

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
OCTOBER 14, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Nathan Schultze, Landry Sheets, and Sandra Miesmer, clerk. Guests present were Bill Long, Marge Cox, Eric Campbell, and Mayor Bowman. Dean Krukemyer was absent. The meeting was called to order at 7:20 p.m. by Chuck Schulte. A motion was made by Tom Oberhouse to approve September 30 2013 minutes with the second by Chuck Schulte. 8 misc adjustments were approved.

The following bills were approved for payment.

WOODLANE INDUSTRIES	RECORD DESTRUCTION	\$	59.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.87
COUNTYLINE COOP	MISC SUPPLIES	\$	98.77
WESTWOOD AUTO PARTS	MISC SUPPLIES	\$	47.92
FROBOSE IGA	GAS	\$	49.51
UNION BANK	BILL COLLECTIONS	\$	10.00
JOHN COURTNEY	CONSULTANT FEE	\$	100.00
POWER LINE SUPPLY	CAPITAL SUPPLIES	\$	613.21
BG RENTAL	CHAINS FOR SAW	\$	88.06
AIRGAS USA	NITRO CYLINDER	\$	42.30
Total Electric		\$	1,129.64

Sewer 5201

WOODLANE INDUSTRIES	RECORD DESTRUCTION	\$	58.00
EISENHOUR MOTORS	WINDOW REPAIR	\$	138.63
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.87
FROBOSE IGA	GAS	\$	24.32
UNION BANK	BILL COLLECTIONS	\$	10.00
D & K TRANSPORT	SLUDGE HAUL	\$	200.00
BUCKEYE SANITATION	SPOT BOX	\$	65.00
BAY TRACTOR	WHEEL, TIRES, OIL FILTER	\$	200.55
JONES AND HENRY	LAB TESTING	\$	463.10
Total Sewer		\$	1,180.47

Water 5101

WOODLANE INDUSTRIES	RECORD DESTRUCTION	\$	58.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.86
COUNTYLINE COOP	MISC SUPPLIES	\$	91.42
UNION BANK	BILL COLLECTIONS	\$	10.00

MASI	LAB TESTING	\$	755.99
WELLMAN RENTAL	GAS CAP	\$	11.96
	Total Water	\$	948.23
	Total for all Utilities	\$	3,258.34

WATER

Nathan explained the last water line break on College Ave. It was fairly close to the other ones.

Damschroeder roofing was unable to give a quote last week on repair to roof at North Water plant. The Board approved this company if repair is \$500.00 or less. Otherwise, Nathan is to get another quote.

Nathan presented quotes from HD Supply Waterworks, Perrysburg Pipe and Kuhlman Corp. on two options for valve replacement at Mike Fritz’s. Chuck has talked to Janelle and best week to shut off would be Thanksgiving. Discussion followed that this might not be a good week for residents on Pine St. trying to cook a Thanksgiving meal. Also, the quotes needed to be broken down better for if an insertion valve is done and what parts listed for doing it that way verses shutting off water and repairing. Nathan will work on this and report at next meeting.

SEWER

Landry shared the quote from Henry W. Bergman on sealing the drive to the Waste Water Treatment plant. He and Eric explained only got the one quote to try and coordinate this work with the other work they are doing for the Village. Tom made a motion for Landry to get a second quote not to exceed \$3745.00 and the lowest bid be approved. Chuck seconded the motion. Motion passed.

Landry said had discussion with Butch at Dan’s trucking in Perrysburg. He stated he could get as good a price if not better than the procurement office. Brian at Eisenhour motors is also looking at auctions for a used truck for us.

Hall and Associates, engineering the Hirzel sewer tap in project has talked to Landry about the metering. The Board stated they want the metering at our manhole at road to the plant. Chuck stated they would have to be billed according to the agreement Board has with Northwest Water Sewer District. Clerk informed Board changes would need to be made with CMI, our software company, because sewer is charged based on water usage.

Clerk presented a sewer license renewal for Brian Heestand at a cost of \$35.00. Tom made a motion to pay the fee with the second by Chuck. Motion passed.

ELECTRIC

Marge made the Board aware there is a concern about making the electric covenant by the end of the year. She feels we should go to a rolling 1 month rate instead of quarterly. John will talk to Courtney at the conference about what we need to make this happen.

MISCELLANEOUS

Board discussed the replacement for Gale Loeblich when he retires November 30, 2013. Dave Johnson has met with the Board and agreed to \$20.00/hour. He would full under the utility assistant position already approved. He feels 8 hours/week will be sufficient but may need 20hours/week when he starts to learn the systems. Board approved. Marge will take to the personnel committee.

The Board then had another discussion on the location of a new water tower or towers. Village map was looked at and several locations discussed, but no decision made.

With no further business to discuss, the meeting was adjourned at 9:10.M. The next regular meeting will be held Monday November 4, 2013 in Council Chambers.

President

Clerk