

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

August 15, 2011

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Dean Krukemyer, Landry Sheets, John Lockard, and Sandy Miesmer, the Clerk. Gale Loeblich was absent. Guest in attendance was Marge Cox, Gordon Bowman, and Joe Hirzel. The meeting was called to order at 7:00 p.m. by President, Charles Schulte. Misc. adjustments were reviewed and approved by the Board. Minutes from the July 18 and August 1, 2011 meetings were approved.

The following bills were approved for payment:

Electric 5301

AMP INC.	2ND QTR OSHA MEETINGS	\$	240.00
CINTAS	UNIFORM RENTALS	\$	65.16
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	25.72
OMEA	2011 ANNUAL DUES	\$	882.24
JOHN COURTNEY	CONSULTING FEE	\$	100.00
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	232.85
HALL'S SAFETY EQUIPMENT	SUPPLIES	\$	94.00
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
	Total Electric	\$	1,669.59

Sewer 5201

AMP INC.	2ND QTR OSHA MEETINGS	\$	240.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	25.72
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
WF SMITHERS	28 FT LADDER	\$	268.13
JONES & HENRY LABS	LAB TESTING	\$	1,118.20
BROWN SUPPLY COMPANY	PAPER/CLEANING SUPPLIES	\$	82.02
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	159.90
CINTAS	UNIFORM RENTALS	\$	95.34
KUNRTY HAVEN CONSTRUCTION*	SIDEWALK/SCOUT CABIN	\$	1,670.00
	Total Sewer	\$	3,688.93

Water 5101

AMO INC.	2ND QTR OSHA MEETINGS	\$	240.00
HILTY OFFICE SUPPLIES	OFF ICE SUPPLIES	\$	25.72
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
GALE LOEBRICH	REIMBURSE CONFERENCE MILAGE	\$	59.43
MASI	LAB TESTING	\$	111.30
OHIO AWWA NW DISTRICT	CONFERENCE FEE	\$	30.00
BROWN SUPPLY CO.	PAPER/ CLEANING SUPPIES	\$	41.41
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	222.85
CINTAS	UNIFORM RENTALS	\$	50.80
	Total Water	\$	811.13

Total for all Utilities **\$ 6,169.65**

Joe Hirzel attended the meeting to discuss having sewer extended to his property on St. Rt. 105, which is not in the Village. He wants to build a 200x80 hoop house that would involve some volume of leaching. He can provide a sample of analysis. Chuck stated that agreement with Freedom Township and Northwest Water Sewer District says any sewer hook-up would have to be done through them. The Clerk provided Mr. Hirzel with a copy of ordinance 1463, senate bill 6119 which regulates any water, sewer district outside a municipality, and the agreement between the Village and Northwestern Water and Sewer District.

SEWER

Landry Sheets was present for the Sewer Department. He stated Adkins jetted and cleaned several lines. We are still having problems with lines where Water St. comes in. Discussion by Board resulted in a letter will be sent to all residents on Water St. making them aware of the problem and the ordinance that deals with dumping in sewer lines.

Drains in the Blower Building are still not acceptable. Steve Darmofal, with Feller & Finch, agrees with this and will be holding retainage money for Huber screens and for heaters. Also, a line was crushed by Columbia Gas at the plant. Steve will talk to them about this, but may be a Village issue.

The Board approved an SBR class for Landry.

WATER

Gale was not present for the meeting. The clerk informed the Board that work is still continuing on the North water plant. The insurance adjuster has done the on sight inspection and estimates for the parts needed have been received. Also, sidewalk repairs for W. Front St. from water line break have been completed.

Clerk stated had emailed Ohio Warn and has not received list of references yet.

ELECTRIC

John discussed the kwh tax issue with the Board. Board requested clerk contact John Courtney for information from last year and an opinion on how this should be handled.

MISCELLANEOUS

Clerk reviewed delinquent accounts with Board. 18 past due letters were sent out from the listing.

Clerk presented note from Dan Hoffman requesting sewer credit because of watering new grass planted last fall. Board did give him 1 time credit last fall. Decision by Board is no as this is not a policy or standard practice.

Clerk made Board aware of water issue for Rachael Parrish at 315 Bond St. They have used between 30 and 50 thousand gallons of water each month for the last three months. A new meter was installed in May and they were told there has to be a water leak and to have landlord check-out. She contacted the Village Office August 12, 2011 and said the landlord had a plumber there and can find no leak. Board directed Gale to check again and discuss with family.

Board denied sewer credit for Rachael Hagedorn as did not request at time of filling the pool as ordinance states.

Board conducted 90 day review for Clerk, Sandra Miesmer. There was a unanimous Board decision that Clerk has successfully completed her 90 day probation.

With no further business to discuss, the meeting was adjourned at 9:00 P.M. The next meeting will be Tuesday September 6, 2011 in the Village Office because of the Labor Day Holiday.

President

Clerk