

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JUNE 16, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Dean Krukemyer, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Mayor Bowman, Bill Long, and Jesicca Sautter. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the June 2, 2014 minutes. The second was by Chuck Schulte. The motion passed. There were 9 misc. adjustments approved. 1 vacation request was approved.

The following bills were approved for payment.

Electric 5301

JOHN COURTNEY	MONTHLY RETAINER	\$	100.00
AIRGAS	NITRO CYLINDER	\$	46.96
POWER LINE SUPPLY	SUPPLIES	\$	1,271.10
RELIANCE RENTAL	REPAIRS BOOM TRUCK	\$	1,378.81
UNION BANK	UTILITY BILL COLLECTION	\$	10.00
COUNTYLINE COOP	MISC SUPPLIES	\$	81.22
TRS ST OF OHIO	QTR UAN FEES	\$	199.50
FROBOSE MARKET	GAS	\$	95.90
BROWN SUPPLY	PAPER CLEANING SUPPLIES	\$	41.01
NORTHERN SAFETY	SAFETY SUPPLIES	\$	38.50
AUTOMATIC FIRE	FIRE EXTINGUISHER INSPECTION	\$	42.30
	Total Electric	\$	3,305.30

Sewer 5201

OHIO TRS.	LOAN PAYMENT	\$	1,074.40
BAY TRACTOR	TRACTOR	\$	5,019.08
PERRYSBURG SEAL COAT	COAT DRIVE	\$	1,530.00
JONES & HENRY	LAB TESTING	\$	258.30
NW WATER/SEWER	CLEAN SEWER LINES PUMP STATIONS	\$	1,845.00
HUBER TECHNOLOGY	ROLLER BEARING	\$	678.78
UNION BANK	UTILITY BILL COLLECTION	\$	10.00
BRASS KEY SHOP	DUPLICATE CHECKS	\$	27.48
COUNTY LINE COOP	MISC SUPPLIES	\$	40.43
TRS ST OF OHIO	QTR UAN FEES	\$	199.50
FROBOSE MARKET	GAS	\$	21.81
BROWN SUPPLY	PAPER CLEANING SUPPLIES	\$	41.41
NORTHERN SAFETY	SAFETY SUPPLIES	\$	69.83
AUTOMATIC FIRE	FIRE EXTINGUISHER INSPECTION	\$	79.95

FRONTIER	PHONE SERVICE	\$	88.36
USA BLUEBOOK	SKIMMING NETS	\$	122.23
Total Sewer		\$	11,106.56
<u>Water 5101</u>			
MORTON SALT	SALT	\$	3,356.54
MASI	LAB TESTING	\$	174.06
UNION BANK	UTILITY BILL COLLECTION	\$	10.00
TRS ST OF OHIO	QTR UAN FEES	\$	199.50
BROWN SUPPLY	PAPER CLEANING SUPPLIES	\$	7.94
NORTHERN SAFETY	SAFETY SUPPLIES	\$	38.50
AUTOMATIC FIRE	FIRE EXTINGUISHER INSPECTION	\$	211.70
TRS ST OF OHIO	WELL APPROVALS	\$	352.75
Total Water		\$	4,350.99
Total for all Utilities		\$	18,762.85

WATER

Nathan reported that all paperwork is done to get Well#5 and 11 up and running. He had with him and the Mayor signed all appropriate documents. Nathan will see the documents get to the EPA. Chuck stated he also talked to Roger Baker and stressed the importance of the South Plant engineering being done and sent to Roberta Acosta at RCAP by the end of August so she can apply for grant and loan funding for the project. Clerk also shared a copy of the email Roberta sent Roger.

Discussion occurred regarding building at Well #5. Chuck stated to make it simple. Dean suggested to have the roof bolted on so can be removed if needed. Nathan will prepare a list of materials. Brian and Landry will assist in the construction.

Nathan stated they had notified residence on Forrest Ave previous week they were be working on the repairs needed to change size of line needed to go to fire hydrant after problem was discovered this winter.

Nathan's paperwork was sent in to get his water license and has been approved. It should be coming shortly. He asked about Dave Johnson and how long they wanted him to continue working. The Board asked Nathan how comfortable he was at this point. He responded getting comfortable. Chuck stated they would discuss once Tom was back from vacation.

The Board discussed in general the report received from RCAP at the last meeting and the possibility of getting an Ohio Public Works Grant (OPWA) for the South Water Plant project. The Mayor stated it would get high marks because it would be eliminating chlorine gas. Clerk stated Roberta and Larry would be at the June 30th meeting to further review the water system rate analysis.

Bill Long questioned when the repairs would be done on E. Front St. Chuck stated the staff was asked to wait for settling to occur. Nathan was instructed to let the residence know that we have not forgotten the project.

SEWER

Jessica asked to address the Board on Sewer Department funding and issues of having spent 82% of the money appropriated in capital outlay for the year. She shared reports generated by the Fiscal Officer and explained that governmental accounting was different then how we would do, for example, our checkbooks. The example was the sewer extension to the new house on Hickory St. The cost of extending the sewer was not in appropriations for this year. Even though the contractor has paid for it, the money went into revenue and will not be appropriated until next year. Chuck stated the Board needs to do a better job of anticipating expenditures when asked in October or November for project list for next year. One of the items Jessica showed the Board was the possibility of reducing the debt sewer charge per month and increasing the actual sewage charge to increase operating expenses. Landry expressed his frustration because he still needs to maintain the plant and we will have to do the sewer extension on Rt. 105. Jessica and Bill assured Landry there will be funding. After discussion, the Board wants to understand funding better. Jessica will ask Stephanie to attend the next meeting.

Landry told the Board he has read the letter Hirzel received from the EPA approving the permit. Letter does state as long as the plan meets Village rules. Landry has a call into Pat Tebbe with the EPA to let her know that we have not seen a final drawing yet.

There was a brief discussion on the quote received for the Bierley Ave pump station repairs at \$49,000.00. We will still be getting a quote for the Marshall Ave. one also. Landry did discuss the issue of getting Issue 1 funding for part of the project.

The Board deferred the sewer extension on 105 until the next meeting.

Lastly, Landry discussed the concrete walls at the sewer plant. The Board needs to determine the warranty. Pictures have been taken of the problems which he will share with Matt Wolfe. He also worked on repairs to the Huber Screen rolling bearings.

ELECTRIC

John stated the Village has a contract with Time Warner Cable for pole attachment of \$4.00 per pole. AMP and OMEA have reached an agreement with the cable companies of no more than \$8.71 per pole. The Mayor asked John if there was an ending date to the contract we currently have. John will research and report at next meeting.

MISCELLANEOUS

Bill asked if the Board had any questions or concerns with the proposed sub-division. Chuck basically asked what the Board's responsibility would be. Bill stated the contractor would be responsible for installing the water and sewer lines to the individual properties. The Village will charge the sewer and water tap fees to the residence.

With no further business to discuss, the meeting was adjourned at 9:30PM. The next regular meeting will be held Monday June 30, 2014 at 7:00 PM in the Council Chambers.