

**VILLAGE OF PEMBERVILLE
BOARD OF PUBLIC AFFAIRS**

August 2, 2010

Present at the regular meeting of the Board of Public Affairs were Charles Schulte, Dean Krukemyer, Tom Oberhouse, John Lockard, Gale Loebrich, Brian Heestand and Marcy Abke, the Clerk. Guests in attendance were Marge Cox, Gordon Bowman, Matt Meyers, Jim McDonald, Alton Beeker, Rick Beeker and Jason Beeker. The meeting was called to order at 7:00 p.m. by President Schulte.

The July 19, 2010 minutes were approved.

The following bills were approved for payment:

Electric 5301		
Hilty Office Supplies	Copier Paper & Supplies	\$ 15.83
John Courtney	Consultant Fees for June & August 2010	\$ 200.00
Altec Parts	Vinyl Tool Apron	\$ 170.58
ABM	Folder/Sealer Service Contract	\$ 66.33
AMP-Ohio	J Aron Pre-pay July 2010	\$ 3,229.78
Steve's Car Care	Gasoline, Repairs	\$ 121.44
Cintas	Uniform Rentals and Service	\$ 66.00
MT Business Technologies	Copier Maintenance	\$ 14.57
	Total Electric	\$ 3,884.53
Sewer 5201		
Hilty Office Supplies	Copier Paper & Supplies	\$ 15.83
HD Supply Waterworks	Supplies for Sewer Lines @ WWTP	\$ 257.65
Bonded Chemicals	Sodium Bisulfite	\$ 670.20
Hach	DPD Free & Total Chlorine Reagent Pillows	\$ 352.95
ABM	Folder/Sealer Service Contract	\$ 66.33
Steve's Car Care	Gasoline, Repairs	\$ 71.00
Cintas	Uniform Rentals and Service	\$ 135.15
Brown Supply Co.	Paper Cleaning Supplies	\$ 41.01
MT Business Technologies	Copier Maintenance	\$ 14.57
	Total Sewer	\$ 1,624.69
Water 5101		
MASI	Lab Testing	
Hilty Office Supply	Paper and Office Supplies	\$ 18.80
Bonded Chemicals	Chemicals for Water Plant	\$ 999.05
HD Supply Waterworks	Parts & Supplies for Wells & Water Dept., Well Meter	\$ 2,492.14
ABM	Folder/Sealer Service Contract	\$ 66.33
Steve's Car Care	Gasoline, Repairs	\$ 291.24
Cintas	Uniform Rentals and Service	\$ 66.00
Brown Supply Co.	Paper Cleaning Supplies	\$ 41.01
MT Business Technologies	Copier Maintenance	\$ 14.57
	Total Water	\$ 3,989.14
	Total for all Utilities	\$ 9,498.36

WATER

Mr. Loebrich presented quotes for asphalt patch work repairs for Elmore Road & Bierley Avenue, Bierley Avenue and St. Rt. 105. It was determined that Mr. Loebrich should work in concert with the Streets Dept. to arrange for repairs of the same. Rudder, Dudley's quote was the best and was good until October, 2010.

Mr. Loebrich indicated that he had changed out several water meters throughout the Village. There was a brief discussion over the use of ¾" meters versus ½" meters. It was determined that Mr. Loebrich should use ¾" meters across the board. Mr. Loebrich was given permission to purchase new meters as he needed them.

There was a brief discussion regarding a low water pressure call from Scott & April Schuerman on Bond Street. Mr. Loebrich indicated that after his inspection of the water lines on that street and neighboring houses, he felt it was a problem with their house specifically, and not a Village problem. He instructed the Schuerman's to call a plumber.

There was extensive discussion regarding Wells 8, 9 and 10 and the pumping curves. After a lengthy discussion with Mr. Jim Watson over the speaker phone, it was determined that Well No. 9 would get a new 4" pump and remote test port with pump to waste valve with an approximate cost of \$3,550.00. Well No. 10 would get a remote test port only, with an approximate cost of \$550. Mr. Oberhouse made a motion to add the new 4" pump and remote test port with pump to waste value on Well 9, and Well No. 10 to receive a remote test port only. Mr. Krukemyer seconded that motion, and with no objections to the same, it was unanimously carried.

