

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 16, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loeblich, Nathan Schultze, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Bill Long, Marge Cox, Eileen Schuerman, Eric Campbell, and Mayor Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Tom Oberhouse to approve September 3, 2013 minutes with the second by Dean Krukemyer. Motion passed. A leave request was approved for John.

The following bills were approved for payment.

Electric 5301

COUNTYLINE COOP	MISC. SUPPLIES	\$	107.80
STEVE FIRSDON	GAS	\$	215.40
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
AIRGAS	NITRO CYLINDER	\$	43.46
OMEGA JV5	PRINCIPAL/INTEREST	\$	16,424.27
TRS STATE OF OHIO	UAN QUARTERLY FEES	\$	247.50
FROBOSE MARKET	GAS	\$	44.00

Total Electric

\$ 17,092.43

Sewer 5201

COUNTYLINE COOP	MISC. SUPPLIES	\$	44.62
STEVE FIRSDON	GAS	\$	217.88
STAPLES	PRINTER INK	\$	82.96
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
VIRTUAL PC	REPAIR OF LAPTOP	\$	479.93
TRS STATE OF OHIO	UAN QUARTERLY FEES	\$	247.50
JONES AND HENRY	LAB TESTING	\$	478.80

Total Sewer

\$ 1,561.69

Water 5101

COUNTYLINE COOP	MISC SUPPLIES	\$	164.33
STEVE FIRSDON	GAS	\$	338.13
UNION BANK	UTILITY BILL COLLECTIONS	\$	10.00
TRS STATE OF OHIO	UAN QUARTERLY FEES	\$	247.50
GALE LOEBRICH	REIMBURSE CLASS FEE	\$	200.00
MASI	LAB TESTING	\$	113.30
HACH COMPANY	SEMINAR FOR NATHAN	\$	350.00

WESTWOOD AUTO	DRAIN PAN	\$	5.14
MORTON SALT	SALT SWP	\$	2,245.46
BONDED CHEMICAL	AQUA MAG/CHLORINE	\$	1,934.10
EISENHOUR MOTOR	REPAIR STARTER	\$	352.20
PERRYSBURG PIPE	CLAMPS AND PIPE	\$	747.25
NORTHWEST POOLS	CHLORINE	\$	239.65
Total Water		\$	6,947.06
Total for all Utilities		\$	25,601.18

WATER

Gale handed information to Chuck from Preferred Tank and Tower Company in Kentucky. Along with cleaning and painting water towers, they also dismantle and install new and used water towers. These papers are a proposal to possibly purchase 2 used towers. Clerk is to make copies for next meeting to review. Chuck than stated we need to determine a location for the new towers as this will affect funding on the project when it comes up. Several sites have been suggested such as behind the fire station and the old lumber yard. Gale said the study done by Feller and Finch in 2004 also made recommendations. Chuck stated he would like to have the decision made by the end of the year.

The Board continued the discussion on how many hours are needed to cover the plant if Gale retires November 30, 2013. They already knew 4 ½ hrs 3 days a week. Now Nathan and Gale state Nathan must be supervised 40 hrs per week by someone with a water license until he has completed his 2080 hours to receive his license. Chuck asked Tom to find out from EPA exact rules before decision can be made and report back at next meeting.

Gale reported the roof at the North water plant is leaking, particularly at the west wall. He was told to have someone look at it and prepare an estimate to have it fixed.

Watson Well Drilling is still two weeks out to start well projects. Gale confirmed John can get power to well field for the project.

A valve at Pine St. and College Ave. broke when work was done on College Ave. for the last water line break, probably a shaft broke. Gale was directed to dig up area to determine the problem but not to back fill with stone but rather put road plate over hole.

SEWER

Landry was ok'd to order two drums of de-greaser from Zep.

Discussion continued on new truck for sewer plant. Landry and Tom have talked to Brian Eisenhour about keeping an eye open for a used utility truck at action. Chuck stated he found a Ford truck at the procurement web site but needed to contact the dealership directly with questions. Clerk was directed to find out the appropriated amount for a truck from Stephanie.

Tom and Landry asked about sealing the driveway at the Waste Water Treatment Plant. Board approved getting quotes for the job.

Landry stated he has provided pictures of the catch basins on Rt. 105 or Front St. to Feller and Finch for the repaving project with ODOT for next year.

ELECTRIC

John provided quotes for materials needed. Tom made a motion to approve purchase through Power-Line with the second by Dean. Motion passed.

John provided information to the Board about whether to continue with Efficiency Smart after our contract expires December 31, 2013. It was decided to fax information to John Cortney for his opinion.

John stated he has had a couple of voltage issues, one at sewer plant and one at fire station. He is looking at equipment to purchase which records voltage and will update at next meeting.

MISCELLANEOUS

7 misc. adjustments were approved.

1 leave request for John was approved.

Clerk provided Board with contract from HEAP to accept energy assistance payments for utility accounts. After discussion, Board approved. The Mayor will sign.

Marge explained old records have been approved for destruction and wanted to know if the Board would approve splitting some of the costs to have Wood Lane do the work. Board agreed.

With no further business to discuss, the meeting was adjourned at 8:40P.M. The next regular meeting will be held Monday September 30, 2013 in Council Chambers.

President

Clerk