

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS**

**March 18, 2013**

Present at the regular meeting of the Board of Public Affairs were, Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Gale Loeblich, Randy Ross, and Sandra Miesmer, clerk. Guests present were Marge Cox, Bill Long, Eric Campbell, Mayor Bowman, Roger Baker from URS, Joe Hirzel, and Joe Hirzel Jr.. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the February 19, 2013 and March 4, 2013 were approved with a motion by Tom and the second by Dean.

The following bills were approved for payment.

**Electric 5301**

AIRGAS GREAT LAKES	NITROGEN CYLINDER	\$	39.98
POWER LINE SUPPLY	SUPPLIES	\$	191.50
AMERICAN SAFTEY	MISC SUPPLIES	\$	225.47
AMP	NORTHERN POOL POWER	\$	60,296.57
WESTWOOD AUTO PARTS	MISC SUPPLIES	\$	28.19
FROBASE MARKET IGA	GAS	\$	119.32
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	18.32
FRONTIER	PHONE SERVICE	\$	68.61

**Total Electric**

<b>\$ 60,987.96</b>
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**Sewer 5201**

AQUIONICS	12 LAMPS	\$	2,127.71
JONES AND HENRY	LAB TESTING	\$	149.80
D&K TRANSPORT	SLUDGE HAULING	\$	600.00
LOWES	MISC SUPPLIES	\$	258.74
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	18.32
FRONTIER	PHONE SERVICE	\$	153.23
EISENHOUR MOTORS	REPLACE INSIDE DOOR HANDLE	\$	108.17

**Total Sewer**

<b>\$ 3,415.97</b>
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**Water 5101**

MASI	LAB TESTING	\$	169.18
HELM MECHANICAL SERVICES	HEATER WORK NORTH PLANT	\$	905.00
HD SUPPLY WATERWORKS	BOOSTER PUMP	\$	1,000.04
LOWES	DEHUMIDIFIER	\$	212.65
WESYWOOD AUTO PARTS	MISC SUPPLIES	\$	60.64
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	18.31
FRONTIER	PHONE SERVICE	\$	68.80

EISENHOUR MOTORS	OIL CHANGE FILTER	\$	38.95
	<b>Total Water</b>	<b>\$</b>	<b>2,473.57</b>
	<b>Total for all Utilities</b>	<b>\$</b>	<b>66,877.50</b>

**WATER**

The Board discussed the March 7, 2013 letter received from the EPA.

Item #1 was the closing of Well #2. The Board directed Roger Baker from URS to address and write plans to close Well #2.

Item #2 was the ventilation of Well #5. This is now complete and pictures have been sent to the EPA to verify.

Item #3 was to address the Villages plans for the various improvements to the water source and distribution system. The Board discussed these plans.

Tom Oberhouse will draft a response. The Board will hold a special meeting March 25, 2013 at 7:00PM to review the draft response and then respond to the EPA accordingly.

The Board then began a discussion with Roger Baker from URS, firm hired to be the Engineer for the upcoming water projects to be worked on. The Board outlined the main projects as follows:

1. Conversion of the South Water Plant which includes controls, meters, brine tanks, and a generator.
2. Drill Well #11 in the North well field.
3. Closure of Well #2
4. Work on grant funding sources for these projects.

Roger then discussed some of the items above and suggested his company do a draft proposal master service agreement. This can be done fairly quickly and he will get to Gale.

Joe Hirzel and Joe Hirzel Jr. then approached the Board. Joe Jr. stated Pemberville Foods wants to have a comfort level that the Village can continue to provide the services they need to operate the plant. Joe Sr. made it clear they are satisfied with Village utility services. They will proceed with installing an additional 4" line to bring more water to the plant. Joe Sr. said they are getting pressure from the Northwest Water Sewer District and need to know how to proceed. He also discussed water and sewer services to their organic food area east of town. Chuck stated the Village can provide services if the property is not adjacent to Village property and as long as a pre annexation agreement is signed that states if the adjoining property is ever annexed they would annex also. Chuck then asked them to provide a list of what they foresee as needs over the next five to ten years so the Village can be prepared.

The Board then reviewed quotes from Gearhart Plumbing for backflow preventers. After discussion, the Board directed Randy and Gale to get more quotes and even suggested other companies to get the quotes from.

Gale requested attending an RCAP workshop to maintain his certification. The Board approved.

The Board reviewed AWWA membership and decided not to join this year.

The Board approved contacting Ohio RCAP to initiate a rate study for the Village.

**SEWER**

Clerk informed Board the new UV bulbs had been received and Landry and Brian were replacing them today.

The Board was asked how to precede with the two payment requests for Feller & Finch. The Board said to void the checks until a satisfactory understanding of when they will stop billing for hours is received.

### **ELECTRIC**

Marge Cox asked for approval for John Lockard to attend Tree City awards in Whitehouse, OH. The Board approved.

### **MIACELLANEOUS**

7 misc adjustments were approved.

With no further business to discuss, the meeting was adjourned at 8:50 P.M. The next regular meeting will be held Monday, April 2, 2013 in Council Chambers.

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President

Clerk