

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
AUGUST 19, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Nathan Schultze, and Sandra Miesmer, clerk. Guests present were Bill Long, Eric Campbell, Marge Cox, Eileen Schuerman, and Mayor Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to approve August 5, 2013 minutes with the second by Tom Oberhouse. Motion passed.

The following bills were approved for payment.

**Electric 5301**

FROBOSE IGA	GAS	\$	79.50
HILTY OFFICE SUPPLIES	MISC SUPPLIES	\$	18.32
COUNTYLINE COOP	MISC SUPPLIES	\$	135.31
AIRGAS	NITRO CYLINDER	\$	43.46
SD MYERS	CRITICAL PAC	\$	382.00
AMP	NORTHERN POWER POOL	\$	72,538.37
JOHN LOCKARD	MEAL REIMBURSE-FAIR SUPPLIES	\$	26.26
BRIAN HEESTAND	MEAL REIMBURSE	\$	13.50
CHARLES SCHULTE	FOOD REIMBURSE	\$	37.75

**Total Electric**

<b>\$ 73,274.47</b>
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**Sewer 5201**

FROBOSE IGA	MISC SUPPLIES	\$	3.00
HILTY OFFICE SUPPLIES	MISC SUPPLIES	\$	18.31
BROWN SUPPLY CO.	PAPER/CLEANING SUPPLIES	\$	41.01
JONES AND HENRY	LAB TESTING	\$	447.30
ZEP MANUFACTURING	DEODORANT BLOCKS	\$	256.02
D&K TRANSPORT	SLUDGE PROCESSING	\$	800.00
EISENHOUR MOTORS	SEWER R&M	\$	35.95

**Total Sewer**

<b>\$ 1,601.59</b>
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**Water 5101**

FROBOSE IGA	MISC SUPPLIES	\$	6.44
STAPLES	CANON PRINTER	\$	119.99
HILTY OFFICE SUPPLIES	INK AND MISC SUPPLIES	\$	48.30
BROWN SUPPLY CO.	PAPER/CLEANING SUPPLIES	\$	41.01
COUNTYLINE COOP	GRASS SEED/MISC SUPPLIES	\$	98.84

MARTIN MARIETTA	STONE	\$	210.84
MASI	LAB TESTING	\$	537.89
ROBERT BLUE			
TRUCKING	SALT DELIVERY	\$	718.38
PALMER BROS. CON.	CONCRETE	\$	549.13
MORTON SALT	SALT	\$	2,209.81
	<b>Total Water</b>	<b>\$</b>	<b>4,540.63</b>
	<b>Total for all Utilities</b>	<b>\$</b>	<b>79,416.69</b>

**WATER**

Nathan brought a quote from HD Waterworks for new ¾” meters and stated Gale said this is where we always get them. Chuck explained still need to attempt to get another quote as auditors expect more than one quote before purchasing. The Board did approve purchase for \$4008.00 as long as another quote is not less.

The Hirzel new tap job is complete and we will be preparing an invoice to recoup our costs. Chuck said to be sure to add labor costs.

Nathan then opened the discussion on the quote received by Watson Well Drilling to drill a new well at a cost of \$21,900.00 and the well abandonment of well #2 at \$2750.00. Board addressed the special note of power to run test pump needs to be out well head and may require generator at extra cost. Chuck stated we have portable generator that can be used. Chuck will talk to Jim Watson about test pump and several other questions. Board will review quote and make decision by next meeting.

**SEWER**

Clerk informed Board Fiscal Officer did not know web site for State Procurement Office but that we are a member of Ohio Cooperative Purchasing. Clerk has left a telephone message for them to contact her. Chuck stated Landry is calling Charlie’s Dodge about possible new or used truck.

**ELECTRIC**

**MISCELLANEOUS**

8 misc. adjustments were approved.

Clerk presented letter on sewer appeal for Dale and Jodi Coffield at 600 Water St. The back- up sump pump runs on water and was not working correctly so used 44,000 gallons of water when normal usage is 9,000. The Board approved an adjustment of \$199.50.

The Board also approved leave requests for Nathan, Gale, and John. Clerk asked to attend an excel spreadsheet class which the Board approved. Clerk informed the Board the State Audit will begin this Wednesday.

At this point Chuck opened a discussion on sewer and water tap in charges for new construction. The Board had previously been given copies of the current ordinances plus a copy of Woodville's rules to work from. Chuck stated every scenario is different and he would like to see it more uniform, more black and white. Woodville has stated their rules are outdated and are working on updating. Our rules were set in October 1999.

Bill Long stated if projection is growth outside Village limits, would make more sense to charge by linear footage. The Mayor suggested the developer of land pay for work up to the land being purchased and buyer pay for the taps and whole frontage of property.

Chuck asked the group if we charge 100% or less. The Mayor stated he could not believe we would charge less than 100%. There was a question on sub division rules and Eric stated Dave Miesmer would be the best person to ask.

The discussion then centered on Tom Oberhouse's 4 lots that were annexed to the Village and how does the current Ordinance apply? It was stated this would be a low flow area. Bill Long suggested a fixed fee structure might be the best way to go. Chuck stated if we look at the Ordinance for sewer system charge, it states \$2660.00 plus \$80.00 per year for inflation since 2001 per each 60 feet of frontage. There is also a \$700.00 sewer tap charge. He questioned what the \$2660.00 covered like engineering, boring, etc. and how do the office staff answer the questions. With Tom's lots, the goal is to be able to say what the cost is and what that cost covers.

The Clerk was asked to contact other communities like Genoa, Oak Harbor, and Elmore for copies of their regulations. The discussion will continue at the next meeting.

Eileen approached the Board to say thank you to all the utility workers for all their help with the fair.

With no further business to discuss, the meeting was adjourned at 8:50P.M. The next regular meeting will be held Tuesday September 3, 2013 in Village Office because of the Labor Day Holiday.

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President

Clerk