

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JULY 14, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Bill Long and Mike Springer from NCI Northwest Consultants Inc. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Tom Oberhouse to approve the June 30, 2014 minutes. The second was by Dean Krukemyer. The motion passed. 1 vacation request was approved.

The following bills were approved for payment.

Electric 5301

COUNTYLINE COOP	MISC SUPPLIES	\$	98.65
UNION BANK	UTILITY COLLECTIONS	\$	10.00
OMEGA JV2	POWER INVOICE	\$	332.75
OMEGA JV5	POWER INVOICES	\$	15,476.85
HD SUPPLY	5KV METERING	\$	5,430.82
JOHN COURTNEY	MONTHLY RETAINER	\$	100.00
AMP	POWER INVOICE	\$	76,634.05
AIRGAS	NITRO CYLINDER	\$	47.60

Total Electric	\$ 98,130.72
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Sewer 5201

BROWN SUPPLY	GERM SPRAY AND WIPES	\$	41.01
JONES & HENRY	LAB TESTING	\$	391.90
COUNTYLINE COOP	MISC SUPPLIES	\$	21.88
UNION BANK	UTILITY COLLECTIONS	\$	10.00
FRONTIER	PHONE SERVICE	\$	89.04

Total Sewer	\$ 553.83
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Water 5101

BONDED CHEMICAL	PHOSPHATE AND CHLORINE	\$	2,764.50
HACH CO.	CHLORINE REAGENT PK	\$	372.47
COUNTYLINE COOP	MISC SUPPLIES	\$	73.32
UNION BANK	UTILITY COLLECTIONS	\$	10.00
WESTWOOD AUTO	MISC SUPPLIES	\$	15.57
URS	ENGINEERING BILLS	\$	9,213.34

Total Water	\$ 12,449.20
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Total for all Utilities

\$ 111,133.75

Mike Springer, from NCI Northwest Consultants Inc. introduced himself to the Board. Board had previously been given written information about the company. He said they due primarily transportation and water/sewer line projects. He would like the Board to consider his company for future projects.

WATER

Clerk informed the Board that Nathan gave Stephanie his written response to the Platt as he would be leaving on vacation.

SEWER

Landry and the Board reviewed the drawings for the Pember Grove Subdivision. The main question stemmed from the utility easement on Sherman Ave. If both Sanitary and Electrical lines will be run through the easement, the Board felt the easement needed to be 20'. They also discussed the back lots 3-8 and putting a catch basin behind those properties with a line between every other property connecting to the storm sewer. The Board stated would prefer not to have a pump station if possible.

Landry then stated he talked to Steve Darmofal from Feller and Finch about money for the improvement of the Bierley and Martin/Elm pump stations. The quotes for both jobs totaled \$81,644.00. Steve said we should be able to get 0 interest loans for this project. Tom questioned why we were going from replacing lids to the whole project needing done from the electrical panels etc. Landry explained the electrical panels sit too close to the road and could be hit by snowplows or other vehicles. Tom said if we can get loans, then we should try and get both areas done.

The Board then asked about the quotes for the sewer project on Rt. 105. Landry explained he talked to b Hill'z and Rt. 105 would have to be shut down no matter what excavating company we chose. Landry did talk to ODOT and no permits would be required because it is in the Village jurisdiction. Landry is to find out if ODOT will do the detour signs to other State Routes for the couple of days the project will take. Dean made a motion to accept the quote from Foster Excavating with the second by Chuck. Tom abstained.

The Board reviewed the letter received from the EPA regarding the recent inspection and the renewal of our NPDES permit and the new rules regarding Mercury levels. We should be receiving the draft copy shortly which must be reviewed and responded to in 30 days. May come to Mayor so please watch for this certified letter.

Lastly, Landry stated his new truck will be in the shop by August 15, 2014!

ELECTRIC

John was provided an electrical map of the Pember Grove Subdivision that showed two different designs. The easement was discussed and John felt 10' on either side of the lot lines would be sufficient for getting trucks in to do necessary work. There was also a question on street lights. John said would be easier to run electric for street lights along the streets and would be done underground.

John presented three quotes for a materials purchase from Hd Supply, Brownstowne, and Line Supply Co. Board approved the purchase through HD Supply. He also had two bids for 3 75 KVA transformers from Soloman and T&R Electric. After discussion, the Board approved purchasing only 2 transformers from T&R.

John stated about 2/3rds done with the second connection for Hirzel's. Board made John aware of no overtime for Brian unless an emergency.

MISCELLANEOUS

Clerk presented a late fee appeal for Ruth Schmeltz. Her son Mike Dyer has been very sick and in hospital at Michigan University. The Board approved the adjustment of late fee.

Dean asked if the Board was going to discuss the information received about lowering the sewer debt charge and increasing the sewer usage charge. Clerk was asked to have Stephanie Bowe at next meeting to review this again and make decision.

With no further business to discuss, the meeting was adjourned at 8:45PM. The next regular meeting will be held Monday August 4, 2014 at 7:00 PM in the Council Chambers.

President

Clerk