

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
SPECIAL MEETING
FEBRUARY 25, 2013**

Present at the special meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, and Sandra Miesmer, clerk. Guests present were Marge Cox and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte.

This meeting was set to discuss the following items:

- Select an Engineering firm for water projects
- Approve February 4 and 11, 2013 minutes
- Approve final draft of response letter to EPA inspection

Board held a brief discussion on all three companies that submitted company information and references. They all went over the information received when Board members Chuck Schulte and Tom Oberhouse contacted references.

Chuck then asked for a motion to select the Engineer. Tom Oberhouse made a motion to select URS with the second by Dean Krukemyer. Motion passed. Chuck will contact Gale Loebrich with initial instructions for Roger Baker of URS. Initial projects will be only the renovation of the South Water Plant and well 11.

Board approved the final draft of the written response to the Sanitary Survey Inspection by the EPA.

The Board also approved minutes from the February 4 and 11, 2013 meetings.

With no further business to discuss, the meeting was adjourned at 7:30 P.M.

President

Clerk