

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
October 22, 2012**

Prior to the regular meeting, a Public hearing was conducted at 6:45 to discuss the retirement and re-hire of Water Superintendent Gale Loeblich. Ed Wozniak was present and had no objection.

Present at the regular meeting of the Board of Public Affairs were Chuck Schulte, Tom Oberhouse, Gale Loeblich, and Sandra Miesmer, clerk. Guests present were Marge Cox, Jim Watson, and Ed Wozniak. The meeting was called to order at 7:00 p.m. by Chuck Schulte. Minutes from the 9-17-12 meeting were approved.

The following bills were approved for payment.

**Electric 5301**

OMEGA JV5	OMEGA POWER INVOICE	\$	232.17
OMEGA JV5	MONTHLY PRINCIPAL/INTEREST	\$	15,599.84
VERIZON WIRELESS	CELL SERVICE	\$	24.07
FRONTIER	PHONE SERVICE	\$	67.02
AIRGAS	NITROGEN CYCLINDER	\$	42.30
COUNTYLINE COOP	MISC. SUPPLIES-GRASS SEED	\$	40.29
BEEGEE RENTAL	CHAINSAW PARTS	\$	106.99
GRAINGER	FAN-LITE COMBO	\$	59.72
NOLLENBERGER TRUCK	PIM BUCKET & ODOT INSPECTION	\$	619.78
TREASURER OF STATE	AUDIT	\$	121.87
INTER-CONTINENTAL HOTEL	AMP CONFERENCE	\$	325.50
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	97.79

**Total Electric**

<b>\$ 17,337.34</b>
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**Sewer 5201**

VERIZON WIRELESS	CELL SERVICE	\$	24.07
EISENHOUR MOTORS	REPAIR MIRROR	\$	104.98
FRONTIER	PHONE SERVICE	\$	84.80
COUNTYLINE COOP	MISC SUPPLIES-GRASS SEED	\$	91.16
TREASURER OF STATE	AUDIT	\$	121.87
JONES AND HENRY	LAB TESTING	\$	1,370.00
WELLMAN RENTAL & SUPPLY	FACE SHIELD MANHOLE BLOWER	\$	560.67
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	18.32
VILLAGE OF WOODVILLE	FALL OM CLASS	\$	25.00

**Total Sewer**

<b>\$ 2,400.87</b>
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**Water 5101**

VERIZON WIRELESS	CELL SERVICE	\$	24.07
FRONTIER	PHONE SERVICE	\$	67.02

COUNTYLINE COOP	MISC SUPPLIES-GRASS SEED	\$	92.88
TREASURER OF STATE	AUDIT	\$	121.86
MASI	LAB TESTING	\$	414.00
GEARHART PLUMBING	INSTALL VALVES-BACKFLOW PREVENTER	\$	1,926.00
ROBERT BLUE TRUCKING	TRUCK SALT SOUTH PLANT	\$	722.84
BONDED CHEMICAL	AQUA MAG	\$	1,072.55
BUCKEYE SANITATION	DUMPSTER	\$	65.00
MORTON SALT	SALT SOUTH PLANT	\$	2,305.88
HILTY OFFICE SUPPLIES		\$	147.14
HD SUPPLY WATERWORKS	TUBING MISC SUPPLIES	\$	293.21
WELLMAN RENTAL & SUPPLY	REPAIR STONE PLATE MANHOLE BLOWER	\$	444.67
LOWES	SHOP VAC	\$	110.95
BERGREN ASSOCIATES	BATTERY MODULES TROUBLESHOOT	\$	284.30
KESSLER TANK CO.	INSTALL NEW AVIATION LIGHT	\$	2,400.00
VILLAGE OF WOODVILLE	FALL OM CLASS	\$	25.00

<b>Total Water</b>	<b>\$ 10,517.37</b>
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<b>Total for all Utilities</b>	<b>\$ 30,255.58</b>
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**WATER**

Jim Watson from Watson Well Drilling was invited to discuss the two proposals for engineering from Eagon & Associates and Ground Water Science for a new well and well rehabilitation on the older wells. He stated the first well to be considered for rehabilitation is well # 10. The casing in it is the newest and should not be an issue. He also feels the casing in the other wells is older and should be checked before doing any other rehabilitation. There was also a brief discussion on the lines from the well field to the South plant and from the South plant to the water tower. Jim felt Gale should be able to do some of the checking for a possible blockage and to check the pressure in the lines. Gale was directed by the Board to begin these checks. Jim felt Ground Water Science would be the better choice but felt we should have a meeting between the contractor, engineer, and the Village. He would recommend we deal with only the proposal on the new well at this time.

Gale presented purchase order requests for a respirator, air release valves and a compression coupling replacement from the water leak last weekend. The respirator was not approved because Chuck stated should not buy generic but rather needs to be fitted. The other two items were approved.

Gale asked if everything is in place for his retirement and rehire effective January 1, 2013. Marge stated the emergency ordinance was passed by Council. Chuck asked if the vacation had been discussed. Marge and Gale stated it was discussed and understood he would be paid for 2013 vacation time after he retires again on November 30, 2013.

**SEWER**

Clerk gave the Board the updated cost for additional time including medical for Brian and Landry for the discussion with Mosser Construction.

Meeting date for Feller& Finch and Mosser Construction Co. to discuss the final pay out for the Wastewater Treatment Plant project was discussed. Board said to try and set up for the November 5, 2012 meeting.

Clerk made the Board aware of a crack in the SBR wall. Landry is working on this problem.

## **ELECTRIC**

## **MISCELLANEOUS**

The Board approved 8 misc. adjustments. The write off of \$48.00 for Carrington Mortgage Co. was delayed until the next meeting.

One vacation request was approved for John Lockard.

Clerk explained to Board that performance evaluations need to be done for their employees. Clerk is to bring the self evaluations done by each employee to the November 5, 2012 meeting and they will do individually that night. Board is also to let the Personnel committee know if any wage increases are recommended.

The 1<sup>st</sup> reading of Resolution 2012-2 to increase Water Rates for the Village of Pemberville was done.

Clerk presented a sewer forgiveness request for Kathleen Schauer for 8,000 gallons of water. She had a toilet sticking which the landlord has now fixed. The Board approved the request.

There was a discussion on overtime with sick time or vacation time in the same 8 hour day. Marge stated this has been paid as overtime in the past because the Personnel Handbook does not specifically state you cannot. This will be brought up at the next Personnel committee meeting.

Meeting dates for January 2013 were discussed. Because of the January Holidays, Council has changed their meetings to January 8 and January 22, 2013. The Board approved having their meetings January 7 and January 28, 2012. Board could not hold a meeting January 21<sup>st</sup> week because of vacation conflicts.

With no further business to discuss, the meeting was adjourned at 9:00 P.M. The next meeting will be held Monday, November 5, 2012, in Council Chambers.

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President

Clerk