

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

March 19, 2012

Prior to the Board meeting, a public Hearing was held at 6:45PM to discuss the re-hiring of Brain Heestand as a part-time utility associate. No one was present to voice any objections, so Board decision was to re-hire him.

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Gale Loeblich, Landry Sheets, and Sandy Miesmer, the Clerk. No guests were present. The meeting was called to order at 7:00 p.m. by President, Chuck Schulte. Minutes from the March 5, 2012 minutes were approved with a motion from Dean Krukemyer and the second by Tom Oberhouse.

The following bills were approved for payment.

Electric 5301

FELLER & FINCH	ADDITIONAL ENGINEERING	\$	1,560.00
AMP	FEB POWER INVOICE	\$	47,414.07
AIRGAS GREAT LAKES	NITRO CYLINDER	\$	39.98
BEEGEE RENTAL	SERVICE/PARTS FOR CHAIN SAW	\$	111.68
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	3.15

Total Electric	\$ 49,128.88
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Sewer 5201

AMPLEX	INSTALL INTERNET	\$	300.00
NORTHWEST TIRE	TIRE FOR SPRAYER TRACTOR	\$	383.50
JONES AND HENRY	LAB TESTING	\$	566.30
SAFETY SOLUTIONS	BIOSYSTEMS SENSOR	\$	151.74
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	3.15

Total Sewer	\$ 1,404.69
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Water 5101

MASI	LAB TESTING	\$	71.10
HD SUPPLY WATERWORKS	METERS AND FREIGHT	\$	3,627.91
MARTIN MATIETTA	STONE FOR WATER BREAKS	\$	220.36
HILTY OFFICE SUPPLIES	SUPPLIES AND BATTERIES	\$	37.78

Total Water	\$ 3,957.15
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Total for all Utilities	\$ 54,490.72
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SEWER

Punch list items were discussed (see attached list). For item 5, holes in concrete wall of the North SBR basin, Mosser will be here to plug them when water level is down.

Landry stated when Roots blower was checked, the company stated would supply new one for free.

The project for Tom Lowe from Bob's Plumbing and Heating to install a 1" refill line for vault at sewer plant has been approved. Landry did get with Tom one more time on final costs and they have not changed.

Landry needs to haul 5,000 gallons of sludge. Board approved D&K to haul to Bowling Green. Landry is looking at other options for this ongoing process.

He stated the lids on lift station at Bierley Ave. definitely need done. Board asked him to get quotes.

Landry had to increase his vacation request because of Direct Air pulling out of Toledo Express. Tom made a motion to approve vacation April 1-April 16, 2012. Dean seconded the motion and motion passed.

WATER

Gale gave an update on the utility accounts for the Pemberville Drug Store and apartments; a total of 5 utility meters. Acct. #01.0130.1 is active for both water and electric, Acct. #01.0120.1 is totally shut off, Acct. # 01.0140.1 is now electric only, Acct. # 01.0150.1 is main drugstore and both active, and Acct.# 01.0160.1 is estate of Bud Kahler and electric active only.

Next topic was Control Associates. They will be in Pemberville next week to do calibrations at water and sewer plants. They will also rebuild regulator at South Plant. Gale also asked to have backup regulator rebuilt. Because we will hopefully be redoing the south water plant and will not need regulator, this was tabled.

Watson Well Drilling on site working on well # 2. Gale put Jim Watson on telephone with Chuck Schulte to discuss 6" casing in well and grouting around it verses replacing casing. After discussion, Board approved the grouting. No decision made at this point on whether to work on a second well.

ELECTRIC

John stated his regular work truck needs oil change, tires rotated and front pads on brakes. The Board approved.

Trucks have been scheduled for inspection next week which the Board had already approved.

As a follow-up to the AMP GS project stranded costs, John Signed the contract. The payment agreement approved in previous meeting has been signed and will begin with April bills.

He also shared memo all employees received about not be able to spray for weeds because no one licensed.

He presented a list of supplies needed. Board approved purchasing from Brownstone.

MISCELLANEOUS

10 Misc. adjustments were approved by the Board.

Clerk provided Board members copy of ordinance# 1197 dated 12-5-2000 pertaining to uniform Sanitary Sewer tap charges. They will discuss at later date.

The Board received a letter from Sandy Jureck requesting a sewer forgiveness because they had a sticking toilet which has been fixed. The Board approved.

As a follow-up to t-shirt orders for utility employees, we cannot get the safety colors in 100% cotton. The Board approved the t-shirt purchase as long as they are bright colors.

Clerk made the Board aware there would be 3 meetings in April because May 1st falls on a Tuesday.

With no further business to discuss, the meeting was adjourned at 9:00P.M. The next meeting will be Monday April 2, 2012 in Council Chambers.

President

Clerk