

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 3, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Dean Krukemyer, Brian Heestand, Gale Loebrich and Sandy Miesmer, the Clerk. Guests in attendance were Marge Cox, Gordon Bowman, Jennifer and Ken Meece, and Rachel and Jeff Parrish. John Lockard was absent. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Minutes from the September 19, 2011 meetings were approved with two corrections.

The following bills were approved for payment except Feller and Finch Invoice.

Electric 5301

CINTAS	UNIFORM RENTALS	\$	91.18
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	22.53
MT BUSINESS TECHNOLOGIES	COPY/MAINTENANCE FEE	\$	20.98
JIM PALMER EXCAVATING	TOP SOIL	\$	260.00
UNION BANK CO,	OCTOBER GARBAGE COLLECTION	\$	10.00
VERIZON WIRELESS	MONTHLY SERVICE	\$	24.85
AMP OHIO	J AARON	\$	3,125.59
JOHN CORTNEY	CONSULTING FEE	\$	100.00
PEMBERVILLE IGA	GASOLINE	\$	42.53
STEVE FIRSDON	GASOLINE	\$	36.00
	Total Electric	\$	3,733.66

Sewer 5201

CINTAS	UNIFORM RENTALS	\$	79.34
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	22.53
MT BUSINESS TECHNOLOGIES	COPY/MAINTENANCE FEE	\$	20.98
JONES AND HENRY	LAB TESTING	\$	1,233.70
UNION BANK CO.	OCTOBER GARBAGE COLLECTION	\$	10.00
VERIZON WIRELESS	MONTHLY SERVICE	\$	49.71
VILLAGE OF WOODVILLE	EPA CONTACT HRS	\$	40.00
PEMBERVILLE IGA	SUPPLIES	\$	4.01
STEVE FIRSDON	GASOLINE	\$	160.40

Sewer 5704

Feller & Finch	Engineering invoices		5895.50
	Total Sewer	\$	7,516.17

Water 5101

CINTAS	UNIFORM RENTALS	\$	55.26
HILTY OFFICE SUPPLIES	SUPPLIES AND COMPUTER CARTRIDGES	\$	85.00
MT BUSINESS TECHNOLOGIES	COPY/MAINTENANCE FEE	\$	20.98
MASI	LAB TESTING	\$	54.45
MORTON SALT INC	SALT S. WATER PLANT	\$	2,209.91
ROBERT BLUE TRUCKING	SALT DELIVERY	\$	668.44
MAUMEE SUPPLY	REPAIRS FOR WELL 7	\$	54.00
HD SUPPLY WATERWORKS	WOODFORD 3/4 50H-BR VACUUM	\$	42.94
BONDED CHEMICAL	CHEMICALS	\$	1,068.55
TRACTOR SUPPLIES	SUPPLIES AND COMPUTER CARTRIDGES	\$	52.36

STEVE FIRSDON	GASOLINE	\$	263.06
UNION BANK CO	OCTOBER GARBAGE COLLECTION	\$	10.00
VERIZON WIRELESS	MONTHLY SERVICE	\$	24.85
	Total Water	\$	4,609.80
Total for all Utilities		\$	15,859.63

Jennifer and Ken Meece, landlords of the property at 315 Bond St, and the renters, Rachel and Jeff Parrish, were at the meeting to discuss the water usage issues and the bills. After discussion with the Board, it was agreed that Gale would put another new meter in. Rachael and Jeff are also to keep a daily log of water readings at different intervals and report weekly to the clerk. This is being requested so we can see if the problem is fixed. Clerk also asked Rachel to come in and set up a payment arrangement. Rachel stated she would be in on Wednesday October 5, 2011.

SEWER

Brian stated many items on the punch list for the sewer project are now being worked on. The UV has been fixed. Brian requested two items they will need. They are a bulb tester and a metric extractor. Board asked Brian to get pricing and report at next meeting. The floor is now out in the blower building and the drain has been moved.

The new concrete slab floor is now being done.

Tank wall is now sealed. The correct caulk was approved and joints now done.

Rusting in the stainless steel tank is still an issue. Steve Darmofal is getting pricing to test tank to see if the stainless steel is the quality specified in the original contracts.

Clerk and Brian told Board Jim Smith is still requesting payment for \$450 in crop damages. A motion was made by Tom Oberhouse with the second by Dean Krukemyer to pay Jim Smith and take from Retainage fees at a later date. The motion passed.

Tom Oberhouse presented the quote for constructing the greenhouse structure over the sludge tank from D & C Repairs. The cost was \$3,330.00. With the previous quote from Waldo and Associates for the materials of \$10,652.12, the Board approved construction not to exceed \$15,000.00.

Brian requested approval to buy blades for saw, gloves, and safety glasses. The Board approved.

WATER

Gale stated he had a verbal quote from Morlock for street repairs from water breaks for \$4040.00. He was directed to get the written quote and make sure number of repairs and size match Rutter and Dudley. Dean made a motion to accept the lower bid of Morlock as long as above stipulation was completed. Tom Oberhouse seconded the motion. Board approved.

Chuck Schulte stated that Gale needed to make sure the dirt and stone beside Pisanello's from the water break were cleaned up.

Gale asked for approval to buy a new back brace for approximately \$100.00 as his was damaged in the last water line break. Board approved.

Gale presented quote from Control Associates to repair the damaged North Water Plant magnetic flow meter for \$1886.00. This would not be covered by insurance because we would be using as a back-up meter. The Board asked Gale to present a list of projects, including the meter, at the next meeting as appropriations for next year are coming up.

Gale stated may have problem at South Water Plant. He will see what pressure is on cap and look at radiator.

ELECTRIC

John Lockard was not present for the meeting.

KWH tax issue has been resolved. John Cortney talked to CMI and there was no cost to the fix. It is ready for the October billing.

MISCELLANEOUS

Clerk updated the Board that she had received a signed payment arrangement from Tom Headley for Front St. Café. They have agreed to pay \$500.00 every two weeks and the first payment was received. Board asked that clerk talk to landlord about the situation.

Misc. adjustments were approved by the Board.

The Board discussed the \$1.00 raise for Clerk and what the effective date would be. Tom Oberhouse made a motion for the raise to be effective the day after her 90 day probationary period. Dean Krukemyer seconded the motion. Motion passed.

Clerk made Board aware that trick-or-treat is Monday October 31, 2011 from 6:30 to 8:00PM. This would normally be a meeting night because Council meets Tuesday November 1, 2011. Board approved to changing the meeting date to Tuesday, November 1, 2011 in the Village Office.

With no further business to discuss, the meeting was adjourned at 9:30 P.M. The next meeting will be Monday October 17, 2011 in Council Chambers.

President

Clerk