

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
JULY 2, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loeblich, and Sandra Miesmer, clerk. Guest present was Roberta Acosta from RCAP. Council members who joined after their meeting were Bill Long, Eric Campbell, Marge Cox, and Mayor Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to approve June 17, 2013 minutes with the second by Tom Oberhouse. Motion passed.

The following bills were approved for payment.

Electric 5301

VERIZON WIRELESS	CELL PHONE	\$	28.81
STEVE FIRSDON	GASOLINE	\$	348.00
JOHN CORTNEY	CONSULTANT FEE	\$	100.00
POWER LINE SUPPLY	ST. LIGHT POLE SUPPLIES	\$	1,163.60
HILTY OFFICE SUPPLIES	SUPPLIES	\$	19.86
COMPMANAGEMENT	GROUP RATING PREMIUM	\$	248.11
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	36.75
CINTAS	UNIFORMS	\$	71.05
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00

Total Electric

\$ 2,026.18

Sewer 5201

VERIZON WIRELESS	CELL PHONE	\$	28.81
STEVE FIRSDON	GASOLINE	\$	150.00
CONTROL ASSOC.	PENS FOR LOGS	\$	101.87
GRAINGER	SAFETY EQUIPMENT	\$	516.01
JONES AND HENRY	TESTING	\$	962.20
HILTY OFFICE SUPPLIES	SUPPLIES	\$	19.86
COMPMANAGEMENT	GROUP RATING PREMIUM	\$	281.62
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	36.76
CINTAS	UNIFORMS	\$	55.52
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00

Total Sewer

\$ 2,162.65

Water 5101

NORTHWEST POOLS	CL2, PUMP TUBE ETC.	\$	425.71
BONDED CHEMICAL	AGUA MAG-CHLORINE	\$	1,066.55

VERIZON WIRELESS	CELL PHONE	\$	57.62
STEVE FIRSDON	GASOLINE	\$	391.27
AWWA	MEMBERSHIP DUES	\$	295.00
MASI	LAB TESTING	\$	204.94
HD WATERWORKS	INSERTION VALVE BOX	\$	4,190.00
COMPMANAGEMENT	GROUP RATING PREMIUM	\$	225.20
WELLMAN RENTAL	SUCTION HOSE MISC. SUPPLIES	\$	164.59
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	36.75
CINTAS	UNIFORMS	\$	54.22
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00

Total Water	\$ 7,121.85
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Total for all Utilities	\$ 11,310.68
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Roberta Acosta from RCAP updated the Board on progress with the water rate study. She also wanted to discuss in more detail the long range plans for water improvement projects to determine what funding she would be looking for. The Board listed the following items:

1. Conversion of South Water Plant
2. Abandon well #2
3. Drill well # 11
4. Select sight for new water tower and then build new water tower.
5. Look at lines that need to be changed.
6. River crossings that need to be done which includes south end loop.

The Board intends to pay for items 2 and 3 from current capital improvement funds but would like her to look for funding for the conversion of the south water plant and associated engineering costs. She will get with Roger Baker from URS to determine estimated cost and then look at public works funding and other sources and get application ready for Board.

WATER

Gale stated the acres Sunoco wants to purchase next to the South well field is still an issue. Village has no say on the purchase because it is not in the Village limits. The company wants to put in a pigging station which could damage the wells. Gale was asked to get more specific information to the clerk so she can talk to Mike Marsh about the situation.

Two asphalt quotes were received for repairs on Water St. and Bierley Ave. from water line breaks. Bill Long stated we should wait until Eric has other projects lined up so can get one quote for everything. Eric then said his list of projects would take some time and we should continue with these projects now. Tom made a motion to hire Henry Bergman Inc. with the second by Dean. Motion passed.

SEWER

Clerk shared an e-mail from Steve Darmofal of Feller & Finch regarding outstanding invoices. They agreed we should pay cost for closing of the loan account but did not agree with the rest of the explanation. Tom will talk to Steve about the issues.

The Mayor and Eric Campbell said a meeting is tentatively set up with ODAT for July 22, 2013 to discuss the resurfacing of Rt. 105 through town. They would like Board members to attend if possible. Will confirm the date and time.

ELECTRIC

Clerk shared copy of Windmill Ordinance received from the Village of Woodville. Board will review and discuss with John at next meeting.

Mayor Stated there is a solar field company still interested in discussing a project with the Village. The Board agreed to have the Mayor set up a time they could attend a Board meeting.

MISCELLANEOUS

1 misc. adjustment was approved.

Time-off requests were approved.

Clerk provided the Board copies of Water/Sewer tap charge ordinances requested at previous meeting for review.

Clerk stated new water rates affective July 1, were updated for the bills.

With no further business to discuss, the meeting was adjourned at 8:30 P.M. The next regular meeting will be held Monday July 15, 2013 in Council Chambers.

President

Clerk