

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
April 16, 2012**

Present at the regular meeting of the Board of Public Affairs were President Chuck Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Gale Loeblich, and Sandy Miesmer, the Clerk. Guest in attendance was Marge Cox. The meeting was called to order at 7:00 p.m. by President, Chuck Schulte. Minutes from the April 2, 2012 minutes were approved with a motion from Dean Krukemyer and the second by Tom Oberhouse.

The following bills were approved for payment.

**Electric 5301**

AMP	TRENCH CLASS	\$	350.00
BEEGEE RENTAL/SALES	WORK ON SAW	\$	69.14
AIRGAS GREAT LAKES	CYLINDER RENTAL	\$	42.22
BROWNSTOWN ELECTRIC	CAPITAL LIGHTING SUPPLIES	\$	1,097.96
STEVE FIRSDON	GAS /TRUCK REPAIR AND MAINTENANCE	\$	407.07
TRS-STATE OF OHIO	QTR FEES UAN	\$	247.50
COUNTYLINE COOP	SUPPLIES	\$	37.75
UNION BANK	COLLECTION MARCH UTILITIES	\$	10.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.40
FRONTIER	2 MONTHS PHONE BILLS	\$	141.06
AMP	POOL POWER MARCH	\$	53,208.59

**Total Electric**

<b>\$ 55,631.69</b>
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**Sewer 5201**

CITY OF BG	TREAT SLUDGE	\$	195.80
BOB'S PLUMBING	MATERIALS/LABOR INSTALL WATER LINE	\$	1,571.40
PEMBERVILLE IGA	SUPPLIES	\$	5.74
TRS-STATE OF OHIO	QTR FEES UAN	\$	247.50
COUNTYLINE COOP	SUPPLIES	\$	24.13
BROWN SUPPLY	PAPER/CLEANING SUPPLIES	\$	41.01
LOWES	SUPPLIES	\$	36.32
UNION BANK	COLLECTION MARCH UTILITIES	\$	10.00
STAPLES	OFFICE SUPPLIES	\$	19.99
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.41
FRONTIER	2 MONTHS PHONE BILLS	\$	431.98

**Total Sewer**

<b>\$ 2,604.28</b>
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**Water 5101**

WELLMAN RENTAL	FLOAT SWITCH, EXTENSION CORD	\$	121.23
MASI	LAB TESTING	\$	146.30
TRS STATE OF OHIO	QTR FEES UAN	\$	247.50

COUNTYLINE COOP	SUPPLIES	\$	44.87
BROWN SUPPLY	PAPER CLEANING SUPPLIES	\$	16.01
UNION BANK	COLLECTION MARCH UTILITIES	\$	10.00
STAPLES	OFFICE SUPPLIES	\$	19.99
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	20.41
FRONTIER	2 MONTHS PHONE BILL	\$	141.06
BONDED CHEMICALS	AQUA MAG S WATER PLANT	\$	1,072.55
MORTON SALT	SALT S PLANT	\$	2,367.30
	<b>Total Water</b>	<b>\$</b>	<b>4,207.22</b>
	<b>Total for all Utilities</b>	<b>\$</b>	<b>62,443.19</b>

**SEWER**

No agenda items for sewer at this time.

**WATER**

Gale explained that application for permit has been filed with EPA and a second location has been designated on the map that will meet the 300 foot radius required. The location, however, will be located on a section of the designated area for soccer fields. Gale did show the Board the map and a discussion occurred. Clerk shared copy of lease agreement and land purchase contract with the Board. Gale stated wells 1 and 3 are currently doing 75 gallons/minute. Tom Oberhouse then stated that once we hear back from the EPA on site approval, further discussion will need to occur.

Gale stated he did talk to Mike Fritz about the drugstore accounts. Mike said the upstairs back apartment was shut off when Bud Kahler moved to the front apartment and stated he was going to remodel back apartment, which never happened and has not been rented again.

**ELECTRIC**

John explained to the Board that Council only approved to pay half of the chain saw cost discussed at previous meeting. Board agreed to pay the other half.

John requested a load of dirt for upcoming jobs. John stated Landry has asked Joe Hirzel for fill dirt to mix so purchase will last longer. Board approved.

John also presented a list of electrical supplies he needs from Brownstone. Board approved.

There was a power outage over the weekend and a main transformer is out. John was able to restore power and is looking into the problem. He will report back on the status.

**MISCELLANEOUS**

7 Misc. adjustments approved by the Board.

Clerk shared payroll system reports that will allow them to track hours Brian Heestand works and which areas he is working for. This will suffice.

Clerk provided a copy of procedures for past due utility accounts. After review, the only change made was that a personal check can be used for payment. They felt a \$200.00 deposit on a homeowner who has been disconnected is a valid request and did not change this item.

Frobose Meat Market and Portage Valley Hearing requested a one-time penalty forgiveness. Board approved both. Clerk requested clarification on whether it had to come before the Board or could be automatically done and then signed off on. Board wants all requests to come to them first.

The workers have been complaining about the reception of their cell phones. Stephanie researched and recommended the possibility of two different phones that might work. After discussion, the Board asked if we could use them on a trial basis before making a decision to switch.

With no further business to discuss, the meeting was adjourned at 8:15P.M. The next meeting will be Monday April 30, 2012 in Council Chambers.

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President

Clerk