

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JANUARY 6, 2014**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, John Lockard, and Sandra Miesmer, clerk. Guests present were Eric Campbell, and Bill Long. The meeting was called to order at 7:10p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to elect Chuck Schulte as President of the Board with the second by Tom Oberhouse. Motion passed. A motion was made by Dean Krukemyer to approve December 16, 2013 minutes with the second by Tom Oberhouse. The motion passed. There were no misc. adjustments to approve.. 1 vacation request was approved.

The following bills were approved for payment.

Electric 5301

BROWNSTOWN ELECTRIC	METERING EQUIPMENT	\$ 320.64
UNION BANK	UTILITY BILL COLLECTIONS	\$ 10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$ 27.20
CINTAS	UNIFORMS/MATS	\$ 77.90
STEVE FIRSDON	GAS	\$ 275.95
COUNTYLINE COOP	MISC. SUPPLIES	\$ 32.56
Total Electric		\$ 744.25

Sewer 5201

SPIKES DOOR SERVICE	REPAIR DOOR	\$ 125.00
JONES & HENRY	LAB TESTING	\$ 1,034.10
UNION BANK	UTILITY BILL COLLECTIONS	\$ 10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$ 27.20
CINTAS	UNIFORMS MATS	\$ 60.78
STEVE FIRSDON	GAS	\$ 144.77
COUNTYLINE COOP	MISC. SUPPLIES	\$ 39.91
Total Sewer		\$ 1,441.76

Water 5101

GROUND WATER SCIENCE	GEOLOGIST FOR WELL #11	\$ 8,690.00
CULLIGAN	REPAIRS	\$ 334.20
HD SUPPLY WATERWORK	SUPPLIES FOR MILLER INSTALL	\$ 501.50
MASI	LAB TESTING	\$ 307.41
PALMER BROTHERS	CONCRETE	\$ 225.01

KUHLMAN CORP	MISC. SUPPLIES	\$	205.00
PERRYBURG PIPE	MISC. SUPPLIES	\$	359.25
CARDMEMBER SERVICE	MERRILL HYDRANT	\$	156.00
MORTON SALT	SALT SOUTH PLANT	\$	3,388.69
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	27.20
CINTAS	UNIFORMS MATS	\$	94.52
STEVE FIRSDON	GAS	\$	100.70
Total Water		\$	14,399.48
Total for all Utilities		\$	16,585.49

WATER

A bill from Ground Water Science LLC for \$11,611.59 was reviewed. We also received a second invoice for \$1250.00 reports and analysis of the project. The Board was still concerned that this was way over projected cost of \$8690.00, especially with the clause in the contract that stated anything over 10% of this projected cost would require a change order. The Board agreed to pay \$8690.00 now and clerk is to request a written explanation and change order for the balance.

Clerk shared a copy of the ordinance written by Mike Marsh requesting approval to spend up to \$75,000.00 for design/engineering of South Water Plant. There has been one reading so far. Discussion then took place as to why written as an emergency. Clerk stated that Fiscal Officer told her it was because the cost was over \$50,000.00 which should go out for bid. Bill Long stated this would be hard to explain to Council and he was not comfortable approving. Mike Marsh will be at the Council meeting so Bill will get further explanation from him.

SEWER

The Board briefly discussed the garden tractor Streets, Lands, and Buildings will trade in. Eric Campbell stated he thinks it is at the end of February or early March but to check with Jeff Bourdo. Clerk is to check with Fiscal Officer if this was planned for in temporary appropriations.

Chuck asked about the degreaser discussed at previous meeting. Clerk stated Landry will need to bring up at next meeting.

ELECTRIC

Board was provided a copy of a memo sent from AMP regarding Efficiency Smart and a possible grant to reduce the cost of participating. John is to contact Randy Corbin to find out an approximate amount we would receive.

John received an email response from John Courtney as to whether the Village needs to look at a rate study. Courtney stated the last study was in 2010 and that it would probably be a good idea. The cost will be \$4,000 to 5,000 which assumes they won't have to develop any rate changes. John is to contact him about these extra costs before a decision can be made.

PCB oil samples from both transformers and barrels were sent to T&R. They will take old barrels and provide 6 new barrels at no cost. Board approved.

John would like the Board to consider an AED for his truck. John to research cost and what Village already owns.

John is working on internet hook-up at his building with Amplex. They are to let him know cost. He will bring information to next meeting.

MISCELLANEOUS

Clerk made Board aware the next meeting date would be January 20th, but this is a Holiday. Decision made to have the meeting Tuesday January 21st in Village office.

They also briefly discussed locations again for the new water tower.

With no further business to discuss, the meeting was adjourned at 9:00PM. The next regular meeting will be held Tuesday January 21, 2014 at 7:00PM in Village Office.

President

Clerk