

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
AUGUST 4, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Nathan Schultze and Sandra Miesmer, clerk. Guests present were Mayor Bowman, Jessica Sautter, Stephanie Bowe, Eric Campbell, Randy Rothenbuhler, and Roberta Acosta from RCAP.. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Tom Oberhouse to approve the July 14, 2014 minutes. The second was by Dean Krukemyer. The motion passed. 2 vacation requests were approved.

The following bills were approved for payment:

Electric 5301

CINTAS	UNIFORM RENTALS	\$	149.35
STEVE FIRSDON	GAS	\$	565.36
HILTY OFFICE SUPPLIES	MISC. SUPPLIES	\$	42.48
AMP	OSHA MTGS	\$	540.00
STAPLES	MISC. SUPPLIES	\$	26.16
VERIZON WIRELESS	CELL PHONE	\$	25.67
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	46.00
UNION BANK	BILL COLLECTIONS	\$	10.00
ABM	MAINTENANCE AGREEMENT	\$	70.34
POWER LINE SUPPLY	LIGHT FIXTURE LCR	\$	641.00
OMEGA JV5	DEBT SERVICE POWER SUPPLY	\$	15,476.85
JOHN COURTNEY	MONTHLY RETAINER	\$	100.00
FROBOSE IGA	GAS	\$	46.13
HD SUPPLY	ELECTRIC SUPPLIES	\$	372.12
POSTMASTER	ANNUAL PERMIT FEE	\$	73.33
BEEKER LANDSCAPING	GRIND STUMP	\$	45.00
Total Electric		\$	18,229.79

Sewer 5201

CINTAS	UNIFORM RENTALS	\$	82.43
STEVE FIRSDON	GAS	\$	304.62
HILTY OFFICE SUPPLIES	MISC. SUPPLIES	\$	42.49
AMP	OSHA MTGS	\$	540.00
STAPLES	MISC. SUPPLIES	\$	26.16
VERIZON WIRELESS	CELL PHONE	\$	25.66
BEE GEE RENTAL	MISC. SUPPLIES	\$	32.95
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	47.00

UNION BANK	BILL COLLECTIONS	\$	10.00
ABM	MAINTENANCE AGREEMENT	\$	70.33
TOMLIN EQUIPMENT	BLOWER	\$	336.25
JONES & HENRY	SEWER TESTING	\$	725.60
BUCKEYE SANITATION	DUMPSTER	\$	69.00
HOME DEPOT	AIR CONDITIONER	\$	179.00
FROBOSE IGA	MISC. SUPPLIES	\$	21.50
POSTMASTER	ANNUAL PERMIT FEE	\$	73.34

Total Sewer

\$ 2,586.33

Water 5101

CINTAS	UNIFORM RENTALS	\$	96.96
STEVE FIRSDON	GAS	\$	632.00
HILTY OFFICE SUPPLY	MISC. SUPPLIES	\$	42.48
AMP	OSHA MTGS	\$	540.00
STAPLES	MISC. SUPPLIES	\$	26.17
VERIZON WIRELESS	CELL PHONE	\$	25.66
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	47.00
UNION BANK	BILL COLLECTIONS	\$	10.00
ABM	MAINTENANCE AGREEMENT	\$	70.33
URS	SOUTH WATER PLANT	\$	4,198.65
WESTWOOD AUTO	MISC. SUPPLIES	\$	160.48
CITY OF TOLEDO	WATER TESTING	\$	15.00
PALMER BROS. CONCRETE	REPAIR WATER BREAK	\$	293.75
MASI	WATER TESTING	\$	379.00
WATSON WELL	WELL 5 WORK	\$	16,873.20
POSTMASTER	ANNUAL PERMIT FEE	\$	73.33
EISENHOURS	TRUCK REPAIR	\$	258.98
USA BLUEBOOK	DRUM WRENCH AND PUMPS	\$	95.49

Total Water

\$ 23,838.48

Total for all Utilities

\$ 44,654.60

Mayor Bowman addressed the Board regarding a log jam under the Bridge St. bridge. He has had several concerned residents approach him about the problem. The Mayor contacted County Engineer Ray Huber who stated it is not a county problem but this would offer assistance. The Mayor asked the Board for help from the utility employees. It was stated the river was very low and should be an easy job. Because of the Fair, this issue was tabled for a few weeks.

Council President, Randy Rothenbuhler and Stephanie Bowe then discussed the 105 paving project through the Village in 2015 and wanting to also do new sidewalks, curbs, and pole lighting in the downtown area. Feller and Finch attended the last Council meeting and estimated the cost for new lighting at \$97,000.00 with the whole downtown project estimated cost of \$220,000.00. Randy stated Council was asking the Board to look at paying all or part of the lighting portion of the project. Stephanie

stated she was not comfortable with all \$97,000.00 coming from the electric funds because of meeting the debt covenant with AMP. A discussion occurred on annual funds brought in from electric bills. Based on Randy's calculations, electric cannot really contribute anything.

WATER

Roberta Acosta then reviewed the updated spreadsheets she provided regarding the water rate study. She had recommended an increase of 10% for 2015, 15% for 2016 and 3.5% for 2017. The Board felt the increases for all 3 years should be 10% and then level out to 3.5%. With this information, she will run two more projections. She also asked if there were any changes to the water rate study and the Board said none.

Nathan told the Board final paperwork for both wells is in Columbus for approval. Watson is putting the new pump on well #5. Water samples will be run to N. Baltimore for MASI to pick up and get results back much quicker so pump will be running for Hirzel start up.

Chuck asked the Mayor about the water leak at the pool. Mayor stated a company out of BG has been hired to check this after the pool closes.

SEWER

Stephanie then reviewed the charts she had provided at the previous meeting with the Board to determine how to increase sewer operating funds. She recommended decreasing the debt service fee to \$10.00 from \$18.00 and increasing the sewer operating fund by an amount, noting it does not have to be the \$8.00 difference. Tom stated he felt whatever we decrease should equal the increase in operating. Tom made a motion to recommend to Council that the sewer debt charge be decreased to \$10.00 and sewer operating fund be increased by the \$8.00. This will increase the base rate for sewer from \$9.25 to \$17.25. Dean seconded the motion. Motion passed.

Chuck brought up the discrepancy between ordinances 1165 dated July 6, 1999 and ordinance 1197 dated December 5, 2000. These ordinances dealt with sewer tap in charges. Dean made a motion to recommend to Council to eliminate ordinance 1165 with the second by Tom. Motion passed.

ELECTRIC

MISCELLANEOUS

Clerk presented a sewer appeal for Don Oberhouse. No one living in house and Realtor showed the house. Board approved. Tom Oberhouse abstained.

Jessica Sautter addressed the Board regarding the Pember Grove addition. She explained Bill Long needs a consolidated written response from the Board by August 19, 2014. Nathan's written response was reviewed. Chuck will talk to John and Landry about their written responses.

With no further business to discuss, the meeting was adjourned at 8:50PM. The next regular meeting will be held Monday August 18, 2014 at 7:00 PM in the Council Chambers.

