

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

August 16, 2010

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Gale Loebrich, Brian Heestand and Marcy Abke, the Clerk. Guests in attendance were Marge Cox, Gordon Bowman, Steve Darmofal, P.E. of Feller, Finch & Associates and John Courtney of Courtney & Associates. The meeting was called to order at 7:00 p.m. by President Schulte.

The August 2, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
	Lamp Bulbs, Burn Kit, Lens Towelettes & Marking Pens	
Grainger		\$ 345.83
Hilty Office Supplies	Office Supplies - Paper, etc.	\$ 15.50
The Copy Shop	New Meter Cards	\$ 68.59
AMP-Ohio	NWASG Power Billing, July 2010	\$ 65,506.61
Brownstown Electric Supply	Electrical Supplies	\$ 451.50
Air-gas Great Lakes	Nitrogen Large 5-year lease; Nitrogen Cylinder Rentals	\$ 126.91
AMP-Ohio	OMEGA JV2 - July 2010	\$ 228.17
AMP-Ohio	OMEGA JV5-July 2010; Principal & Interest Payment	\$ 13,814.49
Sentinel-Tribune	Advertisement for Electric Truck Sale	\$ 123.75
Frontier Communications	Service	\$ 70.67
Nextel Communications	Service	\$ 48.35
Countyline Co-op, Inc.	Supplies	\$ 59.39
	Total Electric	\$ 80,859.76
Sewer 5201		
Hilty Office Supplies	Office Supplies - Paper, etc.	\$ 54.37
The Copy Shop	New Meter Cards	\$ 68.59
Brian Heestand	Mileage for Put-in-Bay Seminar & Parking	\$ 40.00
Bonded Chemicals	Sodium Bisulfite 8/2/10	\$ 670.20
American Safety Utility	Battery for Litebox	\$ 46.30
Jones & Henry	Lab Testing - Inv. NO. 125906	\$ 480.90
HD Supply Waterworks	1-1/2 PVC S80 Male Adp 836-015-Inv. No. 1653101	\$ 37.90
Frontier Communications	Service	\$ 70.67
Nextel Communications	Service	\$ 38.74
Countyline Co-op, Inc.	Supplies	\$ 42.19
	Total Sewer	\$ 1,549.86
Water 5101		
Hilty Office Supplies	Office Supplies - Paper, etc.	\$ 15.50
The Copy Shop	New Meter Cards	\$ 68.59
American Safety Utility	Battery for Litebox	\$ 46.30
MASI Environmental Services	Lab Testing - Inv. Nos. 201519; 202022	\$ 425.70
HD Supply Waterworks	Repairs Parts for Wells; 1631115; 1631156;1605634	\$ 282.55
Frontier Communications	Service	\$ 70.67
Nextel Communications	Service	\$ 31.27
Countyline Co-op, Inc.	Supplies	\$ 65.39
	Total Water	\$ 1,005.97
	Total for all Utilities	\$ 83,415.59

WATER

Mr. Darmofal indicated that they had approved Watson Well Drilling's plan for altering Well #8 and the same has been hand-delivered to the EPA on Friday, August 13, 2010. Mr. Loebrich indicated that Watson was in receipt of the necessary parts to complete Well #8 and he would be testing the same on Thursday or Friday of this week. Once we received the negative Coliform readings we will be able to get that well back in service with a verbal approval from the EPA. Mr. Loebrich also indicated that Well #9 was repaired and online again. Well #10 is also online and running fine. Mr. Loebrich indicated that he had been able to keep up with Hirzel's increased demand for water at this time.

Mr. Loebrich then addressed the board with concerns over his generator not working. There was short discussion regarding the same. Mr. Loebrich is to follow-up with Westwood Auto to see if the work needed would be covered under warranty and if not, to follow up with quotes for replacement of the same.

Mr. Loebrich then advised the board that his 1" Homelite gasoline pump needed repair. Wellman Rentals indicated the cost for repair would be around \$80.00. Mr. Loebrich also stated that the Metrotech mod locator was not working and it would be \$185.00 to receive an estimate for repair and a new locator would run approximately \$879.00. The Board advised Mr. Loebrich to go ahead and have the pump repaired but to look into further options for the locator. There was additional discussion regarding the same.

ELECTRIC

Mr. John Courtney of Courtney & Associates was present to address the board regarding ongoing issues with AMP-Ohio. Mr. Courtney discussed at length status and options for AMP-GS, Efficiency Smart Power Plant (ESPP), Solar Energy and the Village's long term power portfolio. Mr. Courtney's discussion was long and very informative. It was determined that the Village should participate in the ESPP program as full participants and Mrs. Abke was asked to prepare the Ordinance for Council's first reading on August 17, 2010, and to also get Mike Marsh's approval of the same. Mr. Courtney then indicated that he was not in a position to make a recommendation on the solar energy proposal at this time. He would follow-up with the board at a later date regarding this matter. Mr. Courtney also indicated that Randy Corbin at AMP-Ohio would be willing to speak at a meeting if the Village chose to host one for itself and area villages.

Mr. Lockard then addressed the board regarding the new utility pole and metering necessary for the new pump station. Quotes were passed out and discussed. After discussion of the same, Mr. Krukemyer moved to accept the quote received from Power Line Supply in the approximate amount of \$1,100.00. Mr. Oberhouse seconded the motion and with no objections to the same, the motion was unanimously carried.

Mr. Lockard then indicated that he needed to pull an oil sample from transformer which was tested by Toledo Edison last fall. There was discussion regarding the same. Mr. Lockard was given approval to purchase a CriticalPac from SD Meyer in the amount of \$185.00 for oil sample testing.

SEWER

Mr. Heestand gave a brief update on the plant progress. Mr. Heestand then advised the board regarding a letter that Mr. Kurt Haar had received from the Ohio EPA. There was discussion regarding the same.

Mr. Heestand then indicated that he was in need of degreaser and quotes were discussed. It was determined that Mr. Heestand should buy a case of the same from Countyline Co-op.

NEW WASTEWATER TREATMENT PLANT

Steve Darmofal from Feller, Finch & Associates was present to discuss the status of the Wastewater Treatment Plant. Change Order #2 for Transtar Electric was discussed. This change order is in the amount of \$547.27 and is for upgrading the galvanized steel decking to stainless steel decking on the top of the SBR building. After discussion of the same, Mr. Krukemyer made a motion to approve Transtar Electric's Change Order #2 in the amount of \$547.27. Mr. Oberhouse seconded the motion and with no objections to the same, the motion was unanimously carried.

Mr. Darmofal then addressed the board regarding installation of the Columbia Gas lines. 340-360' on S.R. 105, then back to the plant-1560 ft. with installation of a 4" gas main. The installation price is \$22,561.00 and needs to be paid in full prior to the work being started. Several options for payment were also presented. After a lengthy discussion, Mr. Oberhouse made a motion to accept option #1 as presented with the Village of Pemberville issuing payment to Columbia Gas in the amount of \$22,561.00. Mr. Krukemyer seconded the motion and with no objections to the same, it was unanimously carried.

There was a short discussion regarding installation of the new electric pole and meter at the new pump station site.

Mr. Darmofal also presented options for Issue 1 monies that will be available next year for various projects. The board decided that that was not a feasible option at this time for any Village projects.

MISCELLANEOUS

Mrs. Abke addressed the board regarding delinquent utility accounts and those scheduled for shut-off on Tuesday, August 17, 2010. There was discussion regarding same. Mrs. Abke then addressed the board with concerns raised by a couple of customers. (Dyer, Brackney and Headley). There was discussion regarding the same.

With no further business to discuss, the meeting was adjourned at 10:30 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk