

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
November 1, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Brian Heestand, John Lockard, Gale Loebrich and Marcy Abke, the Clerk. Guests in attendance were Marge Cox and Amy Rauch of Ohio Rural Water Association. The meeting was called to order at 7:00 p.m. by Mr. Schulte.

The October 18, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Power Line Supply	Handhole Urd Hdpe 13 x 24	\$ 198.24
AMP-Ohio, Inc.	J Aron Prepay October 2010	\$ 3,229.78
Hilty Office Supplies	Office Supplies	\$ 67.36
Cintas Corporation	Uniforms, Mats & Towels	\$ 58.09
MT Business Technologies	Copy & Maintenance Fee	\$ 15.74
Pemberville IGA	Gasoline	\$ 112.22
Union Bank Company	Utility Collection	\$ 10.00
	Total Electric	\$ 3,691.43
Sewer 5201		
Hilty Office Supplies	Office Supplies	\$ 67.36
Cintas Corporation	Uniforms, Mats & Towels	\$ 112.72
MT Business Technologies	Copy & Maintenance Fee	\$ 15.74
Pemberville IGA	Gasoline, D. Water or Supplies	\$ 3.75
Union Bank Company	Utility Collection	\$ 10.00
	Total Sewer	\$ 209.57
Water 5101		
Cummins Bridgeway	Repair of Generator at South Water Plant	\$ 610.00
MASI	Lab Testing	\$ 173.90
Cintas Corporation	Uniforms, Mats & Towels	\$ 60.21
MT Business Technologies	Copy & Maintenance Fee	\$ 15.74
Union Bank Company	Utility Collection	\$ 10.00
	Total Water	\$ 884.85
	Total for all Utilities	\$ 4,785.85

WATER

Amy Rauch from Ohio Rural Water Association was present to introduce and discuss the source water protection plan that she is implementing to the Village of Pemberville. There was a lengthy discussion regarding this issue. It was determined that the first step to this program was to institute a Steering Committee. Mr. Loebrich and the Clerk will meet to discuss implementation of this committee and report back to the board.

Mr. Loebrich then indicated that Cummins Bridgeway had been out to repair the generator at the South Water Plant. There was a discussion regarding outstanding issues with the generator.

Mr. Loebrich indicated that he has purchased a pressure relief valve from Maumee Supply in preparation for the water tower being taken down for repairs. There was an extensive discussion regarding the water tower coming offline and operations of the water plants.

Mrs. Abke then addressed the board regarding the letter she proposes sending to Debbie Ko at the EPA regarding the plan project for well #8. Changes to the letter were discussed and implemented.

ELECTRIC

Mr. Schulte gave a brief overview of the AMP-Ohio annual conference that he and Mr. Lockard attended last week.

Mr. Lockard then indicated that the electric truck (S-10) needed new tires and an oil change. Quotes for this work were passed out and it was decided that the work should be completed by Steve's BP based on his quote in the amount of \$344.00. Mr. Krukemyer made a motion to have the repairs done at Steve's BP in the amount of \$344.00. Mr. Oberhouse seconded the motion and with no objections to the same, it was unanimously carried.

Mr. Lockard then indicated he had received Mr. Courtney's recommendation for the Village's acceptance of the solar energy schedule. There was a brief discussion regarding the same. The clerk was asked to read further into this matter and report back to the board.

SEWER/ NEW WASTEWATER TREATMENT PLANT

Mr. Heestand gave a brief update on the new WWTP and a status of the new pump station.

Mr. Heestand then addressed sewer and water tap issues brought to the table for property located on West Front Street by a prospective purchaser of this property. There was a discussion regarding the same and maps were reviewed.

Mr. Heestand indicated that Adkins Sanitation would be coming out to VAC the catch basins and the lift stations November 15 and 16.

MISCELLANEOUS

Mrs. Abke indicated that there had been a calculation error on the sewer rate tables that had previously been discussed. There was a brief discussion regarding the same. It was determined that the Board would press ahead with the previously agreed to increases in sewer rates.

A letter from Mr. and Mrs. Don Melcher was read requesting sewer forgiveness. The board approved said forgiveness.

Mrs. Abke then addressed the board regarding the annual assessment fee from OUPS. It was agreed that this would be approved for payment in the amount of \$56.30. Mr. Schulte signed the assessment contract on behalf of the Village.

With no further business to discuss, the meeting was adjourned at 9:15 p.m.