

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
FEBRUARY 3, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Mayor Bowman and Bill Long. The meeting was called to order at 7:00PM by Chuck Schulte. A motion was made by Dean Krukemyer to approve the January 21, 2014 minutes with the second by Tom Oberhouse. The motion passed. There was 1 misc. adjustment to approve. 1 vacation request was approved.

The following bills were approved for payment.

**Electric 5301**

CINTAS	UNIFORMS, MATS TOWELS	\$	151.70
HILTY	OFFICE SUPPLIES	\$	35.65
AMP	OSHA TRAINING	\$	270.00
BROWN SUPPLY	CLEANING SUPPLIES	\$	82.02
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	23.70
CARDMEMBER SERVICE	PRINTER	\$	138.76
STEVE FIRSDON	GAS	\$	213.20
CMI	HARDWARE CONTRACT	\$	300.00
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
AMERICAN SAFETY	SAFETY GEAR	\$	144.25
JOHN COURTNEY	CONSULTING FEE	\$	100.00
	<b>Total Electric</b>	<b>\$</b>	<b>1,469.28</b>

**Sewer 5201**

CINTAS	UNIFORMS, MATS, TOWELS	\$	72.64
HILTY	OFFICE SUPPLIES	\$	35.64
AMP	OSHA TRAINING	\$	270.00
BROWN SUPPLY	CLEANING SUPPLIES	\$	41.01
MT BUSINESS TECH	COPY-MAINTENANCE FEE	\$	23.70
STEVE FIRSDON	GAS	\$	151.43
CMI	HARDWARE CONTRACT	\$	300.00
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
JONES AND HENRY	LAB TESTS	\$	252.00
	<b>Total Sewer</b>	<b>\$</b>	<b>1,156.42</b>

**Water 5101**

BONDED CHEMICAL	CHLORINE-DRUM-PHOSPHATE CARUS	\$	1,151.45
MASI	LAB TESTING	\$	189.50
HD WATERWORKS	SUPPLIES LINE BREAK-SENSUS METER	\$	4,221.88
CINTAS	UNIFORMS, MATS, TOWELS	\$	87.35
HILTY	OFFICE SUPPLIES	\$	35.64
AMP	OSHA TRAINING	\$	270.00
BROWN SUPPLY	CLEANING SUPPLIES	\$	35.73
MT BUSINESS TECH	COPY-MAINTENANCE FEE	\$	23.70
STEVE FIRSDON	GAS	\$	299.00
CMI	HARDWARE CONTRACT	\$	300.00
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
JSD TRANSPORT	STONE DELIVERY	\$	117.60

<b>Total Water</b>	<b>\$</b>	<b>6,741.85</b>
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<b>Total for all Utilities</b>	<b>\$</b>	<b>9,367.55</b>
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**WATER**

Nathan told the Board there was a water line break on Oak and Bond over the weekend which they were able to fix without shutting off water supply and therefore no boil alert. Nathan stated needs to replace stock on clamps and gave the Board three quotes. Kuhlman was the lowest. Board approved the purchase through Kuhlman.

The Clerk gave the Board a contract to sign from Roger Baker at URS to provide services to connect Well # 11 to the system. Tom Oberhouse made a motion to accept the agreement with the second by Dean Krukemyer. Motion passed. Chuck signed the agreement.

Nathan discussed the previous water line break on Forest and the need to fix the hydrant permanently. He shared a drawing of his idea to fix the water line and asked permission to have Mueller Corp. show him how to rebuild the hydrant. Nathan to get quotes on fixing the line.

The Board was informed Well #5 is not working. Watson Well Drilling was approved to pull the pump and camera the casing. Nathan is to check with the EPA on whether we can keep the house enclosure for this well.

The Clerk provided Ground Water Science's letter of explanation on the additional costs as the geologist for Well #11 project. They did agree to a \$500.00 reduction in the bill. Tom made a motion to pay the bill with the second by Dean. Motion passed.

**SEWER**

Landry again discussed the apparatus for the new truck. He has been unable to get a quote from Kalida Truck Co. He will bring final specifications to the next meeting.

He had to pull the 15horse pump from the Legion/Park station. It has gone back to Salem for the company to work on it.

Board was notified all sewer reports were completed and mailed prior to the January 31, 2014 deadline. Landry also met with Andrew Gall from the EPA to discuss sludge land application sites.

He also stated still needs to work on the problems with the Huber Screen.

## **ELECTRIC**

John discussed the information provided to the Board regarding AMP GS stranded costs. He stated Courtney suggested he attend the meeting in Columbus February 11, 2014 on the litigation and mediation that will take place. The Board approved John to attend the meeting.

The Board also discussed the Rate Study by John Courtney for electric. John had been asked to find out additional cost if they would have to develop any rate changes. Courtney's response to this request was unclear so John is to get more information for the Board.

John provided Clerk with information on purchasing new transformers. The Board approved the purchase.

The Board was provided the following documents from AMP for review: AMP certification class, AMP 2013 Wholesale costs for Pemberville, and AMP Converge/Demand response program. John said the Converge/Demand response program would not really pertain to us because it has to do with peak usage and our retail customers would not be able to change their usage.

John stated he will be requiring maintenance on the bucket truck. There has been a recall on the truck and the DOT inspection will be coming up. He will have more information for the next meeting.

John informed the Board he attended a meeting in Woodville last week which was a round table discussion on utilities in general.

## **MISCELLANEOUS**

Chuck questioned the maintenance on the back hoe and whether it is being done. Bill Long said he would investigate.

Clerk presented a late fee appeal for Dale and Jodi Coffield who live at 600 Water St.. She contacted the Clerk because the check they mailed on January 18, 2014 had not been cashed. It was explained the check had never been received. The Board approved a credit of \$25.08.

The next meeting in February will be moved to Tuesday February 18, 2014 because of the the President's Day Holiday Monday.

With no further business to discuss, the meeting was adjourned at 8:40PM. The next regular meeting will be held Tuesday February 18, 2014 at 7:00PM in the Village Office.

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President

Clerk