

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
March 17, 2014**

Present at the regular meeting of the Board of Public Affairs were, Tom Oberhouse, Dean Krukemyer, and Sandra Miesmer, clerk. Guests present were Marge Cox, and Bill Long. Chuck Schulte was absent. The meeting was called to order at 7:00PM by Dean Krukemyer. A motion was made by Tom Oberhouse to approve the March 3, 2014 minutes with the second by Dean Krukemyer. The motion passed. There were 9 misc. adjustments approved. 3 vacation requests were approved.

The following bills were approved for payment.

Electric 5301

AIRGAS	NITRO CYLINDER	\$	39.98
UNION BANK	UTILITY COLLECTIONS	\$	10.00
WESTWOOD AUTO	MISC. SUPPLIES	\$	138.55
COUNTYLINE COOP	MISC. SUPPLIES	\$	108.46
HILTY OFFICE SUPPLIES	PAPER	\$	18.31
FROBOSE IGA	GAS	\$	169.80
STEVE FIRSDON	GAS	\$	118.90
Total Electric		\$	604.00

Sewer 5201

JONES & HENRY	LAB TESTING	\$	126.00
CUMMINS BRIDGEWAY	R&M GENERATOR	\$	200.00
UNION BANK	UTILITY COLLECTIONS	\$	10.00
COUNTYLINE COOP	MISC. SUPPLIES	\$	4.69
BROWN SUPPLY	PAPER/CLEANING SUPPLIES	\$	101.77
HILTY OFFICE SUPPLIES	PAPER	\$	18.32
STEVE FIRSDON	GAS	\$	189.81
Total Sewer		\$	650.59

Water 5101

PERRYSBURG PIPE	SUPPLIES VALE REPLACEMENT	\$	195.00
CITY OF TOLEDO	LAB TESTS	\$	60.00
MASI	LAB TESTS	\$	415.56
KUHLMAN CORP	REPAIR CLAMP	\$	525.00
UNION BANK	UTILITY COLLECTIONS	\$	10.00
COUNTY LINE COOP	MISC. SUPPLIES	\$	31.74

HILTY OFFICE SUPPLIES	PAPER	\$	18.32
STEVE FIRSDON	GAS	\$	396.01
EISENHOUR MOTORS	TIRES OIL CHANGE	\$	567.59
Total Water		\$	2,219.22
Total for all Utilities		\$	3,473.81

WATER

Clerk made Board aware that Nathan will need to order a meter for Well #5 once fixed. He has a quote from HD Waterworks Supplies, only supplier who carries it. This is a new rule from EPA.

SEWER

Clerk provided Board with copies of the accounts for Hirzel's. Joe Hirzel Jr. was in office and asked if the water and sewer debt charges could be waived on account # 03.4380.1. This is the new 2" line put in last year beside the existing 2" line as an extra water source during activity. After discussion, the Board approved the waiver of these fees.

Clerk also stated Hirzel's were interested in whether the Board had discussed and made any plans for how to bill for new sewer meter. Clerk stated she felt the best account to tie into was 03.4391.1 which currently has water and electric only. She explained once water usage calculated, can manually charge correct sewer usage based on meter read. Board agreed this account would be fine and that commercial rate would be charged for the months they will use the meter. Some coordination will have to occur between the Clerk and Hirzel's as to months it will be used.

ELECTRIC

MISCELLANEOUS

Clerk stated Board had 2 late fee appeals and 2 sewer charge appeals in their folders to review.

1. Frobose Market IGA- letter received, check written February 17, 2014 but forgot to mail. They have not had a late fee before. Approved for \$413.98
2. Rodney Bauer-came into office-said dropped payment off at Police Station February 27, 2014. Clerk did not receive until Monday March 3, 2014. Approved for \$12.02
3. Robert Diehl- Nathan caught high usage when reading meter. Older gentleman who lives alone -only uses 1000 gallons per month-read was 27,000. John Lockard talked to him. Meter has not moved since read-determined was probably sticking toilet. Approved for \$142.50.
4. John Hiser- house is empty-son Dennis Hiser takes care of property. Landry made him aware of broken pipe. Approved for \$216.60.

Bill Long stated Council is aware Sewer Dept. will be buying used garden tractor from Street Dept. He and Chuck asked Clerk to make sure this is coordinated with Bay Tractor.

Bill also explained to Board agreement reached at Personnel meeting to create an equipment log for Village equipment. He will create this paperwork and start with the back hoe. He asked the Board to help him enforce the new procedure.

With no further business to discuss, the meeting was adjourned at 7:45PM. The next regular meeting will be held Monday March 31, 2014 at 7:00 PM in the Council Chambers. This is because Council will meet Tuesday April 1, 2014.

President

Clerk