

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
DECEMBER 3, 2012**

Prior to the regular meeting, the second Public Hearing was held at 6:45PM concerning the retirement, re-hiring of Gale Loeblich fulltime in the Water Department to train new Water Superintendent with final leave date November 30, 2013. No guests present to object. Tom made a motion to close the hearing with the second by Dean.

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Dean Krukemyer, Landry Sheets, Gale Loeblich, John Lockard, and Sandra Miesmer, clerk. Guests present were Marge Cox, Eric Campbell, and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 11-19-2012 meeting were approved with motion by Dean Krukemyer and second by Tom Oberhouse.

The following bills were approved for payment.

Electric 5301

JOHN CORTNEY	CONSULTANT RETAINER	\$	100.00
HD SUPPLY-UTILITIES	WIRE AND SUPPLIES	\$	2,536.10
AMP INC	J AARON	\$	3,129.93
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	5.24
CMI	ANNUAL SOFTWARE FEE	\$	979.33
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	26.59
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	RENTALS	\$	76.27
VERIZON WIRELESS	CELL PHONE	\$	24.14
Total Electric		\$	6,887.60

Sewer 5201

GRAINGER	MISC SUPPLIES	\$	173.13
TRS STATE OF OHIO	NPDES PERMIT	\$	1,050.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	5.25
CMI	ANNUAL SOFTWARE FEE	\$	979.33
BROWN SUPPLY CO.	PAPER PRODUCTS	\$	41.01
MT BUSINESS TECH	COPY MAINTENANCE FEE	\$	26.59
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	RENTALS	\$	59.51
VERIZON WIRELESS	CELL PHONE	\$	24.15
Total Sewer		\$	2,368.97

Water 5101

TRS STATE OF OHIO	ANNUAL LTO LICENSE	\$	1,152.00
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CULLIGAN	SODIUM HYPOCHLOITE	\$	100.50
MORTON SALT	SALT SOUTH PLANT	\$	2,260.02
TONKA	PLUMBING-CONTROL FROM 5701	\$	18,224.00
MASI	LAB TESTING	\$	120.15
ROBERT BLUE TRUCKING	DELIVERY OF SALT	\$	708.56
BUCKEYE SANITATION	DUMPSTER	\$	65.00
WELLMAN RENTAL	BIONIC SHIELD HEADGEAR	\$	35.50
MAUMEE SUPPLY	PVC INVOICES- BALL VALVE	\$	135.30
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	5.25
CMI	ANNUAL SOFTWARE FEE	\$	979.34
MT BUSINESS TECH	COPY/MAINTENANCE FEE	\$	26.59
UNION BANK	COLLECTION UTILITY BILLS	\$	10.00
CINTAS	RENTALS	\$	47.92
NORTHBANCH	TREE PURCHASE	\$	190.00
VERIZON WIRELESS	CELL PHONE	\$	24.15

Total Water \$ 24,084.28

Total for all Utilities \$ 33,340.85

WATER

Gale asked Board about the interviews for the new Water Superintendent. They will take place December 10, 2012. Gale was invited to participate in the interviews.

Gale presented a request to purchase water meters from HD Supply Waterworks. Dean made a motion to approve the purchase. Second was by Tom. Motion passed.

Chuck informed Gale that the Board is working on a list of water projects and how to prioritize the projects.

SEWER

Landry briefly updated the Board on final punch list items. Huber was here since last Board meeting and found pressure on the screen was only 50 PSI when it should be 60 to 80 PSI. Landry has relayed this information to Steve Darmofal and asked him to deal with the problem. Also checked and we were 3 liters low on oil on the auger gearbox of the Huber. The new valve has been ordered by Mosser and will be installed shortly.

Joe Hirzel has approached Landry about tying into the sewer system for the Village. Landry has reviewed ordinances relating to this topic with Joe. Chuck stated there is an ordinance in place as to what can be put in system. Joe will need to discuss with the EPA and then request a meeting with the Board.

\$75.00 reimbursement for new boots was tabled until the first meeting in January.

Last item discussed was the catch basin on Hickory has been fixed.

ELECTRIC

Clerk gave Board the electrical contract prepared by John Cortney, Electric Consultant, for Dollar General to purchase electric from the Village. John discussed that with the option selected, the Village would be responsible for the wires and meters to the poles and transformers. Anything from the pole to building will be Dollar General's responsibility. After discussion, the Board approved the contract. Chuck Schulte signed as Board President with Marge Cox as witness.

John brought a set of keys for Tom Oberhouse as requested at the previous meeting.

John requested 4 hours of vacation for December 24, 2012. Board approved.

MISCELLANEOUS

Having completed all three readings of resolution 2012-2 fixing water rates for the Village, Dean made a motion to approve the resolution. The second was by Tom. Motion passed.

The Board reviewed updated quotes for tractor tires. They will recommend to Council purchasing from Specks and split of cost will be how Fiscal Officer normally handles.

The Clerk provided information for a one time penalty forgiveness for Bethlehem Lutheran Church. After review and discussion, the penalty forgiveness was approved.

Last item discussed was the recent request for marking water and sewer lines by Ken Myer Construction for fiber optic cables being run. The Board questioned why they had not seen the project scope ahead of time to make suggestions. Tom will contact Mike Marsh to determine how to proceed.

With no further business to discuss, the meeting was adjourned at 8:35 P.M. The next meeting will be held Monday, December 17, 2012 in Council Chambers.

President

Clerk