

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

April 2, 2012

Present at the regular meeting of the Board of Public Affairs were President Chuck Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Gale Loeblich, and Sandy Miesmer, the Clerk. Guest's in attendance were Marge Cox, Margaret Nabors, and Chuck Aring. The meeting was called to order at 7:00 p.m. by President, Chuck Schulte. Minutes from the March 19, 2012 minutes were approved with a motion from Dean Krukemyer and the second by Tom Oberhouse.

The following bills were approved for payment.

AMP INC	J AARON PRE-PAY	\$	3,225.44
JOHN CORTNEY	CONSULTANT RETAINER	\$	100.00
BROWNSTOWN	CAPITAL LIGHTING SUPPLIES	\$	992.65
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	33.71
VERIZON WIRELESS	CELL PHONE SERVICE	\$	24.15
MT BUSINESS TECH	COPY/MAINTTNANCE FEE	\$	14.79
DUECO	INSPECTION OF TRUCKS	\$	1,505.06
CINTAS	UNIFORM RENTAL	\$	76.26

Total Electric	\$	5,972.06
-----------------------	-----------	-----------------

Sewer 5201

CONTROL ASSOCIATES	FLOW CHARTS/CALIBRATION	\$	1,044.93
D&K TRANSPORT	SLUDGE HAULING	\$	300.00
JONES & HENRY HILTY OFFICE SUPPLIES	LAB TESTING	\$	494.20
VERIZON WIRELESS	OFFICE SUPPLIES	\$	33.71
CINTAS	CELL PHONE SERVICE	\$	24.15
MT BUSINESS TECH	UNIFORM RENTAL	\$	59.51
PERRYSBURG PIPE	COPY/MAINTENANCE FEE	\$	14.79
	REPAIR CLAMP/TILE PROBE	\$	313.90

Total Sewer	\$	2,285.19
--------------------	-----------	-----------------

Water 5101

MASI CONTROL ASSOCIATES	LAB TESTING	\$	71.20
HILTY OFFICE SUPPLIES	WATER CALIBRATION/REBUILD KIT	\$	2,135.00
VERIZON WIRELESS	OFFICE SUPPLIES	\$	33.71
CINTAS	CELL PHONE SERVICE	\$	24.15
MT BUSINESS TECH	UNIFORM RENTAL	\$	47.92
	COPY/MAINTENANCE FEE	\$	14.79

PERRYSBURG PIPE	REPLACEMENT CLAMP	\$	204.66
-----------------	-------------------	----	--------

Total Water	\$	2,531.43
--------------------	-----------	-----------------

Total for all Utilities	\$10,788.68
--------------------------------	--------------------

Guest, Chuck Aring came to meeting to discuss building storage units behind car wash on property he owns. He stated that he also has an option to build on land outside of town and is looking for economic incentive to build in town. He is looking at electric for 2 security lights only and has storm sewer in place from car wash. There is already one pole in place and Chuck will talk to John about a second pole on private property instead of right-of-way. His thought was free security lighting for a period of time. Board will review and get back to him.

SEWER

No agenda items for sewer at this time.

WATER

Well #2 has to be abandoned. Watson Well Drilling was not able to pull the old casing out successfully. Gale shared a proposed site map prepared by Feller & Finch. Discussion took place on possible location and questions that could arise such as easement issues and park land. There is also an EPA application that needs to be completed. The Board answered questions Gale needed to complete the application. There were two areas that Gale needed to clarify with the EPA before it could be completed.

Board then had a brief discussion on options to keep the North Water Field in operation and asked Gale to check with Tonka and Sieman about control panel compatibility.

Last item was the water meter at the Drugstore. Board asked Gale to check with Mike Fritz to whether he tagged it as off before a final credit decision can be made.

ELECTRIC

John stated he needs a new chain saw. The quote from Bee Gee Rental is \$479.96. blades and equipment John already has will fit this new saw. Marge stated she would talk to Council about this purchase since it is primarily used for tree trimming.

John discussed purchasing poles. He is working with Bradner to split the cost of a load of 26 poles from Thomassons. Tom made the motion to purchase the poles contingent on Bradner also getting an approval. Dean seconded the motion.

MISCELLANEOUS

1 Misc. adjustment approved by the Board.

Clerk shared information with Board on annual pipeline safety program presented by Ohio Utilities Protection Service. Board stated utility staff welcome to attend on their own time.

Clerk was asked to get clarification on wages for Brian Heestand as part-time Utility assistant. The wage will be \$21.50/hour effective March 26, 2012. The Board asked clerk to keep a log of hours worked and how much time for each utility area.

Clerk also made Board aware Efficiency Smart will be in town April 26, 27th handing out free light bulbs.

With no further business to discuss, the meeting was adjourned at 9:00P.M. The next meeting will be Monday April 16, 2012 in Council Chambers.

President

Clerk