

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
June 3, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loeblich, John Lockard, and Sandra Miesmer, clerk. Guests present were, Marge Cox, Eric Campbell, Bill Long, and Mayor Gordon Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte. A motion was made by Dean Krukemyer to approve May 20, 2013 minutes with the second by Tom Oberhouse. Motion passed.

The following bills were approved for payment.

Electric 5301

JOHN CORTNEY	CONSULTANT RETAINER	\$	100.00
VERIZON WIRELESS	CELL PHONE	\$	28.77
AIRGAS	NITRO CYLINDER	\$	47.05
Total Electric		\$	175.82

Sewer 5201

ADKINS	VAC TRUCK	\$	2,325.00
VERIZON WIRELESS	CELL PHONE	\$	28.78
BROWN SUPPLY CO.	MISC PAPER SUPPLIES	\$	41.01
CITY OF PERRYSBURG	SLUDGE PROCESSING	\$	439.20
JONES AND HENRY	LAB TESTING	\$	351.80
Total Sewer		\$	3,185.79

Water 5101

VERIZON WIRELESS	CELL PHONE	\$	57.54
HD SUPPLY			
WATERWORK	OMNI 4" METER TOUCHPAD GASKET	\$	2,834.29
CULLIGAN	SODIUM HYPOCHLORITE	\$	100.50
Total Water		\$	2,992.33

Total for all Utilities		\$	6,353.94
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WATER

Gale stated the June 5, 2013 meeting with the EPA to discuss lead and copper levels went good. Gale, Dean, and Eric Campbell attended. The EPA stated rules had changed and it was an oversight on their part that we were not notified. New testing will be required which Gale explained. This will mean either a new piece of equipment or sending additional samples to the lab. After discussion, Tom made a motion to send the test samples to the lab with the second by Dean. Motion passed.

Gale stated Water Consumer Confidence Report needs to be completed by July 1, 2013.

The telephone request from Roger Baker from URS for initial start up payment on work was discussed. Clerk explained had again talked to Roger Baker. He only wanted a purchase order signed for \$5000.00 which Stephanie said was proper. Had Mayor sign new work authorization for this which the Board approved.

At 7:25, Tom Oberhouse made a motion to go into executive session to discuss the Water Superintendent position. Dean made the second, motion passed. At 7:45, Tom made a motion to return from executive session with the second by Dean. Motion passed.

SEWER

Clerk told the Board Landry will be switching SBR Basins so will be getting vac truck in for that and main pump stations. EPA letter from last month was the same notification Landry had already discussed with the Board.

ELECTRIC

John stated there will be a flagger class in Woodville June 11, 2013. Board stated staff should attend.

John shared quotes from Wellman on air compressor. After reviewing, Board approved to fix the one we have.

Board was given copies of compliance advisory notice regarding emergency generator. As long as not used for peak shaving, we have more leniencies.

John received a request from Patti Pringle for an additional street light for Forrest Ave. John will get a cost from Verizon Wireless to replace current pole with pole 5' higher.

Street light discussion from last meeting was continued. John got quotes from three companies. After review, Dean made a motion to approve purchasing from PowerLine with the second by Tom. Motion passed.

MISCELLANEOUS

There was a brief discussion on paving Rt. 105 through town. Eric Campbell stated not scheduled until 2014 but catch basins may be a problem that Landry will have to be involved in the meetings.

Clerk stated she had received a call from Steve Darmofal regarding the outstanding invoices for Feller & Finch. She told Steve the Board had not approved for payment. Landry had discussed with him already and Board wanted to know when we stop getting invoices for hours we have no control over. Steve stated he would talk to Don Feller.

Time-off requests were approved.

Clerk presented late fee appeal from Hirzel Canning Company. When clerk was posting payments, noticed they had inverted numbers for one account and therefore short \$900.00. She contacted them and a second check was sent right away but received late. Board approved \$90.00 forgiveness.

With no further business to discuss, the meeting was adjourned at 8:00 P.M. The next regular meeting will be held Monday, June 17, 2013 in Council Chambers.

President

Clerk