

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
October 4, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, Brian Heestand, John Lockard and Marcy Abke, the Clerk. Guests in attendance were Steve Darmofal of Feller, Finch & Associates, Marge Cox and Gordon Bowman. The meeting was called to order at 7:00 p.m. by Mr. Schulte.

The September 20, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Power Line Supply	Meter Box for new Pump Station	\$ 1,102.31
Brownstown Electric Supply	Cable	\$ 874.25
Hilty Office Supply	Office Supplies	\$ 5.99
AMP-Ohio, Inc.	J-Aron Prepay September 2010	\$ 3,125.59
Steve's Car Care	Gasoline & Diesel Fuel	\$ 71.00
Pemberville IGA	Gasoline	\$ 48.33
Union Bank Co.	Utility Collection	\$ 10.00
MT Business Tech	Copy & Maintenance Fee	\$ 15.34
Cintas Corporation	Uniform Rentals	\$ 137.30
	Total Electric	\$ 5,390.11
Sewer 5201		
USA Bluebook	Fluke Meter and Holster	\$ 172.11
Hilty Office Supply	Office Supplies & New Phone for WWTP	\$ 46.97
Steve's Car Care	Gasoline & Diesel Fuel	\$ 58.00
Union Bank Co.	Utility Collection	\$ 10.00
MT Business Tech	Copy & Maintenance Fee	\$ 15.34
Cintas Corporation	Uniform Rentals	\$ 74.44
	Total Sewer	\$ 842.36
Water 5101		
MASI	Lab Testing	\$ 168.75
Wellman Rental & Supply	Lang Handle Rock Pick; Pry Bar w/Handle; First Aid Kit	\$ 135.93
Robert Blue Trucking	Salt Delivery	\$ 664.70
Spikes Door Service, Inc.	Repair South Water Dept. Door	\$ 315.00
Bonded Chemicals, Inc.	Aqua Mag & Chlorine	\$ 1,046.05
Martin-Marietta Magnesite	Stone for Water Break Repairs	\$ 326.10
Steve's Car Care	Gasoline & Diesel Fuel	\$ 286.96
Union Bank Co.	Utility Collection	\$ 10.00
MT Business Tech.	Copy & Maintenance Fee	\$ 15.34
Cintas Corporation	Uniform Rentals	\$ 71.29
	Total Water	\$ 3,040.12
	Total for all Utilities	\$ 9,272.59

WATER

In Mr. Loebrich's absence, the Clerk asked the board for permission to have the generator at the South Water Plant repairs. Mr. Schulte had been apprised of the situation and therefore, permission was granted to have the necessary generator repairs made by Cummins-Bridgeway.

Clerk then asked the board if Mr. Loebrich could attend the fall meeting sponsored by Northwest District Ohio Section AWWA on October 21, 2010, in Tiffin, Ohio. Fees are \$30.00. After discussion regarding same and after checking personnel availability for coverage in his absence, it was determined that Mr. Loebrich would not be permitted to attend this meeting.

ELECTRIC

Mr. Lockard presented quotes for new electric meters. After review and discussion of the same, the board granted permission for Mr. Lockard to purchase the same from HD Supply in the amount of \$702.00.

Mr. Lockard then advised the board that he had received the oil test results that had been taken on the transformer. After a brief discussion regarding the same, it was determined that Mr. Lockard should continue to monitor the transformers and re-test in one year.

Mr. Lockard indicated that he had received information regarding AMPGS and Long Term Power Supply from AMP-Ohio. The same has been transmitted to John Courtney for his review and recommendation. Mr. Lockard indicated he would follow-up with the board after he had Mr. Courtney's recommendations.

SEWER/ NEW WASTEWATER TREATMENT PLANT

Mr. Darmofal was present to update the board on the new WWTP and to review change orders that have become necessary. After a very lengthy discussion, the following was determined:

As it pertains to Mosser Construction Change Order #2 – Mr. Krukemyer made a motion to approve this change order with the changes discussed noted. Those changes are deletion of item CO2-6 in full; item CO2-9 should be a deduction rather than a credit. With these changes we should have a deduction in the total contact price of \$-3,251.00. Mr. Oberhouse seconded the motion and with no objections to the same, it was unanimously approved. NOTE: Mr. Darmofal is to check with Mosser on CO2-5 to see if this item should be replaced without charge because they did not provide the proper manhole according to the specs. Mr. Darmofal will report back to the board regarding this item.

Transtar Electric Change Order #3 – After discussion regarding same, Mr. Krukemyer made a motion to approve this Change Order #3 with the noted changes: CO3-6 should be deleted as no fixture was installed; CO3-8 should be billed as time and material only. Mr. Darmofal was asked to check on the life span of the heat tracing materials and report back to the board. This change order is not to exceed \$20,021.71. Mr. Schulte seconded the motion and with no objections to the same, it was unanimously approved.

Mosser Construction Change Order #3 – After discussion regarding the same, Mr. Oberhouse made a motion to approve the change order as presented in the amount of \$30,120.00, with the work to be completed in the spring of 2011. Mr. Krukemyer seconded the motion and with no objections to the same, it was unanimously approved.

Mr. Darmofal indicated to the board that engineering expenses may increase due to all of the required time being spent due to the problems that have occurred on site.

Mr. Heestand then indicated that he and Mr. Sheets would like to attend a seminar on October 14, 2010 in Sherwood, Ohio. This seminar offers 6-contact hours and is free of charge. The Board gave permission for both Mr. Heestand and Mr. Sheets to attend.

Mr. Heestand then presented an updated catch basin summary. There was review and discussion regarding the same.

Mr. Heestand then indicated that there was a problem with the sludge coloration. He indicated that the felt, after consulting with an expert, that he need to add a carbon source. Mike Meringer of IFM was going to be on-site to assist with this problem. Cost of a bucket of carbon is \$60.00 and Mr. Meringer would be able to provide it to us. The board granted permission for the purchase of the carbon from Mr. Meringer.

Mr. Heestand then addressed the board regarding problems with the UV system. He indicated that technicians from Aquionics and Bergman & Associates would be on-site on Tuesday, October 5, 2010 to address the issues.

The Clerk then presented the board with an invoice from Mission Communications, LLC. In the amount of \$1,220.70 for annual service at the cantex lift station and Bierley Avenue lift station. After discussion with Mr. Heestand regarding need for the same, it was determined not to renew this service.

The Clerk then addressed the board regarding questions from NWSD regarding payment of their 8% of the project costs and when payment was expected. After discussion of the same, it was determined that the Clerk should contact NWSD and inform them that payment should be made after the project was complete and once calculation of their 8% was made.

MISCELLANEOUS

The Clerk addressed the board regarding a customer who has postal delivery problems and our inability to deliver utility bills and income tax statements, etc. It was determined that this customer should receive notice via hand-delivery that the problem needed to be resolved or services would be discontinued until the problem was resolved.

A letter from Vic Schuerman requesting sewer forgiveness on his October bill was read. After discussion of the same, it was determined that the Schuerman's bill would be adjusted to reflect forgiveness of the extensive sewer charges.

With no further business to discuss, the meeting was adjourned at 9:30 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk