

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 30, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loeblich, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Bill Long, Marge Cox, and Eric Campbell. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to approve September 16, 2013 minutes with the second by Tom Oberhouse. Motion passed. Leave requests were approved for John and Gale.

The following bills were approved for payment.

Electric 5301

STEVE FIRSDON	GASOLINE	\$	376.54
CINTAS	UNIFORMS, MATS	\$	76.52
BROWN SUPPLIES	PAPER SUPPLIES	\$	41.01
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	50.95
SANDUSKY ELECTRIC	EXIT LIGHT BULDS	\$	32.50
JOHN LOCKARD	BOOT REIMBURSEMENT	\$	75.00
AMP INC	CONFERENCE FEE	\$	480.00
BEEKER LANDSCAPING	AQUA MATS-GRIND STUMP	\$	156.00
POWERLINE SUPPLY	CAPITAL SUPPLIES	\$	123.30
Total Electric		\$	1,411.82

Sewer 5201

STEVE FIRSDON	GASOLINE	\$	144.76
CINTAS	UNIFORMS, MATS	\$	59.71
BROWN SUPPLIES	PAPER SUPPLIES	\$	82.34
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	50.94
JONES AND HENRY	LAB TESTING	\$	297.90
OHIO PUMP	CIRCUIT BREAKER	\$	200.00
OTCO	CLASS FEES SHEETS, HEESTAND	\$	70.00
Total Sewer		\$	905.65

Water 5101

STEVE FIRSDON	GASOLINE	\$	217.00
CINTAS	UNIFORMS, MATS	\$	103.32
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	50.95
ROBERT BLUE	SALT DELIVERY	\$	856.93

TRUCKING

MARTIN MARIETTA	STONE	\$	200.70
MASI	LAB TESTING	\$	645.97
JSD TRANSPORT	HAULING STONE	\$	112.75
WEELMAN RENTAL	HOSE, LED FLASHLIGHT	\$	119.45
HD WATERWORKS	METERS	\$	3,834.48
	Total Water	\$	6,141.55
	Total for all Utilities	\$	8,459.02

WATER

Nathan and Gale confirmed Watson Well Drilling will be here next week to start on the new well and abandoning well #2. Jim Watson is coordinating with the Engineer for the project. Marge discussed the purchase order for the project and which to take the money from.

Nathan provided the Board with several quotes on materials needed from the recent two water main breaks and broken valve replacement. After review, the Board approved everything from HD Waterworks except the stem, to be purchased through Kuhlman's and the larger pump from USA Bluebook. Chuck then talked about the breaks and the need to make sure we clean up after these processes. The Board approved a load of 411 and #6 stone for repairs to be purchased.

Gale reported that because of the repairs in the last two weeks, had not had a chance to get quotes yet on the roof repair at the North Water Plant.

The Board then continued the discussion on requirements needed to run the Water Plants when Gale retires. Tom stated he spoke to an EPA supervisor. The only requirement is the 1 1/2hrs three days a week as previously discussed. Nathan does not need to be supervised 40 hrs per week. The Board again asked Gale if he would be interested in part-time and he said no. Gale then stated he felt not having someone with Nathan was an injustice to him and the Village. Gale then asked the Board about his retiring and Chuck stated he would call him later.

Chuck then asked about two valves at Mike Fritz's house and the elevator that need to be fixed. Discussion occurred with Chuck stating he will talk to Janelle's Diner about the affect of a boil alert to her when fixing the valve by Mike Fritz's and report back to next meeting.

In order to let ground and surrounding areas settle from the water main breaks, Nathan and Gale were directed not to do asphalt until next spring.

SEWER

Discussion continued on new truck for sewer plant. Chuck explained calls to the procurement group stated the contract on 2013 vehicles would end September 30, 2013. Bidding on a new contract will take place in November. He showed members some he found on-line that were around \$29,000.00 apiece.

Sandy informed Board, there is only \$29,000.00 to spend because sludge hauling expenses have been much higher. The Board decided to wait for the new bids to come in.

Landry updated the Board on the Hirzel sewer tap in project. Brian met with the contractor briefly to look at the plans. They have not been approved by the EPA yet.

Landry will talk to Northwest Water Sewer District about the possibility of doing some work for the Village with their Vac Trucks.

ELECTRIC

John provided a quote for meters needed from HD Supply. The Board approved the purchase..

John continued the discussion on the Efficiency Smart contract. John Courtney has recommended we sign the contract. The contract over a three year period would be about \$47,000.00. John and Chuck will discuss this at the AMP conference end of October.

John continued the discussion on equipment for logging and recording voltage issues. There was some concern on the PC based equipment. This will also be discussed at the conference.

MISCELLANEOUS

Clerk presented a sewer appeal letter from Mary McArthur at 221 East Front St. Apt B. Clerk had contacted her last month because consumption higher than normal. Landlord found the inside seal on the toilet leaking and fixed the problem. Board agreed to a \$68.00 sewer credit.

Clerk provided the Board with a November calendar for discussion on how to process bills because the Thanksgiving Holiday days off will be November 28-29th. The Board agreed to a due date of November 26th and to let the clerk process payments Monday December 2, 2013 before calculating and charging late fees.

Dean then made a motion to go into executive session at 8:50 PM to discuss personnel issues. A 2nd was made by Tom.

Dean made a motion to come out of executive session at 9:30PM with the second by Tom. Tom made a motion to give Nathan Schultze a \$1.00 raise/hour effective September 16, 2013. Dean seconded the motion. Motion passed.

With no further business to discuss, the meeting was adjourned at 9:50.M. The next regular meeting will be held Monday October 14, 2013 in Council Chambers.

President

Clerk