

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
July 2, 2012**

Present at the regular meeting of the Board of Public Affairs were President Chuck Schulte, Dean Krukemyer, Tom Oberhouse, Gale Loeblich, , and Sandy Miesmer, the Clerk. Guest's in attendance were Mayor Gordon Bowman, Eric Campbell, Michael Gibson from Eagan and Associates, Doug Borkosky from Baker and Associates, and Joe Hirzel Jr. The meeting was called to order at 7:00 p.m. by President, Chuck Schulte. Minutes from the June 18, 2012 meeting were approved with a motion from Dean Krukemyer and the second by Tom Oberhouse. Motion passed.

The following bills were approved for payment.

CINTAS	UNIFORMS,MATS	\$	78.72
AUTOMATIC FIRE PROTECTION	ANNUAL INSPECTION	\$	36.90
APPA	APPA SAFETY MANUAL	\$	52.50
MSC INDUSTRIAL SUPPLY	LAMPS FOR STREET LIGHTS	\$	544.50
SD MYER INC	OIL SAMPLE KITS	\$	382.00
BROWNSTOWN ELECTRIC	ELECTRICAL SUPPLIES	\$	1,044.20
MT BUSINESS TECH	COPIER MAINTENANCE	\$	25.97
POWER LINE SUPPLY	REPAIR HYTOOL DIELESS RATCH	\$	87.32
AMP INC	JUNE J AARON PRE-PAY	\$	3,125.59
VERIZON WIRELESS	CELL PHONE SERVICE	\$	24.37
STEVE FIRSDON	GAS/BATTERY	\$	460.14
<b>Total Electric</b>		<b>\$</b>	<b>5,862.21</b>

**Sewer 5201**

CINTAS	UNIFORMS, MATS	\$	61.88
EC BABBERT	WORK ON TRANSDUCER	\$	444.50
AUTOMATIC FIRE PROTECTION	ANNUAL INSPECTION-EXTINGUISHERS	\$	26.10
MT BUSINESS TECH	COPIER MAINTENANCE	\$	25.97
VERIZON WIRELESS	CELL SERVICE	\$	24.37
STEVE FIRSDON	GAS	\$	254.89
<b>Total Sewer</b>		<b>\$</b>	<b>837.71</b>

**Water 5101**

CINTAS	UNIFORMS, MATS	\$	50.68
MASI	LAB TESTING	\$	112.90
ROBERT BLUE TRUCKING	SALT DELIVERY	\$	732.55
MORTON SALT	SALT	\$	2,253.39

AUTOMATIC FIRE PROTECTION	ANNUAL INSPECTION-EXTINGUISHERS	\$	89.70
MT BUSINESS TECH	COPIER MAINTENANCE	\$	25.97
VERIZON WIRELESS	CELL SERVICE	\$	25.97
STEVE FIRSDON	GAS	\$	286.72
	<b>Total Water</b>	<b>\$</b>	<b>3,577.88</b>
	<b>Total for all Utilities</b>	<b>\$</b>	<b>10,277.80</b>

**SEWER**

Clerk made Board aware she has received final completion paperwork from Steve Darmofal of Feller and Finch on the Wastewater/Sewer Treatment Plant and the five year warranty from final completion on the SBR Tank concrete wall. Landry asked the clerk to clarify who pays for the inspection. The Board stated they would pay for the inspection independently. Clerk also passed on the question of when the clock starts on the one year guarantee after final completion. Board will discuss at next meeting.

**WATER**

Doug Borkosky spoke to the Board first and presented the final paperwork for modification to the North Water Plant to run treated water through the plant in place of well 2, which is out of service, so the North Water Plant can be brought back on line. This paperwork is required by the EPA. Doug stated the Village would have to write a check to the EPA for \$225.56. After discussion, Dean made a motion to go forward with the regeneration plan for the plant. Tom seconded the motion and motion passed. Gale will hand deliver the paperwork to the EPA office tomorrow.

Mike Gibson, from Eagan and Associates, was invited by Gale to present a proposal for hydro geologic consulting services, evaluation of existing wells, and new well field development for the Village of Pemberville. He explained the proposed scope of work would be done in two phases. Phase one would be the evaluation of existing wells. The estimated cost would be \$7,000.00. Phase two would be well design, installation, and testing. The estimated cost would be \$9,500.00. He did make the Board aware the drilling costs and pump installation costs by a drilling contractor should be anticipated at \$27,000-\$37,000.00 per well.

Mr. Gibson also discussed the fact that he feels Well#2 could be made to work and could get emergency approval through the EPA if handled correctly.

The Board asked him about the possibility of another well in the Well Field. He suggested doing a temporary 6” well be about \$5,000.00. This could then be converted to a 10” well. He recommended under-design of the well for our situation. He did feel we must go with the re-generation plan above and if we can get Well#2 back in the mix, this would be a bonus. The Board thanked him for the information and his time.

Joe Hirzel Jr. was asked if he had specific questions for the Board. He stated he was here to hear the discussions and be informed of the water situation in relationship to Hirzel Canning Co.

Board then reviewed the two quotes received from Watson and Able Well drilling companies to drill Well#11 at the N. Water plant. No final decision was made until an approval is received from the EPA.

Gale then discussed the need for a total plan of the Village water supply and the need to look for funding for the projects. He stated we should list all projects instead of trying for just one project. After discussion, the Board asked Gale to contact Larry Baxa from the Rural Community Assistance Program to see if he could attend the next meeting on July 16, 2012.

Gale presented two purchase order requests. The first was to replace clamps and hoses used in the recent water line break. Dean made a motion to approve. The second was by Tom and the motion passed. The second was for safety items needed after the safety inspection done by the Bureau of Worker's Compensation. The Board received copies of the inspection for all three areas. This request was tabled until they read the reports and determine what all three areas need.

### **ELECTRIC**

### **MISCELLANEOUS**

No misc. adjustments to approve.

Clerk addressed the Board regarding raising her daily "hours worked" rate from 4 to 5. She stated she is averaging 25 to 30 hours/week. There was a brief discussion regarding the same. It was determined that Clerk's daily work schedule would be raised to five hours and all benefits would be based on the same change.

A vacation request for Landry Sheets was shared with the Board for December 25-28, 2012. The Board requested Clerk determine sufficient coverage. The request was tabled until next meeting. His August vacation request was approved.

With no further business to discuss, the meeting was adjourned at 9:45P.M. The next meeting will be Monday July 16, 2012 in Council Chambers.

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President

Clerk