Mr. Loebrich indicated that he had received high testing results for bi-products. There was a brief discussion regarding the same. Mr. Loebrich is to follow-up with this testing and report back to the board.

ELECTRIC

Messrs. Beeker, Mr. McDonald and Mr. Meyers were all present for the electrical bucket truck auction. Sealed bids were opened and the auction began at \$11,700. Bids were raised several times with the final bid being \$14,000 by Mr. Meyers. The truck was sold "as is" and "no warranty" given. Clerk is to prepare paperwork and work with Mr. Meyers to transfer title of the truck.

Mr. Lockard indicated that he had been released from restrictive duty by his doctor effective 8/2/10.

Mr. Lockard then addressed the board with respect to having John Courtney, electrical consultant to the Village; stop by at the next board meeting to discuss some AMP issues and his recommendations. Clerk is to follow up with Mr. Courtney regarding the same.

Mr. Lockard then passed out quotes for some electrical supplies that are needed for his department. After review of the same, it was determined that Mr. Lockard could purchase the needed supplies from Brownstown and Grainger for the purchase of a case of traffic light bulbs.

Mr. Lockard then discussed several area ash trees that need to taken down. There was a brief discussion regarding the same. Mr. Lockard will be taking trees down at the Schwartz and Nagy residences and at Oberhouse Park as soon as possible.

SEWER

Mr. Heestand indicated that the Gorney project was complete. There was a brief discussion regarding the same.

Mr. Heestand then indicated that catch basins at the post office and by Kuhlman's office had been repaired. The Main Street brick catch basin had also been repaired. Mr. Heestand indicated that they would be working on catch basin repairs as time permitted in the fall.

Mr. Heestand then addressed concerns at the Baker Building. There was concern over 3-yard drains, parking lot run off and down spouts all being plumbed into a 6" line running east into a 10" line. Mr. Heestand indicates that this may be a problem in the future and may have to be addressed again at some point in time in the future.

Mr. Heestand then advised the board that the rotor motor at the plant had stopped working. He has installed his spare motor, but has no spare motor at this time. The motor is a 156-hp, 480 motor. There was a brief discussion regarding the same.

Mr. Heestand indicated that the EPA had been out for an inspection at the new plant. There was a brief discussion regarding the inspection.

Mercury Variance Application is complete and ready to submit.

There was a short discussion about the sewer and water lines that are present in the Marshall & Joyce Avenue areas being addressed for road extension.

Mr. Heestand indicated that he and Mr. Sheets would be attending a technical training seminar at Put-in-Bay on August 6, 2010. He said that the sewer system on Put-in-Bay was identical to the new system being installed in Pemberville and was excited about seeing it in operation and touring their facility.

NEW WASTEWATER TREATMENT PLANT

Mr. Heestand indicated that progress at the new plant was moving along nicely. There was some discussion regarding the timeline for the new pump station and elevation concerns. Buckeye Sanitation is scheduled to begin work on 8/30/10.

The Board then addressed Mosser Construction's Change Order No. 1 that was received from Feller, Finch & Associates. There was discussion regarding the same. After a lengthy discussion, Mr. Krukemyer made a motion to accept the change order as written with the one addition to line CO1-5 to include \$136.00 for this item, and Mr. Oberhouse seconded that motion. With no objections to the same, the motion was unanimously carried. Mosser Construction's change order No. 1 is hereby approved in the amount of \$10,677.00.

There was a brief discussion regarding the need for a new driveway at the WWTP.

MISCELLANEOUS

Mrs. Abke indicated that the Council had passed the wage ordinance for Mr. Sheets' Class II Wastewater wage increase. Therefore, Mr. Schulte made a motion to pay Mr. Sheets retroactively to May 26, 2010 for his wage increase. Mr. Krukemyer seconded the motion, and with no objections to the same, the motion was unanimously carried.

Mrs. Abke then addressed the board with several delinquent account concerns. There was a brief discussion regarding the same. There is a “No Service Listing” for customers who have delinquent accounts on file in the office.

Mrs. Abke then asked permission for sewer credits to be given to Thomas and Kayla Kominos, and Robert Kelly due to water leaks. Said permission was granted.

With no further business to discuss, the meeting was adjourned at 9:50 p.m.

Charles Schulte, President

Marcy A. Abke, Clerk