

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
May 20, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loebrich, John Lockard, and Sandra Miesmer, clerk. Guests present were Roberta Acosta from RCAP, Roger Baker from URS, Marge Cox, Eric Campbell, and Mayor Gordon Bowman. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

The following bills were approved for payment.

Electric 5301

| | | | |
|-----------------------|-------------------|-----------|-----------------|
| DUECO | DECAL | \$ | 13.37 |
| AIRGAS | NITRO CYLINDER | \$ | 42.30 |
| APPA | MEMBERSHIP | \$ | 596.73 |
| FRONTIER | PHONE SERVICE | \$ | 69.82 |
| HILTY OFFICE | | | |
| SUPPLIES | OFFICE SUPPLIES | \$ | 12.92 |
| STEVE FIRSDON | GASOLINE | \$ | 208.30 |
| TRS OF STATE | UAN QUARTERLY FEE | \$ | 247.50 |
| Total Electric | | \$ | 1,190.94 |

Sewer 5201

| | | | |
|--------------------|----------------------|-----------|-----------------|
| JONES AND HENRY | LAB TESTING | \$ | 349.30 |
| FRONTIER | PHONE SERVICE | \$ | 156.87 |
| HILTY OFFICE | | | |
| SUPPLIES | OFFICE SUPPLIES | \$ | 12.91 |
| COLUMBIS GAS | NATURAL GAS | \$ | 58.00 |
| STEVE FIRSDON | GASOLINE | \$ | 134.80 |
| TRS OF STATE | UAN QUARTERLY FEE | \$ | 247.50 |
| ADKINS | CAMERA AND VAC TRUCK | \$ | 1,275.00 |
| Total Sewer | | \$ | 2,234.38 |

Water 5101

| | | | |
|-----------------|------------------------|----|----------|
| MASI | LAB TESTING | \$ | 109.84 |
| BONDED CHEMICAL | CHLORINE AND AQUA DRUM | \$ | 1,066.55 |
| FRONTIER | PHONE SERVICE | \$ | 69.82 |
| HILTY OFFICE | | | |
| SUPPLIES | OFFICE SUPPLIES | \$ | 12.91 |
| STEVE FIRSDON | GASOLINE | \$ | 353.01 |
| LOWES | SUPPLIES FOR POOL DOOR | \$ | 87.40 |
| TRS OF STATE | UAN QUARTERLY FEE | \$ | 247.50 |

Total Water

\$ 1,947.03

Total for all Utilities

\$ 5,372.35

Roberta Acosta from Rural Community Assistance Program (RCAP) was here to present an initial Capital Improvements Plan for water projects. She explained her figures were taken from the 2004 study done by Feller and Finch. She realizes the linear footage cost for piping has probably gone up. Roger Baker said he will get her the updated costs. The Board stated her cost for a new 300,000 gallon tower was low and should be closer to \$1,000,000.00. She then asked the Board to give her some thoughts on the distribution system improvements. Chuck stated this will be hard to prioritize until we determine where the new water tower will be located.

Further discussion took place on whether the Village will need a design loan for Roger Baker and URS work. The Board said yes and to add 10,000/year for well evaluation. She will work on this. Last, she was given the information needed to start the water rate study. She will begin the study and keep the Clerk informed.

Roger Baker from URS was here to listen and start coordinating things with Roberta and to see if any questions on the contract. The contract was reviewed by Mike Marsh and the two changes requested have been completed. Mayor Bowman signed the contract but said the address information on the work authorization needed to be corrected. Roger will make the change and e-mail to Clerk the next day for the Mayor's signature. Chuck then asked Roger to start by getting an extension on the well permit. Gale will get with Roger and provide the necessary paperwork.

WATER

Gale stated the 2 & 4" meters are here for the Hirzel project. He will work with the plumber on the project. There was a brief discussion on well #10 working good under pressure but Gale to watch closely. Gale also gave a brief update on Randy Ross and items turned in.

Gale received a call and a letter from Ralph Baker of the EPA. Mr. Baker set up a meeting for Wednesday May 22, 2013 at 9:00 AM to talk about lead and copper levels from 2005. Gale asked for a Board member to attend the meeting with him. Dean will attend.

The Board then discussed the Water Superintendent position. They have offered it to Nathan Schultze starting at \$16.00/hr. Personnel and Council will meet Tuesday May 21, 2013 for the final approval. Marge Cox shared information from WSOS about paying a portion of his wages.

SEWER

Chuck was given a letter sent to the Mayor regarding a permit modification for the Waste Water Treatment Plant. Clerk is to have Landry review and make sure this is what we discussed at the previous meeting and to report to Chuck.

ELECTRIC

John requested oil sample inspections through SD Meyer prior to the EPA inspection. Tom made a motion to approve with the second by Dean. Motion passed.

John also said the eave spouts on his building are rotten. He has gotten one estimate and will get another quote.

He will also be getting quotes on replacing some street light posts.

Chuck stated the air compressor is not working again. Board asked John to take it to Wellman's to see what the cost would be to fix or what the trade in value would be.

MISCELLANEOUS

8 misc. adjustments were approved.

Dean made a motion to approve April 15, 2013 minutes with the second by Tom. Motion passed. Tom made a motion to approve the May 6, 2013 minutes with the second by Dean. Motion passed.

With no further business to discuss, the meeting was adjourned at 8:45 P.M. The next regular meeting will be held Monday, June 3, 2013 in Council Chambers.

President

Clerk