

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
November 5, 2012**

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Gale Loebrich, Landry Sheets, John Lockard, and Sandra Miesmer, clerk. Guests present were Marge Cox, Eric Campbell, and Bill Long. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 10-1-12, 10-9-12, and 10-22-2012 meetings were approved with motion by Tom Oberhouse and second by Chuck Schulte.

The following bills were approved for payment.

**Electric 5301**

JOHN CORTNEY	NOV. CONSULTANT FEE	\$ 100.00
AMP INC.	J AARON	\$ 3,229.78
POWER LINE SUPPLY	TEST-REPLACEMENT GLOVES	\$ 262.00
HILTY OFFICE SUPPLIES	SUPPLIES	\$ 14.76
AMP INC.	OSHA TRAINING	\$ 240.00
UNION BANK	MONTHLY COLLECTIONS	\$ 10.00
CINTAS	RENTALS, MATS, TOWELS	\$ 98.67
STEVE FIRSDON	GASOLINE	\$ 444.30
COUNTYLINE COOP	MISC SUPPLIES	\$ 68.64
<b>Total Electric</b>		<b>\$ 4,468.15</b>

**Sewer 5201**

CONTROL ASSOC.	PENS/RECORDING CHARTS	\$ 164.71
FELLER/FINCH	WWTP PROJECT (5704)	\$ 202.50
HILTY OFFICE SUPPLIES	SUPPLIES	\$ 14.77
AMP INC	ASHA TRAINING	\$ 240.00
UNION BANK	MONTHLY COLLECTIONS	\$ 10.00
CINTAS	RENTALS,MATS, TOWELS	\$ 77.74
STEVE FIRSDON	GASOLINE	\$ 129.01
FROBOSE MARKET	DISTILLED WATER	\$ 2.00
COUNTLINE COOP	MISC SUPPLIES	\$ 103.59
BROWN SUPPLIES	PAPER CLEANING SUPPLIES	\$ 82.34
<b>Total Sewer</b>		<b>\$ 1,026.66</b>

**Water 5101**

MISSION		
COMMUNICATION	1 YR SERVICE RENEWAL	\$ 347.40
PALMER BROS		
CONCRETE	1 CUBIC YARD CEMENT	\$ 95.50
MASI	LAB TESTING	\$ 48.20
HILTY OFFICE SUPPLIES	SUPPLIES	\$ 21.77

JSD TRANSPORT	STONE DELIVERY	\$	124.75
MARTIN MARIETTA	STONE	\$	222.06
AMP INC.	OSHA TRAINING	\$	240.00
UNION BANK	MONTHLY COLLECTIONS	\$	10.00
CINTAS	RENTALS, MATS, TOWELS	\$	63.24
STEVE FIRSDON	GASOLINE	\$	316.24
COUNTYLINE COOP	MISC SUPPLIES	\$	38.76
<b>Total Water</b>		<b>\$</b>	<b>1,527.92</b>
<b>Total for all Utilities</b>		<b>\$</b>	<b>7,022.73</b>

## **WATER**

Gale stated the North Water Plant is up and running. The valves that were sticking are still an issue that needs to be addressed.

Gale presented a purchase order request from Culligan for equipment to fix 2 pistons leaking. Since it is a Culligan system, Board approved the purchase with one quote.

He then asked if Board had made a decision on the Engineer for the new well. Chuck stated need to determine funding for project before it can move forward.

Gale told Board PERS has informed him a second public hearing has to take place since he will be returning in a supervisor role. Board asked for this to be scheduled for first meeting in December. There was a brief discussion on the interviews for his replacement. He questioned whether he would be involved. Board said yes but nothing in place yet.

Board asked whether he had done any of the testing on the lines yet. He has tested several houses and no notable difference in pressure. With that in mind, Gale does not think we have a blockage.

In order to go forward with replacing Gale, Tom made a motion to rehire Gale January 1, 2012 at existing wages. Chuck seconded the motion and motion passed.

## **SEWER**

Landry and the Board discussed the last issues for the completion of the Wastewater Sewer Treatment Plant. The wall of the tank was not leaking, however water got behind the surface coating. Mosser has fixed the problem. A Huber tech will be on sight November 19, 2012 on the Huber screen issue.

Clerk stated that Matt Wolfe would more than likely be at the November 19 meeting but would confirm later.

## **ELECTRIC**

John requested another chain saw and presented 2 quotes. Board approved \$480 to BeeGee Rental but asked Marge to take to Council meeting for Lands and Buildings to pay half.

John stated he would be doing a scrap run shortly to Elliot's. Board told him to check with other departments and schedule accordingly.

John will have Gale get tree request from customer who needs a tree replaced from waterline break.

John requested a list of electrical supplies needed from HD Supply Waterworks. Board approved.

## **MISCELLANEOUS**

The Board approved 1 misc. adjustment. The write off of \$48.00 for Carrington Mortgage Co. was delayed until the next meeting.

Vacation requests were approved for John Lockard and Gale Loebrich.

Board did performance evaluations for their employees.

The 2nd reading of Resolution 2012-2 to increase Water Rates for the Village of Pemberville was done.

Clerk presented a penalty forgiveness request for 430 Maple St. of \$25.70. The Board approved the request.

Clerk shared the applications for the Water Superintendent position. They asked for copies and then are to rank their top six candidates by the next meeting.

Chuck stated the Board needs to compile a list of Water Department projects so total funding needed can be determined before working on any grants or loans.

With no further business to discuss, the meeting was adjourned at 9:15 P.M. The next meeting will be held Monday, November 19, 2012, in Council Chambers.

---

President

Clerk