

**VILLAGE OF PEMBERVILLE  
BOARD OF PUBLIC AFFAIRS**

**August 1, 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Tom Oberhouse, Brian Heestand, John Lockard, Gale Loeblich, and Sandy Miesmer, the Clerk. Dean Krukemyer was absent. Guest in attendance was Marge Cox. The meeting was called to order at 7:05 p.m. by President, Charles Schulte. Misc. adjustments were reviewed and approved by Board. Minutes from the July 5, 2011 meeting were approved.

The following bills were approved for payment:

**Electric 5301**

AMP INC.	2ND QTR OSHA MEETINGS	\$	240.00
CINTAS	UNIFORM RENTALS	\$	65.16
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	25.72
OMEA	2011 ANNUAL DUES	\$	882.24
JOHN COURTNEY	CONSULTING FEE	\$	100.00
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	232.85
HALL'S SAFETY EQUIPMENT	SUPPLIES	\$	94.00
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
	<b>Total Electric</b>	<b>\$</b>	<b>1,669.59</b>

**Sewer 5201**

AMP INC.	2ND QTR OSHA MEETINGS	\$	240.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	25.72
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
WF SMITHERS	28 FT LADDER	\$	268.13
JONES & HENRY LABS	LAB TESTING	\$	1,118.20
BROWN SUPPLY COMPANY	PAPER/CLEANING SUPPLIES	\$	82.02
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	159.90
CINTAS	UNIFORM RENTALS	\$	95.34
KUNRTY HAVEN CONSTRUCTION*	SIDEWALK/SCOUT CABIN	\$	1,670.00
	<b>Total Sewer</b>	<b>\$</b>	<b>3,688.93</b>

**Water 5101**

AMO INC.	2ND QTR OSHA MEETINGS	\$	240.00
HILTY OFFICE SUPPLIES	OFF ICE SUPPLIES	\$	25.72
MT BUSINESS TECHNOLOGY	COPY/MAINTENANCE FEE	\$	29.62
GALE LOEBRICH	REIMBURSE CONFERENCE MILAGE	\$	59.43
MASI	LAB TESTING	\$	111.30
OHIO AWWA NW DISTRICT	CONFERENCE FEE	\$	30.00
BROWN SUPPLY CO.	PAPER/ CLEANING SUPPIES	\$	41.41
AUTO FIRE PROTECTION	FIRE EXTINGUISHERS	\$	222.85
CINTAS	UNIFORM RENTALS	\$	50.80
	<b>Total Water</b>	<b>\$</b>	<b>811.13</b>

**Total for all Utilities** **\$ 6,169.65**

**SEWER**

Brian stated the punch list is still being worked on for the Wastewater/sewer Treatment project. He is still having issues with Mosser and explained to Board.

Brian stated that Adkins will be in town August 9-10 with jetting and televising trucks to look at some lines and to clean lift station. The Board approved the expense for approximately \$3900.00 depending on hours worked.

Brian made Board aware that Kuntry Haven Contractors did not clean up around the site for work on the ADA ramp and sidewalk to Scout Cabin and the dirt was not up to grade. Brian will talk to them and report to Board. \*The above payment is being held until instructed to mail.

Brian has found the fencing and brackets needed to complete the work at the pump station. Board approved the expense.

## **WATER**

Gale informed the Board that a lightning strike occurred at the North Water Plant July 22, 2011. Magnetic meters in the control panel were destroyed. The insurance company has been notified and sending an adjuster. The Board is concerned with the time to get it fixed as Hirzel's busy season coming and directed Gale to keep on company getting the parts ordered and here for repairs.

Board directed Gale to complete sidewalk repairs on West Front St. from water line break immediately. Repairs on Wegman Rd. and College Ave. also need to be done.

Chuck questioned where we are at with the work on the membrane. Gale stated still only the one quote from Culligan. Board tabled until a later date.

Brief discussion took place on Ohio Warn. Clerk is to call on references.

## **ELECTRIC**

John informed Board he will be changing the west side of Hercules from 220 to 480 kw lines. After discussion, we will charge for truck time and labor but consider even trade on equipment.

We have not received bill yet from Matt Meyer on use of truck. John will follow-up on this.

He also made Board aware that approval was received from Courtney and Associates to sell shares of Omega JV5.

John stated utility pole at Tom Nagy's on West Front St. is rotten and will have to be replaced.

John will inform the Glase residents on Marshall Ave. that pine tree has to come down as leaning towards transformer.

## **MISCELLANEOUS**

The Board of Public Affairs has established the following policy regarding a grace period for monthly utility bills:

Utility bills are due on the 27<sup>th</sup> of the month unless the 27<sup>th</sup> falls on Saturday or Sunday, then bills are due the next business day. Penalties will be assessed after 4:00 on the last business day of the month.

Clerk reviewed Moenter budget payment plan for electric and the Board approved.

Board tabled 90 day review for clerk until next meeting.

With no further business to discuss, the meeting was adjourned at 8:45 P.M. The next meeting will be August 15, 2011 in Council chambers at 7:00PM.

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President

Clerk