

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 18, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Brian Heestand, and Marcy Abke, the Clerk. Guests in attendance were Marge Cox and Gordon Bowman. The meeting was called to order at 7:00 p.m. by Mr. Schulte.

The October 4, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
AMP, Inc.	Annual Conference 2010 - Schulte & Lockard	\$ 450.00
Power Line Supply	Testing of Electrical Gloves	\$ 184.71
Airgas Great Lakes	Nitrogen Cylinder Rentals	\$ 35.95
AMP, Inc.	NWASG Power September 2010	\$ 71,642.17
AMP, Inc.	OSHA Training	\$ 240.00
HD Supply Utilities	Electrical Meters & Seal Padlocks	\$ 702.00
Nextel Communications	Monthly Services	\$ 58.42
Frontier Communications	Monthly Services	\$ 70.28
Countyline Co-op, Inc.	September Supplies	\$ 43.77
	Total Electric	\$ 73,427.30
Sewer 5201		
Bonded Chemicals, Inc.	Sodium Bisulfite	\$ 316.10
Jones & Henry Laboratories	Lab Testing	\$ 713.20
Industrial Fluid Management	Microbial Carbon Source 25#	\$ 60.00
AMP, Inc.	OSHA Training	\$ 240.00
Frontier Communications	Installation of Phone lines and DSL Line	\$ 374.46
Nextel Communications	Monthly Services	\$ 81.59
Frontier Communications	Monthly Services	\$ 70.28
Eisenhour Motor Sales	Repair Sewer Truck	\$ 98.54
Countyline Co-op, Inc.	September Supplies	\$ 38.30
Brown Supply Co.	Paper & Cleaning Supplies	\$ 41.01
	Total Sewer	\$ 2,033.48
Water 5101		
Bonded Chemicals, Inc.	Aqua Mag	\$ 903.55
MASI	Lab Testing	\$ 377.30
AMP, Inc.	OSHA Training	\$ 240.00
USABluebook	Batteries for Water Plants	\$ 64.48
HD Supply Waterworks	Purchase of 12 water meters.	\$ 2,891.60
Nextel Communications	Monthly Services	\$ 42.73
Frontier Communications	Monthly Services	\$ 70.28
Eisenhour Motor Sales	Repair Water Truck	\$ 140.78
Countyline Co-op, Inc.	September Supplies	\$ 37.33
Brown Supply Co.	Paper & Cleaning Supplies	\$ 96.47
	Total Water	\$ 4,864.52
	Total for all Utilities	\$ 80,325.30

WATER

In Mr. Loebrich's absence, the Clerk advised the Board that Mr. Loebrich was working with a representative from the Ohio Rural Water Association to implement a water source protection plan which may include well head protection. This is a free service provided by Ohio Rural Water to the Village. It

is the Clerk's understanding that this representative will be coming to a board meeting at some point in the future and will be asking for group participation in the project.

Mrs. Abke then asked the board for permission for Mr. Loebrich to attend the Safe Water Drinking Act Seminar on November 5, 2010. Cost for this seminar is \$125.00 and will be worth 6 contact hours. After discussion of the same, Mr. Loebrich's request to attend this seminar was granted.

Mr. Schulte then addressed the board over his concerns on the backflow prevention measures that had or need to be taken. Mr. Loebrich will need to start implementing these regulations as soon as time permits starting with commercial accounts.

ELECTRIC

Mr. Lockard was absent from this meeting and there was nothing to report.

SEWER/ NEW WASTEWATER TREATMENT PLANT

Mr. Heestand was present to give the board an update on the status of the new plant. He indicated that there were several issues that needed to be addressed and have the "bugs" worked out. He was hopeful that the plant would be fully operational sometime next week.

Mr. Heestand then indicated that there were some problems with the vault pit at the new pump station. There was a brief discussion regarding the same.

Mr. Heestand then indicated that he was in need of a microscope for the plant. There was a brief discussion regarding the same. Mr. Krukemyer then made a motion to allow Mr. Heestand to purchase a microscope not to exceed \$1,500. Mr. Schulte seconded the motion and with no objections to the same, the motion was unanimously approved.

Mr. Heestand then advised the board that the catch basin lid needed in the Heckman driveway was going to be made. There was a brief discussion regarding this matter.

Mr. Heestand's attention was then directed to the Cantex and its destruction. There was a brief discussion regarding this matter. Mr. Heestand is to research some ideas and report back to the board.

Mr. Heestand indicated that he would be having the vac truck out once all of the leaves have been picked up.

Mr. Heestand then indicated that there was a lot for sale on Hickory Street/Wegman Road that would need water and sewer taps to the property. Boring under the road would be necessary. There was discussion regarding the same.

Mrs. Cox then addressed the board concerning the need for sewer rate increases. Several options were discussed and it was determined that the board would ask for a \$2.00 increase in the base rate beginning in 2011 and then a thirty-two cent increase to the \$5.38 rate for an additional 1000 gallons, raising it to \$5.70 for 2012. Mrs. Cox indicated that she would present this information to Council at their next meeting scheduled for October 19, 2010.

Mr. Schulte then asked Mrs. Abke to check with the Village's liability insurance carrier to make sure that the new buildings and equipment at the WWTP were included on our policy. Mrs. Abke is to report back to the board with her findings.

MISCELLANEOUS

Mr. Bowman addressed the board regarding changes in the wage ordinance and language in several job descriptions. After discussion of the same, changes were noted and Mr. Bowman will implement these changes and report back to the Personnel Committee with the changes.

Mrs. Abke then discussed several delinquent utility accounts with the board. There was discussion regarding the same and how to address these accounts.

With no further business to discuss, the meeting was adjourned at 9:00 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk