

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 1, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Landry Sheets, Brian Heestand, and Sandy Miesmer, the Clerk. Guests in attendance were Don Feller and Steve Darmofal from Feller & Finch and Marge Cox. Dean Krukemyer, Gale Loebrich, and John Lockard were absent. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Minutes from the October 3, 2011 meeting were approved.

The following bills were approved for payment.

Electric 5301

Cintas	uniform rentals	\$	91.18
Westwood Auto Parts	supplies	\$	88.62
Hilty Office Supplies	office supplies	\$	43.15
Brown Supply Co.	paper and cleaning supplies	\$	41.01
Wellman Supplies	concrete&metal blades, spout, gloves	\$	96.92
Hilton Easton Columbus	AMP conference	\$	364.00
Union Bank	October trash collection	\$	10.00
Pemberville IGA	gasoline	\$	118.00

Total Electric

\$ 852.88

Sewer 5201

Cintas	uniform rentals	\$	79.34
Jones and Henry	lab testing	\$	230.00
Hilty Office Supplies	office supplies	\$	43.15
Brown Supply Co.	paper and cleaning supplies	\$	82.34
Wellman Supplies	concrete&metal blades, spout, gloves	\$	96.92
Union Bank	October trash collection	\$	10.00

Total Sewer

\$ 541.75

Water 5101

Cintas	uniform rentals	\$	55.26
Gale Loebrich	reimburse towards boots	\$	75.00
Masi	lab testing	\$	417.90
Mission Communications	1 yr Service package	\$	347.40
Morton Salt	south water plant	\$	2,289.75
USA Bluebook	Spinbar Mag. Stirring bars	\$	28.84
Hach Co.	Chlorine reagent packets	\$	361.95
HD Waterworks	stenner pump and heads	\$	1,205.40
JSD Transportation	haul stone	\$	100.00
Morlock Asphalt	water break paving repairs	\$	4,040.00
Brown Supply Co.	paper and cleaning supplies	\$	41.01
Wellman Supplies	concrete&metal blades, spout , gloves	\$	96.92
Robert Blue Trucking	trucking salt	\$	720.29

Pemberville IGA	gasoline	\$	94.19
Union Bank	October trash collection	\$	10.00
Hilty Office Supplies	office supplies	\$	43.15
Wellman Supplies	traffic cones	\$	82.86
	Total Water	\$	10,009.92
Total for all Utilities		\$	11,404.55

SEWER

Don Feller and Steve Darmofal, from Feller and Finch, were present to discuss the waste/water sewer treatment plant and the final issues of payments and the current punch list. Chuck stated that the payment for Mosser from the loan was hard to read and therefore, originally denied. The clerk and Steve Darmofal showed documents where this payment request was for changes requested by the Village and the Board approved payment. The invoice from Feller & Finch was for additional engineering and inspection hours from the many problems the Village has incurred with the project. They brought a breakdown of those hours for the Board to review. Don Feller stated these charges could be paid out of liquidated damages since Mosser, the general contractor, did not meet the project deadline. The Board did approve payment of the invoice for Feller & Finch.

The other major issue with the project is the rusting of the Huber Screen. As reported in previous minutes, the company is stating chlorides in the water coming into the screen are too high. A discussion occurred regarding verification of stainless steel used in the project. Don Feller recommended shaving steel from the lid for testing at a cost of \$250.00. The Board approved the testing. Further discussion took place on how to change the affluent water going into the Huber screen from treated water from the water plant to using a well to store rainwater. This was tabled for a later meeting once the results of the testing on the stainless steel have been returned.

The final question for Don Feller and Steve Darmofal from the Board is what will be our liability down the road with this project. They stated they will look into this for the Board.

Brian and Landry then reviewed other items on the punch list. The power vent blower is still being worked on. There is still a spot on the wall letting water through. Bergman still has work on the relay and needs to determine the problem.

Landry stated the contractor for the greenhouse structure needs ready mix cement. The Board approved. Landry asked if the plans had been changed to take out the door on the north end. Tom will check.

WATER

Gale was not at the meeting.

ELECTRIC

John Lockard was not at the meeting but had requested getting a dumpster to clean up scrap metal. The Board approved and asked the scrap metal be done through Elliott's. Marge reminded the Board that income from the sale must go into the general fund.

MISCELLANEOUS

Misc. adjustments were approved by the Board.

Clerk presented appeal for sewer credit for Jerry Bunge. He stated Gale Loebrich told him he could turn in credit at end of summer. The clerk did state she explained to the resident the policy of a 1 time credit only at time of filling pool. The Board approved a credit for 8000 gallons.

Kimberly Massung turned in a written appeal for sewer credit. Her landlord had workers on the property who left the outside water on. The Board approved a 1 time credit of 9000 gallons.

The clerk updated the Board on the Headley account. The landlord is aware of the situation.

The Board reviewed the pricing for three season jackets and approved the purchase of four jackets from Wellman.

Leave requests were approved for Landry Sheets and John Lockard.

The clerk made the Board aware she discovered the sewer rate increase approved December 10, 2010 had never been initiated or collected to date but has now been fixed.

With no further business to discuss, the meeting was adjourned at 9:40 P.M. The next meeting will be Monday, November 14, 2011 in Council Chambers.

President

Clerk