

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
SEPTEMBER 6, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Dean Krukemyer, Brian Heestand, Landry Sheets, John Lockard, Gale Loebrich, and Sandy Miesmer, the Clerk. Guests in attendance were Steve Darmofal, Marge Cox, and Tom Nagy. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Minutes from the August 1, 2011 meeting were approved.

The following bills were approved for payment:

Electric 5301

UNION BANK	AUG CHG UTILITY BILL COLLECTION	\$	10.00
AMP OHIO	OMEGA JV2 POWER	\$	213.92
AMP OHIO	J AARON PRE-PAY	\$	3,229.78
CINTAS	UNIFORM RENTALS	\$	117.66
COUNTYLINE COOP	SUPPLIES	\$	58.65
PEMBERVILLE IGA	GASOLINE	\$	102.00
JOHN COURTNEY	CONSULTING FEE	\$	100.00
VERIZON WIRELESS	CELL PHONE SERVICE	\$	47.06
STEVE FIRSDON	GASOLINE	\$	262.21
SANDUSKY ELECTRIC	SUPPLIES	\$	92.15
TRS OF STATE	UAN FEE/FINANCIAL AUDIT	\$	757.66
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	16.29
	Total Electric	\$	5,007.38

Sewer 5201

UNION BANK	AUG CHG UTILITY BILL COLLECTION	\$	10.00
WELLMAN RENTAL& SUPPLY	SUPPLIES	\$	46.73
MAUMEE SUPPLY	PVC PIPE, COUPLINGS	\$	163.20
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	16.29
VERIZON WIRELESS	CELL PHONE SERVICE	\$	98.09
ADKINS SANITATION	JETTING/TELEVISION	\$	3,480.00
COUNTYLINE COOP	SUPPLIES	\$	70.82
TRS OF STATE	UAN FEE/FINANCIAL AUDIT	\$	757.66
CINTAS	UNIFORM RENTALS	\$	93.26
STEVE FIRSDON	GASOLINE	\$	342.63
	Total Sewer	\$	5,078.68

Water 5101

UNION BANK	AUG CHG UTILITY BILL COLLECTION	\$	10.00
TRS OF STATE	UAN FEE/FINANCIAL AUDIT	\$	757.56
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	16.29
VERIZON WIRELESS	CELL PHONE SERVICE	\$	56.54
MASI	LAB TESTING	\$	358.00
WESTWOOD AUTO PARTS	SUPPLIES	\$	23.51
STEVE FIRSDON	GASOLINE	\$	417.95
HD SUPPLY WATERWORKS	IPERL TOUCHPAD	\$	76.86
SANDUSKY ELECTRIC	SUPPLIES	\$	12.89
KESSLER TANK CO.	PAINT WATER TOWER	\$	24,200.00
PALMER EXCAVATING	LOAD OF TOPSOIL	\$	225.00
ROBERT BLUE TRUCKING	SALT DELIVERY	\$	689.90
PERRYSBURG PIPE	BELL LEAK CLAMP-SSRC-CI	\$	420.84
WELLMAN RENTAL&SUPPLY	TRAFFIC CONES/REFLECTIVE COLLARS/PAINT	\$	242.05
COUNTYLINE COOP	SUPPLIES	\$	166.87
OHIO RURAL WATER ASSN	DUES	\$	300.00
NORTHWEST POOLS	SUPPLIES	\$	186.88

CINTAS

UNIFORM RENTALS

\$ 67.96

Total Water

\$ 28,229.10

Total for all Utilities

\$ 38,315.16

SEWER

Steve Darmofal from Feller & Finch was present to discuss punch list items for Sewer Treatment Plant Project as attached. Steve indicated he is frustrated when dealing with Mosser. Board asked him to go higher in the chain of command to ensure the project is finished in a timely manner.

Brian and Landry discussed the Sludge Building and the need for protection to keep from freezing. Brian brought initial design and sample material from Structures Unlimited Inc. to share with Board. EPA would not have to approve and cost would be approximately \$150,000-\$180,000. Hoop house is also option at about \$30,000. Board will review again at later date.

Board approved \$35.00 fee for license certification for both Brian and Landry. They also approved attending Fall OM class September 30, 2011 in Woodville.

Clerk provided copy of letter to Kuntry Haven Contractors. Payment has still not been made until they resolve issue with work.

Clerk shared letter that was sent to Water St. residents concerning industrial paper towels being found in sewer system.

WATER

Chuck asked Gale about call he received from EPA. Gale stated a resident, Tom Nagy, was interested in the water plants. Gale showed him both plants. During this time, they discussed the use of chlorine at South Plant and that Tom wanted to address the Board.

Tom stated that using chlorine at South Water Tower is a safety issue for the Village. He felt the chlorine containers need to be replaced or at least wired with chlorine detectors and connected to the Allen Bradley box for an alarm warning. He felt North Plant only needed fire alarm system. Last item he addressed was to purchase kit for capping chlorine leak. The Board stated any changes would have to be engineered and approved by the EPA. Tom suggested pricing the chlorine detector at this point. The Board thanked Tom for coming and stated these issues would be addressed.

Gale reviewed some pricing he has done for above items. Board directed Gale to talk to EPA and see about any possible grants we could get.

Clerk gave Board update on Water Tower project. We have five customers concerned with paint on their cars. Each has gotten a quote for repairs. These have been given to Kessler Tank Company.

Clerk stated had received email on references for Ohio Warn. There is no cost to participate, only Gale's time to provide information. Board approved joining.

ELECTRIC

John discussed the AMP Ohio conference to be held in Columbus October 24-27, 2011. Board approved John and Chuck to attend. Clerk stated she had been contacted by Neidra Sheets and she and Dick are attending.

John stated he needs supplies. He presented 3 quotes. Board approved Line Supply Company. They also approved a load of dirt to replace water department supply.

John had preliminary discussion with Kent Schuerman on possibly supplying more electric to his property.

KWH tax issue discussed again. Clerk stated had talked to John Courtney. He stated had told Marcy to contact CMI last year to get this programmed. Board approved \$5000 cost for CMI to get this programmed so can be included in next billing cycle.

MISCELLANEOUS

Paul Spicer wrote note to Board. He will no longer rent a portion of his house and would like water rates changed from commercial to residential. Board approved.

Nicole Nieschwitz requested her \$200.00 deposit back. Clerk stated she had been six months on time as requested. Board approved.

Fiscal Officer, Stephanie Bowe, is working with insurance company to pay bill for Columbia Gas.

With no further business to discuss, the meeting was adjourned at 10:00 P.M. The next meeting will be Tuesday Monday September 19, 2011 in Council Chambers.

President

Clerk