

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS
September 20, 2010**

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Tom Oberhouse, Gale Loebrich, Brian Heestand and Marcy Abke, the Clerk. Guest in attendance was Gordon Bowman. The meeting was called to order at 7:00 p.m. by Mr. Schulte.

The September 7, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Frontier Communications	Monthly Service	\$ 70.67
Nextel Communications	Monthly Service	\$ 31.27
Hilty Office Supplies	Office Supplies	\$ 70.22
AMP-Ohio, Inc.	2009 Voluntary Assessment	\$ 882.24
SD Myers	Transformer Testing Equipment	\$ 185.00
AMP-Ohio, Inc.	NWASG Power Billing - August 2010	\$ 81,150.37
	Total Electric	\$ 82,389.77
Sewer 5201		
Frontier Communications	Monthly Service	\$ 70.67
Nextel Communications	Monthly Service	\$ 55.62
Bonded Chemicals, Inc.	Sodium Bisulfite	\$ 354.10
Hilty Office Supplies	Office Supplies	\$ 70.22
	Total Sewer	\$ 1,016.11
Water 5101		
Frontier Communications	Monthly Service	\$ 70.67
Nextel Communications	Monthly Service	\$ 31.27
Feller, Finch & Assoc.	Engineering Fees for Well #8 Review & EPA Approval	\$ 1,094.00
Morton Salt	Salt for South Water Plant	\$ 2,012.60
Wellman Rental & Supply, Inc.	Measuring Wheel	\$ 78.85
Perrysburg Pipe & Supply Co.	6" Stainless Steel Clamps	\$ 307.00
MASI	Lab Testing	\$ 157.75
Control Associates	Recorder Charts	\$ 30.45
	Total Water	\$ 3,782.59
	Total for all Utilities	\$ 87,188.47

WATER

Mr. Schulte commented on the article in the Sentinel-Tribune regarding backflow prevention in another community. We had a brief discussion regarding the same. Mr. Loebrich is to continue with installation of the same at sites in the Village where they do not exist. After commercial sites have been installed, we need to proceed with installation of residential backflow meters.

Mr. Schulte also voiced concern over the northeast side of College Avenue that needed to be filled in with dirt and then seeded. Mr. Schulte asked Mr. Loebrich to take care of that so seed could have a good start.

Mr. Schulte then asked Mr. Loebrich about the blacktop repairs that needed to be made in town due to water repairs. Mr. Loebrich indicated that he had not heard back anything from council and he would follow-up with Jeff Bourdo. Mr. Oberhouse made a motion to accept the lowest bid and proceed with the necessary repairs. The motion was seconded by Mr. Schulte and with no objections to the same, it was unanimously carried.

Mr. Loebrich then indicated that there were two water breaks last week – one on West Front Street and the other on Maple at Bond. Both breaks have been repairs and tests have been submitted to the EPA.

Mr. Loebrich indicated that a water line at the new pump station had been cut and the library was the only affected customer. Mr. Loebrich indicated that the water needed to be tested and in the meantime the water was not available for drinking at the library. Mr. Loebrich also indicated that he would be turning off the water services at the ball park, pool and tennis courts for the season.

Mr. Loebrich then addressed his concerns over a problem with a pump not working correctly at the South Water Plant. After a brief discussion regarding the same, Mr. Loebrich is to research best he can on the telemetry and follow-up with the board at our next meeting.

ELECTRIC

Mr. Schulte indicated that Mr. Lockard's brother-in-law had been killed in an automobile accident over the weekend, and therefore Mr. Lockard would be out for the remainder of the week. In Mr. Lockard's absence, the clerk presented three quotes for wire-squeezons to finish service change-outs. The Board approved for the purchase of the wire squeezons from Brownstown Electric in the amount of \$874.25.

SEWER/ NEW WASTEWATER TREATMENT PLANT

Mr. Heestand indicated that they have been working on bringing the plant online. There was an extensive discussion regarding the same.

Mr. Heestand advised the board that he would need to purchase a microscope in the not-so-distant future. There was discussion regarding the purchase of a microscope. Mr. Heestand was going to do some research on what was exactly needed for the same and follow-up with the board.

Mr. Heestand indicated that work at the new pump station had begun. Water lines had been located and Mr. Lockard had covered up the overhead electrical lines. Problems at the old cantex were discussed. Mr. Bowman inquired about the use of the old parking lot at the library during construction. There was discussion regarding the same.

Mr. Heestand then addressed concerns over the sludge pump winch. He indicated that there was a bend in the current winch and it needed repair and he also indicated that he would like to purchase a second winch for the second sludge pump. There was discussion regarding the same. Mr. Heestand is to follow-up with Steve Darmofal at Feller, Finch to discuss the same and report back to the board.

Mr. Heestand then addressed the blower building sludge tank blower had broken. He indicated that he and Mr. Sheets had cleaned up the bearings, etc. Mr. Heestand indicated that a new blower could be purchased for between \$1,800 and \$2,000. Tomlin in Toledo could take a look at it and repair it if necessary and if not, we could purchase a new blower from them. After a lengthy discussion, Mr. Oberhouse made a motion to have Tomlin in Toledo attempt the repair and if not possible to purchase a new blower, not to exceed \$2,000. Mr. Schulte seconded the motion and with no objections to the same, it was unanimously carried.

Mr. Heestand then indicated that he was receiving quotes for a computer at the WWTP. There was a brief discussion regarding the same. Mr. Heestand will follow-up at the next board meeting.

Mr. Heestand then advised the board that he was in need of a 9' or 10' curb box key. Quotes were discussed and it was determined that Mr. Heestand could make the purchase from Perrysburg Pipe for the same.

Mr. Heestand then advised the board that he needed to purchase an AMP meter. Quotes from USA Bluebook and Grainger were discussed. The board gave Mr. Heestand permission to purchase the same at the best possible price.

Mr. Heestand then indicated that the phone lines had been installed at the new plant and he was in need of a phone before he could hook it up. Permission was given to purchase a phone up to \$150.00.

Mr. Heestand indicated that the catch basin on College Avenue (near the Flores home) had been repaired. Mr. Schulte asked Mr. Heestand to produce a listing of the catch basins that still needed repair.

MISCELLANEOUS

Mr. Schulte asked some questions to the Clerk regarding a couple of invoices and how they were determined to be divided by each utility and costs associated with various chemicals and salt that are used by the water plants and WWTP. Clerk is to follow-up and report back to the board at the next meeting.

Mrs. Abke then addressed the board regarding some delinquent utility accounts and concerns.

With no further business to discuss, the meeting was adjourned at 8:45 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk