

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JUNE 30, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Nathan Schultze, and Sandra Miesmer, clerk. Guests present were Bill Long, Jessica Sautter, Eric Campbell, and Roberta Acosta from RCAP. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the June 16, 2014 minutes with corrections. The second was by Chuck Schulte. The motion passed. 2 vacation requests were approved.

The following bills were approved for payment.

Electric 5301

POWER LINE SUPPLY	GLOVES,SLEEVE, TESTING	\$	511.70
BROWNSTOWN SUPPLY	TERMINATIONS 15KV	\$	224.19
CINTAS	UNIFORMS,MATS,TOWELS	\$	109.57
VERIZON WIRELESS	CELL SERVICE	\$	25.43
MT BUSINESS TECH	COPIES/MAINENANCE FEE	\$	28.23
HILTY OFFICE SUPPLY	SUPPLIES, TONER INK	\$	141.39
HOME DEPOT	MISC SUPPLIES	\$	90.05
Total Electric		\$	1,130.56

Sewer 5201

JONES & HENRY	LAB TESTING	\$	1,029.00
CINTAS	UNIFORMS,MATS,TOWELS	\$	60.84
VERIZON WIRELESS	CELL SERVICE	\$	25.43
MT BUSINESS TECH	COPIES/MAINTENANCE FEE	\$	28.23
HILTY OFFICE SUPPLY	OFFICE SUPPLIES	\$	52.16
Total Sewer		\$	1,195.66

Water 5101

MORTON SALT	SALT AND DELIVERY	\$	3,493.98
CINTAS	UNIFORMS,MATS,TOWELS	\$	72.60
VERIZON WIRELESS	CELL SERVICE	\$	25.43
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	59.50
HILTY OFFICE SUPPLY	OFFICE SUPPLIES TONER,INK	\$	141.40
NORTHWEST POOLS	SODIUM HYPOCHLORITE	\$	171.50
MASI	LAB TESTING	\$	751.52
HD SUPPLY			
WATERWORK	SENSUS METERS PIT ADAPTERS	\$	2,055.96
BUCKEYE SANITATION	DISPOSAL OF SHED	\$	110.00

Total Water

\$ 6,881.89

Total for all Utilities

\$ 9,208.11

WATER

Roberta Acosta, from RCAP handed out new materials for review and wanted to discuss the projected costs for water line replacements and a new water tower. After discussion, this cost was estimated at \$4,000,000.00. They again reviewed the spreadsheets and the surplus accounts. Roberta wanted to understand the difference between the \$25,000 transferred from the general fund and the \$5.00 water capital improvement fund collected monthly from customers. Because they are coming from different sources they are different line items in the budget. Stephanie stated there is approximately \$269,000 total in the two funds for improvements. They then reviewed the other changes in the report that Roberta had made. Bill Long asked for a copy of the ordinance to determine original intent. Roberta stated she was glad the scope is being narrowed and will send Clerk updated information for either the July 14th or August 4th meeting.

Bill Long asked to address the Board on Platt being developed. Each department will be given drawings of the Platt to review and are to provide written feedback by July 15, 2014 for next Planning Commission meeting on July 15, 2014. Bill further suggested sharing at Board meeting the 14th so they will be ready for him to collect.

Bill also brought up the north wells and 300' radius and what can and cannot be done within the radius. He asked to have a copy of the drawing for the Northwest Park for the next meeting.

Nathan stated the Forrest Ave. project is complete. We should be hearing from the EPA any day on the approval for the wells and Watson Well Drilling has all the material ready to complete the connections. Nathan will follow-up with the EPA to speed up the process.

Nathan shared a copy of his water license and then asked about the status of Dave Johnson. Dave still has to sign documents until all final paperwork is processed. Board then approved on as need basis after Nathan has his pin#.

Board was then asked to consider a raise for Nathan. Board asked Stephanie wording on original ordinance when Nathan was hired. Board reviewed a copy of the ordinance and then discussed the raise. Dean made a motion to increase wage by \$1.50 for an hourly rate of \$18.76. Tom seconded the motion. Motion passed.

Eric then asked the Board about forgiveness of water usage at the pool because there is obviously a leak somewhere. Nathan and Eric explained 400,000 gallons were used last month after using 228,000 the previous month to fill the pool. Clerk explained the water reads are compiled each month but the pool is a no charge account.

SEWER

Chuck asked about funding for sewer project on St. Rt. 105. Stephanie stated would have to come out of sewer capital improvement fund line item 5704. Stephanie then discussed the sewer budget and gave

Board printout suggesting a decrease in sewer debt charge and an increase in the sewer base rate for 1000 gallons by the same amount. year. An example from the chart would be to decrease debt sewer charge from 18.00 to \$14.00 and increase sewer base rate from \$9.25 to \$13.25. This would generate additional operating income of \$33,972.00 and the customer would not see an increase on their bill. The Board will review and recommend to Council at next meeting.

The Board then compared the quotes received for the Rt. 105 sewer project. They questioned the traffic control charge on the B. Hill'z quote and whether both companies intended to close 105 for the project. Clerk is to have Landry get clarification on this item.

ELECTRIC

MISCELLANEOUS

The Board reviewed the flyer on t-shirts from Cintas. They approved 5 for John, Landry, and Nathan and 4 for Brian. They can be a combination of long and short sleeve but must be bright colors.

With no further business to discuss, the meeting was adjourned at 9:30PM. The next regular meeting will be held Monday July 14, 2014 at 7:00 PM in the Council Chambers.

President

Clerk