceeded to discuss the South Water Plant and the buyout of URS Engineering firm by AE Comp. Roger Baker is no longer employed by the new company. Nathan was contacted by the new engineer who will be handling the project and stated plans will be ready to submit to the EPA by the end of the week. Chuck stated he feels the Board has three options as follows: hire new engineering firm, work with AE Comp engineer, or hire Roger Baker as private engineer to complete the project. Tom and Dean both felt hiring a new firm was out of the question. Nathan told Chuck that Roger wanted to talk to Board outside of meeting setting. Chuck said cannot do that but he can talk to a Board member who can bring information to a meeting. Board decided to have new engineer get plans submitted to EPA for approval and meet with him so a decision can be made on how to proceed.

Chuck also stated Nathan had asked him to discuss possibly charging homeowners a replacement cost for meters when the homeowner is not properly maintaining their line's which causes meters to freeze and base needs to be replaced. After discussion, a policy was approved which states there will be no charge for the first meter. Replacing a meter the second time will cost \$100.00.

Chuck told other Board members he is having Nathan get quotes on a new metal detector. With the recent water breaks, employees were having issues with determining exactly where the location of valves and meters are.

**SEWER**

Kerry Surgeson was at the meeting because of bid he submitted for the old sewer truck. The bid was for \$675.00 and the only bid we received. Board approved. He will contact office to make arrangements for payment and release of title.

The Mayor shared copies of emails from Mike Marsh, the attorney from Northwest Water Sewer District, and his draft response. The Board reviewed the response and made a few minor changes.

**ELECTRIC**

**MISCELLANEOUS**

Clerk presented a sewer adjustment for Obie's flowers. The Board approved an adjustment of \$68.40. Board also approved Landry and Brian to attend a sewer class at no cost for hours towards licenses.

Mayor stated has a form from the Community Block Grant asking for list of projects for the Village. Board stated main projects will be new water tower and main water lines being increased in diameter and looped.

With no further business to discuss, the meeting was adjourned at 8:00PM. The next regular meeting will be held Monday March 16, 2015 at 7:00 PM in Council Chambers

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President

Clerk