

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS  
December 5, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Dean Krukemyer, Brian Heestand, John Lockard, and Sandy Miesmer, the Clerk. Guests in attendance were Marge Cox and Gordon Bowman. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Minutes from the November 14, 2011 meetings were approved.

The following bills were approved for payment.

UNION BANK	NOVEMBER GARBAGE COLLECTIONS	\$	10.00
CINTAS	UNIFORM RENTALS	\$	119.35
PEMBERVILLE IGA	GASOLINE	\$	48.00
MT BUSINESS TECH	COPY AND MAINTENANCE FEE	\$	9.51
CMI	DATA BASE SUPPORT	\$	932.34
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	51.13
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$	75.21
JOHN CORTNEY	DECEMBER CONSULTING FEE	\$	100.00
GRAINGER	ELECTRICAL SUPPLIES	\$	87.17
DUECO	SERVICE	\$	101.99
AMERICAN SAFETY CORP.	GLOVES/LINERS	\$	108.30
AMO OHIO	J ARON INVOICE	\$	3,129.93
STEVE FIRSDON	GASOLINE	\$	45.58
VERIZON WIRELESS	MONTHLY SERVICE	\$	25.33
POWE LINE SUPPLY	DIELECTRIC TEST LAB	\$	40.99
WESTWOOD AUTO	SUPPLIES	\$	18.62
COUNTYLINE COOP	SUPPLIES	\$	70.12
	<b>Total Electric</b>	<b>\$</b>	<b>4,973.57</b>

**Sewer 5201**

UNION BANK	NOVEMBER GARBAGE COLLECTIONS	\$	10.00
CINTAS	UNIFORM RENTALS	\$	104.54
MT BUSINESS TECH	COPY AND MAINTENANCE FEE	\$	9.51
CMI	DATA BASE SUPPORT	\$	932.33
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	51.13
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$	75.21
BROWN SUPPLY CO.	CLEANING SUPPLIES	\$	93.41
JONES AND HENRY	LAB TESTING	\$	743.60
OHIO PUBLIC WORKS COM.	SEMI-ANNUAL LOAN PAYMENT	\$	1,074.40
COUNTYLINE COOP	SUPPLIES	\$	112.35
EISENHOUR MOTORS	REPAIR SEWER TRUCK DOOR	\$	501.53
AQUIONICS	QUARTZ SLEEVE REMOVER	\$	294.21
STEPHANIE BOWE	REINBURSE UV LAMP TESTER	\$	125.32
STEVE FIRSDON	GASOLINE	\$	145.75
VERIZON WIRELESS	MONTHLY SERVICE	\$	50.67
	<b>Total Sewer</b>	<b>\$</b>	<b>4,323.96</b>

**Water 5101**

UNION BANK	NOVEMBER GARBAGE COLLECTIONS	\$	10.00
CINTAS	UNIFORM RENTALS	\$	73.77
MT BUSINESS TECH	COPY AND MAINTENANCE FEE	\$	9.51
CMI	DATA BASE SUPPORT	\$	932.33
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	51.13
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$	75.21
BROWN SUPPLY CO.	CLEANING SUPPLIES	\$	41.01
TREASURER STATE OF OHIO	WATER LICENSE RENEWAL	\$	1,152.00
BONDED CHEMICAL	CHEMICALS	\$	1,070.55
MASI	LAB TESTING	\$	284.50
STEVE FIRSDON	GASOLINE	\$	204.64
COUNTYLINE COOP	SUPPLIES	\$	70.12
VERIZON WIRELESS MIDWEST	MONTHLY SERVICE	\$	25.33
INSTANTMENTATION(5701)	LIGHTENING STRIKE	\$	6,531.98
NORTHWEST POOLS	HYPOCHLORITE	\$	223.00
BERGREN ASSOC.	SERVICE 9/30/11	\$	396.85
	<b>Total Water</b>	<b>\$</b>	<b>11,151.93</b>

**SEWER**

Brian was present for the sewer department. He stated the greenhouse project is continuing. They need to purchase two doors, handles, and lumber to finish the project. Clerk made Board aware project is over amount funded. Dean made a motion to purchase supplies from capital improvements. Tom seconded the motion and motion passed.

Bowser-Morner did test the samples of stainless used for the Huber Screen. Results show it did meet the 304 specification in contract. This means we will have to have a new water source. This is still in discussion stages. The options are well or Village water. Brian was asked to have chloride levels checked.

The punch list status is attached via email from Steve Darmofal.

Brian stated Hickory St. storm sewer was checked and cleaned when Adkins was here. It is all clear.

**WATER**

Gale was not at the meeting. Clerk presented a service contract for The Bergren Associates. This was tabled for a future meeting. Clerk also shared that the Fritz's have settled with the insurance company for Kessler Tank Co. and have signed a release.

**ELECTRIC**

John shared information regarding the AMP stranded cost obligation. We have not paid and Courtney and Associates told us to hold off for now. Amp is still suing Bechtol and the case is in litigation.

We have had 46 hits with the Efficiency Smart program.

John shared CDL medical forms with Board. Per Board do certification for intra-state only.

John requested a change in the shut off notice. The employees would like to hand deliver the disconnect notice 24 hours before shut off actually occurs. After discussion, this change in policy was approved.

We received information regarding the AMP Ohio scholarship. The Board asked the Clerk to follow-up with Eastwood High to get a list of eligible applicants to review at next meeting.

### **MISCELLANEOUS**

1 Misc. adjustment was approved by the Board. The clerk updated the Board on the Front St. Café account.

Leave requests were approved for Gale Loebrich and John Lockard.

Brian Heestand's retirement party was discussed. It will be December 29, 2011 at the Real Seafood Co. at 6:30.

The first meeting in January 2012 will be Tuesday January 3, 2012 in the Village Office because of the Holiday.

With no further business to discuss, the meeting was adjourned at 8:40 P.M. The next meeting will be Monday, December 19, 2011 in Council Chambers.

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President

Clerk