

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

May 2, 2011

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Dean Krukemyer, Tom Oberhouse, Brian Heestand, Gale Loebrich, and Sandy Miesmer, the Clerk. Guests in attendance were Marge Cox. The meeting was called to order at 7:00 p.m. by President, Charles Schulte.

The following bills were approved for payment:

Electric 5301

AMP-OHIO, INC	OSHA	\$	240.00
BROWN SUPPLY	PAPER/CLEANING SUPPLIES	\$	77.24
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	32.65
CINTAS	UNIFORMS AND TOWELS	\$	73.14
NOLLENBERGER TRUCK CENTER	TRUCK TESTING	\$	532.56
AMP, INC	J ARON -- APRIL	\$	3,125.59
JOHN COURTNEY	CONSULTING FEE	\$	100.00
AMERICAN SAFETY	TOOLS AND SUPPLIES	\$	93.12
PEMBERVILLE IGA	GASOLINE	\$	131.52
SHADE BUSINESS PRODUCTS	CHECKS	\$	46.89
	Total Electric	\$	4,452.71

Sewer 5201

AMP-OHIO, INC	OSHA	\$	240.00
BROWN SUPPLY	PAPER/CLEANING SUPPLIES	\$	41.01
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	32.65
CINTAS	UNIFORMS AND TOWELS	\$	95.98
WELLMAN RENTAL AND SUPPLY	LATERN BATTERIES	\$	94.45
JONES AND HENRY LABS	LAB TESTING	\$	303.80
PEMBERVILLE IGA	SUPPLIES	\$	2.00
SHADE BUSINESS PRODUCTS	CHECKS	\$	46.89
	Total Sewer	\$	856.78

Water 5101

AMP-OHIO, INC	OSHA	\$	240.00
HILTY OFFICE SUPPLIES	OFFICE SUPPLIES	\$	32.64
CINTAS	UNIFORMS AND TOWELS	\$	53.70
MASI	WATER TESTING	\$	29.40
AQUA-LINE	LEAK DETECTION 3/10/11	\$	386.00
JDS TRANSPORTATION	HAULING OF STONE	\$	200.00
HD SUPPLY WATERWORKS	WATER SUPPLIES	\$	36.94
MARTIN MARIETTA MAGNESIA	STONE	\$	298.16
MORTON SALT	SALT NORTH WATER PLANT	\$	2,059.60
VIRTUAL PCs	NEW COMPUTER	\$	1,039.98
SHADE BUSINESS PRODUCTS	CHECKS	\$	46.89
	Total Water	\$	4,423.31

Total for all Utilities	\$ 9,732.80
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SEWER

Brian stated did talk to Buckeye Excavating and they will guarantee pavement replacement for 5 years-- did receive in writing. New permits (per EPA) for fecal testing now has to be twice a week. Jones and Henry does @\$15.00 per test and \$20.00 for extra pick-up. Made Stephanie aware of extra costs. Brian

requested permission to get Virtual PC to come and install programs in new computer. Board approved. Brain stated will need 28' ladder to get under new tank. Chuck said to look in building, should have one. With new sewer project, they will need metric tools. Will get some price quotes for next meeting. We have not received a letter yet from Jim Shaffer on diffusers-said they would take care of it. Brian stated all items on punch list for project are being worked on. Brian stated we have mound of dirt from project that needs leveled and seeded. Board wants Mosser, contractor to provide seed and actually seed. Brian will follow-up with contractor on this item. The Huber screen is being worked on: gasket changed and working on rust. Issue of freezing discussed. May be a problem with no cover. UV's also not running correctly. Again discussed the issue of Feller and Finch requesting additional money for engineering and inspection costs. Board members are to read the original contract and discuss at next meeting.

WATER

Gale asked if contract for Kessler Tank is moving forward. Chuck thought it had to be signed by Mayor and last council meeting was cancelled. Marge will make sure Stephanie has and that it will move forward. He brought in water charts to show Board and explain how they work. Gale stated having problems at South Plant with pump shutting off (whatever lead pump is). Larry Dicks of Budman & Associates walked Gale through soft start and seems to be working. He would like to buy 2 18 volt batteries for power drills. Board approved.

ELECTRIC

Gale presented quotes from John, who is out on medical leave, for 2 plugs for back- up generators. Dean made a motion to accept quote of \$481.34 from Sandusky electric. Motion was seconded by Tom and approved by Board.

MISCELLANEOUS

Board agreed to waive partial sewer charge for Stacy Flores for February. They had a sticking toilet. Normal water usage is 7 and billed 32. Board agreed to waive usage of 25. Board approved vacation request for Gale August 2-8, 2011. Sandy reviewed budget payment plans and told board 3 customers received letters stating the budget amounts would increase. She also notified Board 4 customers set for shut-off if no payment or payment arrangement received. They approved. Minutes from April 4 and April 18 were approved. Board reviewed and approved all payment requests above and all misc. adjustments. With no further business to discuss, the meeting was adjourned at 9:00 p.m. The next meeting will be May 16, 2011 at 7:00PM

President

Clerk