

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 19, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Dean Krukemyer, Brian Heestand, and Sandy Miesmer, the Clerk. Guests in attendance were Marge Cox, Gordon Bowman, and Mike and Beth Fritz. Gale Loebrich and John Lockard were absent. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Minutes from the August 15 and September 6, 2011 meetings were approved.

The following bills were approved for payment:

Electric 5301

FRONTIER	PHONE SERVICE	\$	70.52
HILTY OFFICE SUPPLIES	SUPPLIES	\$	17.52
AIRGAS GREAT LAKES	NITROGEN CYLINDER	\$	41.82
POWER LINE SUPPLY COMPANY	SUPPLIES	\$	1,328.78
AMP OHIO	AUGUST NWSG	\$	73,691.84
SANDUSKY ELECTRIC	RECEPTABLE PLUG	\$	535.79

Total Electric	\$	75,686.27
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Sewer 5201

FRONTIER	PHONE AND ON-LINE SERVICE	\$	213.75
HILTY OFFICE SUPPLIES	SUPPLIES	\$	17.52
BROWN SUPPLY COMPANY	PAPER/CLEANING SUPPLIES	\$	41.01
LANDRY SHEETS	CONFERENCE MILAGE, PARKING, JET EXPRESS	\$	88.17
BRIAN HEESTAND	CDL LICENSE	\$	44.75
BRIAN HEESTAND	CONFERENCE JET EXPRESS	\$	29.88
WELLMAN RENTAL AND SUPPLY	3" TRASH PUMP REPAIR	\$	280.77

Total Sewer	\$	715.85
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Water 5101

FRONTIER	PHONE SERVICE	\$	70.52
HILTY OFFICE SUPPLIES	SUPPLIES	\$	17.51
BROWN SUPPLY COMPANY	PAPER/CLEANING SUPPLIES	\$	41.01
MASI	LAB TESTING	\$	71.10

Total Water	\$	200.14
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Total for all Utilities	\$	76,602.26
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Mike and Beth Fritz asked to speak to the Board regarding the overspray situation on their cars from painting the water tower by the Kessler Tank Company. They did not like the way the company representative had treated them. They explained went to a Woodville dealership because they do business there and that business is reciprocated. They wanted a clear coat put on after buffing. Board asked them to get an estimate from Randy's here in town for comparison. Mike Fritz stated ultimately Village

responsibility. Chuck stated contractor is bonded and would be the responsibility of their insurance company.

SEWER

Brian stated the punch list for the sewer project is about the same. The new sludge pump at basin 2 (north) is acting up. Transtar has been contacted to assess the problem. Huber screen is still an issue. Brian is trying to get equipment from Sanitaire that will test the stainless steel weight and components.

Brian requested two throw rings for safety measure. Board requested he get two quotes. Brian also let the Board know he would like to get vac trucks back for two days after the leaves have fallen. Quotes will be reviewed at a later meeting.

Bruce Lowery on Forrest Ave. is having sewer issues. Brian stated tree roots are the problem. A Maple tree is right on line of Village property and Lowery residence. The Board asked for Brian to work with property owner and agreed to pay for the tree to come down.

Tom Oberhouse presented a quote from Waldo and Associates on a greenhouse cover for the sludge holding tank. The quote was 10,652.12 for materials only. Tom will be getting a quote from another company for the installation.

Finally, Brian formally announced his retirement as Sewer Superintendent and Zoning Inspector as of December 31, 2011. He will provide the personnel committee a letter immediately.

WATER

Gale was not present for the meeting as he was attending his mother's funeral. The clerk stated the other three citizens with overspray issues from the water tower have settled with Kessler Tank Company. The work is continuing on the repairs to the North Water Plant. Stephanie is still working with the insurance company.

ELECTRIC

John Lockard was not present for the meeting.

KWH tax issue discussed again. Clerk stated had discussed with John Cortney again and that we needed to have programming done through CMI but that he felt \$5000.00 was high for change requested. Board directed Clerk to check with CMI again. Clerk stated reservations for hotel and AMP Ohio conference were done.

MISCELLANEOUS

Clerk made Board aware of delinquent utility account for Tom Headley of Front St. Café.

Clerk shared quotes for new CMI utility software programs. The Village will be able to use our current programs for the next year or two but will probably not get updates as often. The Board directed Clerk to contact John Cortney for names of other companies for possible quotes.

The Board discussed raise for Clerk since passing her probationary period. Tom Oberhouse made a motion for raise of \$1.00/hour. Dean Krukemyer seconded the motion. Motion passed.

With no further business to discuss, the meeting was adjourned at 9:00 P.M. The next meeting will be Monday October 3, 2011 in Council Chambers.

President

Clerk