

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JUNE 2, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, and Sandra Miesmer, clerk. Guests present were Mayor Bowman, Bill Long, Jessica Sautter, Eric Campbell, Tom Reiter, Roberta Acosta, and Larry Baxa from RCAP. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the May 19, 2014 minutes with corrections. The second was by Tom Oberhouse. The motion passed. There was 1 misc. adjustment approved.

The following bills were approved for payment.

Electric 5301

CINTAS	INIFORMS, TOWELS, MATS	\$	107.49
VERIZON WIRELESS	CELL SERVICE	\$	25.65
STEVE FIRSDON	GASOLINE	\$	227.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	38.97
AMPLEX	SET UP INTERNET	\$	250.00
JOHN COURTNEY	ELECTRIC RATE REVIEW	\$	4,835.00
T&R ELECTRIC	TRANSFORMER OIL TEST	\$	200.00

Total Electric	\$ 5,684.11
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Sewer 5201

CINTAS	UNIFORMS, TOWELS, MATS	\$	59.75
VERIZON WIRELESS	CELL SERVICE	\$	25.65
STEVE FIRSDON	GASOLINE	\$	112.19
HENRY BERGMAN INC	SEWER LINE PATCHWORK	\$	915.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	38.96
GORDON LUMBER	DOOR AND SUPPLIES	\$	308.59
CITY OF PERRYSBURG	SLUDGE PROCESSING	\$	452.40
JONES AND HENRY	LAB TESTING	\$	497.10

Total Sewer	\$ 2,409.64
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Water 5101

NATHAN SCHULTZE	REIMBURSE FOR PRINTS	\$	50.25
URS	S WATER PLANT DESIGN WORK	\$	2,364.52
BAKER TANK	HOSE RENTAL FOR PUMP TEST	\$	552.50
USA BLUEBOOK	MISC SUPPLIES	\$	221.93
KUHLMAN CORP	CLAMPS	\$	190.00
MASI	LAB TESTING	\$	831.65

HD SUPPLY			
WATERWORK	METER BOX KEY AND SUPPLIES	\$	115.89
CINTAS	UNIFORMS,TOWELS,MATS	\$	71.69
VERIZON WIRELESS	CELL SERVICE	\$	25.65
STEVE FIRSDON	GASOLINE	\$	243.00
HENRY BERGMAN INC	WATER BREAK PATCHWORK	\$	2,885.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	38.97
PALMER BROTHERS	CONCRETE	\$	341.25
	Total Water	\$	7,932.30
	Total for all Utilities	\$	16,026.05

Bill Long asked to introduce Jessica Sautter as the new Council Member replacing Marge Cox who resigned for medical reasons. She will assume committee appointments that Marge previously had. The Board welcomed her to the fold.

Tom Reiter then addressed the Board as to whether they had made a decision on a partial sewer forgiveness for Fred Smith at 415 Sherman Ave. The Board stated that while not a normal policy to forgive a second time in a year, the actual usage was in December 2013 for the first one. The Board approved a credit less 5000 gallons normal usage.

WATER

Roberta Acosta and Larry Baxa attended the meeting to present the Water System Rate Analysis report they have completed for the Village. Roberta made introductions and Larry then discussed the report. Because the report was lengthy, he went over a few of the charts but felt the Board needed time to read the whole report. It was agreed Roberta and Larry would come back to the June 30, 2014 meeting to discuss in more detail. Roberta discussed MHI (medium household income) for Pemberville based on 2012 census was \$48,264.00 which is too high for some loans and grants. Chuck questioned number of retirees in Village and how they affect the MHI. Roberta said could do our own income survey and she could help with mailings but still a lot of work.

Larry talked about 3.5% increase annually to handle cost of doing business and inflation. He also questioned the surplus funding and felt it should be set up in surplus accounts and wanted the Board to think about it before the next meeting together. This may depend on how the ordinance was originally written. He did state that we do not need a rate increase for 2014 but would by 2015. They will update the scenario for base billing analysis and mail to clerk.

Roberta asked where Roger Baker was on design for South Water Plant. Nathan stated he knows some work has been done. Roberta will need cost figures by September 5, 2014 to meet deadlines for grant applications and loan funding. Both Roberta and Chuck will communicate with Roger. The Board thanked them for coming to the meeting.

Nathan asked about a decision on whether Duane Martin could plant alfalfa and bale at the well in the woods, not North Water Plant. This saves Village on mowing expenses. Clerk stated she talked to Duane and he uses bales for feeding cattle, not for selling for profit. She also talked to Mike Marsh and he saw no problem with this agreement. Board approved Duane to plant alfalfa and to bale.

The Board approved HD Waterworks for purchasing materials needed for connecting Well #11

SEWER

The Board was given quotes for work on Bierley St. pump station to review for next meeting.

Clerk informed Board she had received two quotes for extending sewer line on W Front St. and was expecting a quote still from D&K and should have for next meeting.

ELECTRIC

The Board was presented resolution 2014-1 for approval to increase electric rates. Dean made the motion to approve with the second by Tom. Motion passed. The rate will go into affect with the July 2014 bills.

They also reviewed John Courtney's response to the Village paying for the cost to wire to the new meter and paying for 50% of the new meter for the Hirzel 2nd metering project. This was approved.

MISCELLANEOUS

Clerk presented a written sewer/ water appeal from Dave Smith. The Board agreed to a sewer reduction of \$125.40.

With no further business to discuss, the meeting was adjourned at 9:15PM. The next regular meeting will be held Monday June 16, 2014 at 7:00 PM in the Council Chambers.

President

Clerk