

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
February 28 2011**

Present at the regular meeting of the Board of Public Affairs were President Charles Schulte, Dean Krukemyer, Tom Oberhouse, Brian Heestand, Gale Loeblich, John Lockard and Stephanie Bowe. Guests in attendance were Marge Cox and Gordon Bowman. The meeting was called to order at 7:00 p.m. by President, Charles Schulte.

The February 14, 2011 minutes were approved.

The following bills were approved for payment:

Electric 5301

MT Business Technologies, Inc	Copy & Maintenance Fee	\$	31.84
Cintas Corporation	Uniforms	\$	84.49
	Total Electric	\$	116.33

Sewer 5201

D&K Transport	Hauling of Sludge to BG	\$	1,225.00
Web Rigging Supply, Inc	Stainless Steel Pulleys	\$	88.78
MT Business Technologies, Inc	Copy & Maintenance Fee	\$	31.84
Cintas Corporation	Uniforms	\$	87.01
LOWE'S	Shelf Supplies	\$	43.23
	Total Sewer	\$	1,475.86

Water 5101

MASI	Lab Testing	\$	257.50
Perrysburg Pipe & Supply	Clamps & Fittings	\$	902.26
American Waterworks Assoc	Annual Membership Dues	\$	295.00
JDS Transportation LLC	Haul Stone	\$	53.55
Martin Marietta Magnesia Specialties	Stone #6	\$	190.64
MT Business Technologies, Inc	Copy & Maintenance Fee	\$	31.84
Cintas Corporation	Uniforms	\$	58.10
	Total Water	\$	1,788.89

Total for all Utilities	\$	3,381.08
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SEWER/ NEW WASTEWATER TREATMENT PLANT

Heestand informed the Board the pump on Bridge Street is in need of repair. Heestand had contacted Ohio Pump for a quote but the quotes sent were not correct. Heestand will contact a board member when the correct quote is received for approval.

Deflectors were installed at the pump station and seem to be performing as expected. Buckeye Excavating pulled the pumps at the new pump station. It is believed there is stone in the force main from the construction process. Buckeye will come and clean out if needed. There is an issue with the panel at the pump station. Lou is aware and is working to address this. Water is getting into the cabinet and will need to be determined how this is happening before it can be fixed.

The contractors, Heestand, Sheets, and Feller, Finch & Associates continue to work on issues at the new wastewater treatment plant. Heestand explained a structure may be needed around the sludge tanks to alleviate freezing issues.

WATER

Loeblich explained it is time for the annual testing and calibration by Control Associates. The board approved this.

Culligan tested the media in the tanks at the South Water Plant. They discovered the media is low. Loebrich will bring quotes for replacement or adding of media to the tanks at the next meeting.

There was a water break in front of 430 Maple Street. So far in 2011 there have been 4 breaks, Oak Street, Maple Street, West Front Street, and the Alley. Asphalt, concrete, and landscaping repair will need to be addressed later this spring. The Board approved Loebrich purchasing parts to replace those used during the breaks.

The Board asked that Loebrich use his personal car for the training seminar as the water truck has all the tools for a water break if needed.

The Board approved the purchase of 12 -- ¾" meters to be used to replace water meters that are running slow or are no longer working.

The generator at the South Water Plant is still experiencing issues. The generator is normally serviced every 50 hours. The board approved Loebrich to call Cummins to service the generator early. Lockard and Loebrich will look into the generator and the fuses in well #7 also.

ELECTRIC

There are tours available at the new Fremont Energy Campus recently purchased by AMP, Inc. If anyone is interested, please contact Lockard to find out times.

The Board approved the cost to review changes in the Northern Power Pool legislation. The cost should be around \$100.

The Board approved a purchase request by Lockard for gloves and amp meter.

MISCELLANEOUS

The clerk explained resident Dock Pigmon was billed for only 6 days. The normal procedure for new residents is to roll the usage for a partial month bill into the following months billing. The board unanimously agreed to remove the billed charges for the 6 days of January and roll the usage into the next month.

The clerk explained she had received a request for a short term connection and then disconnection. This was for a home that is currently owned by a bank. They would like to turn the water and electric on for a few days to have the home inspected for sale. The board discussed the options available and decided to charge \$50 for the service and not charge for the usage incurred during the time the service is on.

Council President Bowman explained the Economic Development Task Force asked if a Board member could start attending their meeting. The Board agreed to have one member present whenever possible. Bowman will inform the Board of the next meeting.

It was announced that Marcy Abke had resigned as of February 11, 2011. An advertisement was placed in the Sentinel Tribune. The Board plans to hold interviews in the upcoming weeks. The Fiscal Officer was asked to attend the interviews.

President

Clerk